

**MINUTES OF THE ST. ALBANS DOWNTOWN BOARD & BOARD OF DIRECTORS
OF ST. ALBANS FOR THE FUTURE
100 North Main Street St. Albans, VT 05478
Meeting Date: April 21, 2015**

Approved on May 19, 2015

	Present	Absent
Mike McCarthy Chair		x
Katy Collin V. Chair	x	
Jeff Young	x	
Laz Scangas	x	
Mike Blouin	x	
Sharon Holcomb	x	
Rachel Kinney		x
Pauline Cray	x	
Vesna Bozic		x
Open Seat		

STAFF

Chip Sawyer, Director of Planning & Development
Robin Morrill, Minute Taker

PUBLIC PRESENT

None.

1. CALL TO ORDER Meeting called to order at 6:08 pm by Katy Collin V. Chair
2. Discuss additions or deletions to Agenda **None**
3. Continue Discussion of Downtown St. Albans website

C. Sawyer - Next Stages of development on the site will be determined by decisions from the Downtown Board and their marketing campaign decisions. The promo committee has been the force behind the Website at this point. Discussion on subcommittee for the website development. Ongoing fees associated with the site. Ongoing technical design & coding cost discussed.

Motion by Jeff Young to form a sub committee of himself, Mike McCarthy, Rachel Kinney, Chip Sawyer, and Marty Manahan charged and authorized with finishing the development of the website with “phase 1” content, determining how to publicize the deployment of the site, and deciding when to “go live.” Second by M. Blouin with all in favor.

4. Update on new initiatives/campaign for Downtown St. Albans - D&V

Initiatives/Campaign were discussed at the last Organization Meeting. M. McCarthy (absent at this meeting) was to present the Organization Meetings findings tonight. C. Sawyer stated that no decision points were made to consider and more discussion to follow at the next Organization meeting. Fountain restoration event discussed briefly.

5. Discuss options for addressing cigarette butts. A Downtown tenant has complained about cigarette butts and asked why the City not doing anything about it. Jeff Young suggested a designated spot for smoking. Discussion on speaking with businesses that tend to have a crowd of smokers and having those merchants take care of the issues in front of their businesses. R. Morrill presented information from TerraCycle which is a company that pays for collected cigarette butts, provides free shipping and pays the collector \$1/lb (donated to their choice of Non-Profit organizations) and they also produce products created with recycled butts including lumber products.

6. Committee Reports

a. Design - J. Young described the committee's downtown walk through, looked at entryways and found that many are unable to be redesigned yet obstacles can be removed. Jeff also suggested assistance buzzers at merchant doors to signal the merchant that someone may need assistance entering the store.

b. Economic Restructuring M. Blouin reported no meeting last month.

c. Organization - May 5th meeting scheduled for 5:30

d. Promotion - S. Holcomb reported that Adirondack Chair sales for the auction are going well and all 30 chairs purchased have been spoken for. Chairs should be available by the end of May. Brief discussion on when to have the auction with no concrete decision at this point. Friday night concerts are lined up. Sidewalk sales the week of July 17th & 18th.

e. Arts - NO REPORT

11. Project Updates

a. Streetscape Projects - C. Sawyer gave a presentation on phases of the Hudson to Hoyt Streetscape Project.

b. Taylor Park fountain - Brief discussion, with bidding for walkways etc. in early May.

12. Approval of Minutes

Motion by Jeff Young to approve the minutes of February 17th 2015, second by Laz Scangas with all in favor.

13. Other Business
NONE
14. Public Comment
NONE
15. Adjourn

Meeting adjourned at 7:40 pm by Katy Collin, Vice Chairperson.