

CITY OF ST. ALBANS
CITY HALL RENOVATION COMMITTEE

MEETING MINUTES NO. 3

July 7, 2014

Attendees: Merritt Ellsworth, Pauline Cray, Jill Snapp, Jim Pelkey,
Laz Scangas, Lynn Knight, Jim Cameron .

Guest Speaker – Eddie Duncan – RSG

Meeting came to order at 6:05.

- Cost comparison analysis of building new vs renovating was discussed. Budget numbers of comparable square foot/building came from different sources.
- Laz & Jim meet with Police chief as well as a Security company to talk about security. The renovations will include sufficient security changes.
- Discussed minor changes on the drawings – mostly 2nd floor.
- Eddie Duncan (RSG) handed out draft report to all and explained his role in the plans for the acoustical improvement in the gym. Educated everyone about sound attenuation for different sound needs. Will need to strike a balance for the sound needed for a multi-use gym.
- Eddie was asked about humidity and the affects it would have on the products used. He will get a clearer answer.
- Pricing for the different products is being researched.
- Laz discussed the changes in the drawings.
 - **1st floor** – relocated zoning and community room.
 - Vault was expanded
 - Stair and service elevator in back. Elevator will go to the basement where the new storage area will be.
 - Asked if one bathroom could accommodate “changing room”. Laz to re look at this.
 - Mayor’s office still undecided.
 - **2nd floor** – Access to copier
 - Finance area will be more suite like.
 - Extra office – Use? Not sure at this point
 - Suggest a more open floor plan for heat exchange/air flow. This won’t matter as it will be well ducted.

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- Jim meet with Kelly from Recreation department. Sound was her number 1 concern.
- She also commented on storage.
- She will ask her staff about how to set up the basketball hoops. Likes the fact they will retract.
- Jim was asked approximately how much it would cost to keep the storage space in the back of the gym. \$75,000 +/-.
- Fire safety was discussed – what happens if the power goes out and the elevator shuts down. How will people needing assistance get out of the building? Looking into how a ramp access could work.
- We are getting closer to budget numbers and will share this info once complete.
- Maintain historic look of the building and ramp access. – Items will be addressed further.

Meeting was adjourned at 7:45. Next meeting will be on Monday July 21th at 6:00 pm.

CC: Liz Gamache - Mayor, Dominic Cloud- City Manager, Laz Scangas, Architect, Arnold & Scangas Architects