

**MINUTES OF THE ST. ALBANS DOWNTOWN BOARD  
& BOARD OF DIRECTORS OF ST. ALBANS FOR THE FUTURE  
100 North Main Street St. Albans, VT 05478  
Meeting Date: January 19, 2016**

***DRAFT***

**BOARD MEMBERS: Present Absent**

Mike McCarthy Chair	x (6:13pm)	
Katy Collin V. Chair	x	
Jeff Young	x	
Laz Scangas	x	
Mike Blouin	x	
Sharon Holcomb		x
Rachel Kinney		x
Pauline Cray		x
David Southwick	x	
Emily Richards	x	
Jes Stumpf	x	
Conan McKye (Alternate)	x	

**STAFF PRESENT:**

Chip Sawyer, Director of Planning & Development  
Martin Manahan, Director of Operations and Business Development

**PUBLIC PRESENT:**

Erik Stumpf, Charlie Moore, Sherri Moore

1. CALL TO ORDER meeting called to order by Vice Chair K.Collin at 6:05 pm.
  - a. Discuss additions or deletions to Agenda. NONE
2. Nominations and Appointment of Arts Committee Chair

**Motion by C.McKye to appoint Jes Stumpf as Arts Committee Chair, second by M.Blouin with all in favor.**

3. SAFF Financial Report - L.Scangas gave the financial report with contributions from C.Sawyer and M.Manahan. There were no questions.
4. Storefront Accessibility Project
  - a. Consider compensation of Board member for services:

C.Sawyer reviewed the Design Cmte.'s storefront accessibility project and the need for architect services to prepare a checklist, train volunteers, compile the results and provide estimates. The Design Cmte. would prefer to have Board/Cmte. member Laz Scangas do the work, but to allow that the Board will have to pass certain motions concerning conflict of interest. There was general agreement that Laz could be sole-sourced the work, but D.Southwick cautioned the Board not to hastily discount the benefits of a bidding process.

**Motion by K.Collin directing Staff to prepare a sole-source contract with Laz Scangas for the Board to consider, second by M.Blouin and approved with all in favor, except Laz Scangas recusing.**

5. Discuss City-SAFF merger contract

C.Sawyer informed the Board that the current contract between St. Albans for the Future and the City of St. Albans will expire in March of 2016. Board discussion was in favor of a another 5-year extension, and Staff was asked to prepare the document for consideration.

6. Project Updates

M.Manahan gave the Board updates on the City Hall renovations and street/hotel construction to be expected City-wide in 2016.

7. Committee Reports :

a. Design - J.Young explained that the Design Cmte. had last discussed the storefront accessibility project and talked to landscape architect Mike Willard about the plantings for the Main Street stormwater planters and the tree selection for the Lake Street streetscape project.

b. Economic Restructuring - M.Blouin reported no updates.

c. Organization - M.McCarthy updated the Board on a holiday lighting fundraising letter to be distributed to the community. There was general discussion of online payment options.

d. Promotion - M.Manahan and Cmte. members updated the Board of various upcoming events in 2016.

c. Arts - J.Stumpf distributed some ideas for the Arts Cmte. and a proposed name, "Maple City Arts," including some event ideas. The Board expressed enthusiasm for the Cmte.'s work.

8. Approval of Minutes - D&V

**Motion by D.Southwick to approve the minutes of December 15, 2015 as presented, second by K.Collin with all in favor.**

9. Other Business

D.Southwick stated that a store-owner had complained about the 30-min. parking spots for the UPS Store. M.Manahan said he would contact the store-owner.

J.Young asked about the status of the Federal Street Multi-Modal Connector Project. C.Sawyer provided an update.

10. Public Comment -

Charlie and Sherri Moore stated that the Board was doing a “great job.”

9. Adjourn

**Motion by J.Young to adjourn at 7: 44 pm, second by M.Blouin with all in favor.**

Respectfully submitted,  
Chip Sawyer