



# APPLICATION FOR EMPLOYMENT

**POSITION APPLYING FOR:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE NO:** \_\_\_\_\_

Name of School	Dates Attended		Grade Completed	Course or Subject
	From:	To:		
<i>Grade School</i>				
<i>High School</i>				
<i>Trade School</i>				
<i>College</i>				

**Please list and describe applicable proficiencies in office machinery, business software/programs and/or heavy machinery as well as other professional skills that you possess:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## WORK EXPERIENCE

<b>Name of Present or Most Recent Employer:</b>		<b>Address:</b>	
<i>Dates Employed:</i>		<i>Wages:</i>	<i>May we Contact?</i>
<i>Reason for leaving?</i>			
<hr/> <hr/> <hr/>			
<i>Job Title:</i>	<i>Name of Supervisor:</i>	<i>Supervisor's Job Title:</i>	
<i>Description of Work &amp; Responsibilities:</i>			
<hr/> <hr/> <hr/> <hr/>			

<b>Next Previous Employer:</b>		<b>Address:</b>	
<i>Dates Employed:</i>		<i>Wages:</i>	<i>May we Contact?</i>
<i>Reason for leaving?</i>			
<hr/> <hr/> <hr/>			
<i>Job Title:</i>	<i>Name of Supervisor:</i>	<i>Supervisor's Job Title:</i>	
<i>Description of Work &amp; Responsibilities:</i>			
<hr/> <hr/> <hr/> <hr/>			

<b>Next Previous Employer:</b>		<b>Address:</b>	
<i>Dates Employed:</i>		<i>Wages:</i>	<i>May we Contact?</i>
<i>Reason for leaving?</i> _____ _____ _____			
<i>Job Title:</i>	<i>Name of Supervisor:</i>	<i>Supervisor's Job Title:</i>	
<i>Description of Work &amp; Responsibilities:</i> _____ _____ _____ _____			

<b>Personal References (Not Including Former Employers or Relatives)</b>		
<b>Name and Occupation</b>	<b>Address</b>	<b>Phone</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Do you possess a valid VT Driver's License?** \_\_\_\_\_