

**MINUTES OF THE ST. ALBANS DOWNTOWN BOARD & BOARD OF DIRECTORS
OF ST. ALBANS FOR THE FUTURE
100 North Main Street St. Albans, VT 05478
Meeting Date: September 15, 2015**

DRAFT

BOARD MEMBERS	Present	Absent
Mike McCarthy Chair	x	
Katy Collin V. Chair		x
Jeff Young		x
Laz Scangas	x	
Mike Blouin	x	
Sharon Holcomb	x	
Rachel Kinney		x
Pauline Cray	x	
Vesna Bozic		x
David Southwick	x	

STAFF

Chip Sawyer, Director of Planning & Development
Robin Morrill, Minute Taker

PUBLIC PRESENT: NONE.

1. CALL TO ORDER Meeting called to order at 6:07 pm by M. McCarthy, Chair
 - a. Discuss additions or deletions to Agenda. NONE
2. SAFF Financial Report
 - a. Update - L. Scangas gave an overview of the SAFF Financial Report dated Sept 15, 2015. All board members were given a detailed copy of the report.
 - b. Discuss encumbrance of fundraising proceeds from A Chair Affair - After a brief discussion on the encumbrance of the fundraising proceeds the following motion was made:

Motion by Laz Scangas to reserve within the SAFF bank account \$7,800.00 +/-, the balance of the profits after all expenses of the Chair Affair event have been paid, for use by Promotions/Downtown Merchants committee, second by Pauline Cray with all in favor.

3. Update on efforts regarding cigarettes and associated issues.
500 Pocket pouches/personal ashtrays with the City's logo have been received and will be handed out to the public. R. Morrill will gladly hand them out to residents and visitors to St. Albans at the Farmers' Market on Saturdays. Merchants may also hand them out to people they notice could

benefit from their use.

4. Committee Reports

- a. Design - Signature project of Storefront accessibility is ongoing.
- b. Economic Restructuring - no report
- c. Organization - no report
- d. Promotion - Discussion on the following: Scarecrow contest, Glow Run, Downtown Trick or Treat October 24th, Moonlight Madness, Festival of trees, Santa's Breakfast, Holiday lighting, Holiday raffle, 2016 Chair Affair, Co-op Tractor Parade and the possibility of a Food Truck Event.

5. Project Updates

- a. Festival of Trees - To be held at the museum due to City Hall renovation.
- b. Other Holiday events & decorations - Discussed in item 4 promotion committee report.
- c. Streetscape Projects - Hudson to Hoyt project completed. Lake St. Streetscape happening in 2016. Brief discussion regarding Lake & Federal Streets intersection in regard to stop signs and street light installations.
- d. Taylor Park Fountain - October 1, 2015 Robinson Iron to assemble and set the fountain. October 3rd Celebration for the return of the fountain. These dates are contingent on the delivery of the pump works.

6. Approval of Minutes D&V

Motion by Jeff Young to approve the minutes of August 18, 2015, second by Katy Collin with all in favor.

7. Other Business - NONE

8. Public Comment - NONE

9. Adjourn

Motion to adjourn at 7:00 pm by Mike Blouin, second by Pauline Cray with all in favor.

Respectfully submitted,
Robin Morrill
Minute Taker