

4:30-6:00 27 Federal St. St. Albans, VT

In attendance:

Kris Lukens, Tom Leitz, Kelly Gosselin, Peg Strait, Greg Young, Gary Gilbert, Kathy Lavoie, and Nina Curtiss.

Full Board Meeting:

1. The Board met with new employee Kristin Bischof, BARJ Case Manager, who described the parameters of the new BARJ grant. She spoke to the CAB about how the work is going with developing the program and the youth on her case load.
2. The Board read and unanimously approved the minutes from the July meeting. Signature by Chair or Co-chair deferred to next meeting.
3. Nina asked the group the following circle question in preparation of a discussing on undertaking a strategic planning process, "***What does it look like when we are able to make an impact on the community and the people we serve? How will we know we have made a difference?***"

Some of the responses were as follows:

- We will have comprehensive data on the programs and people we serve.
 - We will have success stories and anecdotal information from the people we serve.
 - The RJC will continue to have a good reputation in the community and relationship with community partners.
 - Our referrals will continue at same or increased rate from current partners and expand to other agencies as well.
 - We are able to redirect staff time from some of the current work to new initiatives.
4. The Board reviewed the St. Johnsbury CJC strategic plan model and discussed moving forward with this planning process in FN/GI. The Board unanimously agreed and voted to move forward with a strategic plan with the following considerations:
 - A five year plan only.
 - Review a variety of Strategic plan templates and models.
 - Deliberate outcomes based discussions and indicators.
 - Defined correlations between community needs and program outcomes.
 - Needs assessment pre-work.
 - Must be an on-going working document.
 - In-depth description of goals.

Next meeting topics and questions:

- RJ in schools
- Strategic Planning – details about how to roll out and who should be involved in the process. [staff, CAB, municipal partners, stakeholders, etc.]

The next meeting will be planned for Tuesday, Oct. 18th, 2016 4:30-6:00.

Adjourned: 6:15

Board Chair

Executive Director