

**Minutes of the Planning Commission**

Special Meeting Date: May 2, 2013    Called To Order At: 6:01 pm

PC Members	Present	Absent	Recused	Observed
Chris Dermody, Chair	X			
Jeff Bean	X			
Michael Smith	X			
David Barber	X			
Peter Ford	X			
Ryan Doyle	X			

**A.    PLANNING SEGMENT**

**1. Discussion of Form Based Code Draft**

Greta Brunswick from NWRPC went through the rough draft with the board and answered any questions that the board had. We would like to have the rough draft done by May 17<sup>th</sup> as that is when the grant funding will end and then it will be presented to the State on or before June 17<sup>th</sup>.

Laz Scangas passed around images that he created, of what the vacant lot on Kingman Street would like with a garage. He stated that the images were based on the Form Based Codes draft.

**2. Discussion with Northwest Regional Planning Commission –**

Greta Brunswick discussed the 2012 City Report from NWRPC. She also talked about the City’s Municipal plan and how effective it is and what items have already changed since it was approved. Jeff brought up housing and Peter brought up conformance with the plan in particular the policies for Historic building. Greta also asked if the board had any training needs. In house training, sketch up training and maps were some of the needs the board brought to her attention.

**B.    OTHER BUSINESS**

**1. Meeting Minutes –** March 25, 2013 Peter Ford made a motion to accept the minutes, with changes noted, David Barber second with all in favor. Ryan Doyle abstained.

April 15, 2013 David Barber made a motion to accept the minutes, with changes noted, Peter Ford second with all in favor.

April 22, 2013 Ryan Doyle made a motion to accept the minutes, David Barber second with all in favor.

**2. Planning & Development Update** – no updates were presented

**3. Other**

**Motion by Ryan Doyle to respectfully request that the Planning Commission be kept apprised of the negotiations between the City and Conner Contracting concerning the use of parking spaces in the City right-of-way, so that the Planning Commission may provide input. Seconded by Peter Ford and approved unanimously.**

A reminder that the next meeting will be on May 20<sup>th</sup>.

**C. PUBLIC COMMENT**

There was no public comment.

**Motion to adjourn the meeting was made by Ryan Doyle, seconded by Peter Ford with all in favor. The meeting was adjourned at 8:55 pm.**

Respectfully submitted, Michelle Boudreau, minute taker.