

Mayor: Elizabeth Gamache
Ward 1: Timothy Hawkins
Ward 2: James Pelkey
Ward 3: Tammi DiFranco
Ward 4: Scott Corrigan



Ward 5: Ryan Doyle
Ward 6: Chad Spooner
Clerk/Treasurer: Susan Krupp
City Manager: Dominic Cloud

FINAL BILL REQUEST FORM

Instructions: Please complete all applicable fields. Forms may submitted via fax to 802.524.1505 or email to info@stalbansvt.com. Requests must be submitted at least 24 hours notice prior to reading date - readings are conducted the day before the scheduled closing. A fee of \$32.25 is assessed on all final bills. Please note the Address/Name Change form must also be completed and submitted along with proper documentation in order to update the name on the account.

_____ Today's Date	_____ Utility Account # (8 Digits)
_____ Reading Date	City or Town Resident (circle one)
_____ Property Street Address	
_____ Requested by	
_____ Company Name (if applicable)	
_____ Seller	_____ Seller(s)
_____ Buyer	_____ Buyer(s)
_____ Phone # (To gain access property if necessary)	_____ Fax # (if final bill is to be faxed)
_____ Email Address (if final bill is to be emailed)	_____ Email Address (if mutiple)

For Internal Use Only

_____ Book #	_____ EUs	_____ Water & Sewer	_____ Water Only
_____ Register #		_____ MXU#	
_____ Previous Reading		_____ Current Reading	

Comments: _____

