

4:30-6:00 27 South Hero, VT

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*In attendance:*

Kris Lukens, Tom Leitz, Kelly Gosselin, Peg Strait, Greg Young, Gary Gilbert, Don Poirier, Kathy Lavoie, Molly Comeau and Nina Curtiss.

**Full Board Meeting:**

1. The meeting was called to order at 4:35
2. The Board reviewed and signed October minutes. Peg made the motion and Greg seconded. All in favor.
3. The Board reviewed the draft agenda for the visit from RJ Center funders planned for the January 17<sup>th</sup> meeting.
4. The Board discussed a plan for moving forward with a strategic planning process. It was decided to devote time in April to work on and complete a 5 year strategic plan for the agency, during two separate 3-4 hour sessions. The Board requested that Nina reach out to consultant Jon Kidde to see if he could attend the February CAB meeting on February 21<sup>st</sup> to offer guidance on the process.
5. The Board requested Nina to pull together the following items in preparation of a strategic planning process: Organizational Chart, Continuum, Annual Report, merger time line.
6. The Board discussed the holiday party and offered to contribute potluck side dishes.
7. Nina reported out on RJ in Schools as well as an offer from the Vermont Judiciary to submit an RFP to take on the GAL program for Franklin and Grand Isle counties. The Board discussed and agreed to hold off on submitting a proposal due to timing, expectations of a new programs and desire to be deliberate about growth.
8. The Board reviewed and discussed the Q1 statistical report for the Court Diversion program.

The next meeting will be planned for Tuesday, January 17<sup>th</sup>, 2017 4:30-6:00 in St. Albans.

Adjourned: 5:50

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Board Chair

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Executive Director