

Minutes of the St. Albans City Planning Commission

St. Albans City Hall

100 North Main Street St. Albans, VT

Meeting Date March 21, 2016

DRAFT

Planning Commission Members

	present	absent
David Barber, Chair	x	
Jackie DesLauriers, V. Chair	x	
Michael Gawne	x	
Stan Bradeen	x	
Tom Murphy		x
Amy Paradis, Alt	x	

Staff Present

Chip Sawyer, Director of Planning & Development

Robin Morrill, Minute Taker

Public Present –Juli Beth Hinds, Orion Planning & Design

AGENDA

1. Open Meeting - Meeting called to order at 6:08 p.m. by David Barber, Chair.

- a. Welcome new member. D. Barber, welcomed Amy Paradis to the board.
- b. Discuss additions or deletions to agenda. D&V None

2. Presentation of draft Stormwater Management and Stream Corridor Protection Rules. M. Gawne stated that he did not have ample time to review the materials emailed regarding this evenings meeting and he requested to have them forwarded a week earlier if possible. C. Sawyer stated that the most current version of materials is forwarded at the latest date possible and that if it were forwarded earlier the documents could possibly have information that is not current. JB Hinds of Orion Planning & Design presented a Power Point presentation outlining everything required for the creation of a MS4 compliant Stormwater Management Ordinance. Stan Bradeen requested a copy of the deficit analysis from Orion Planning & Designs assessment. C. Sawyer to forward to Stan. C. Sawyer provided to all Board

members, a copy of the Draft Stormwater Management Ordinance and Stream Corridor Protection Rules for review.

3. Discuss planning project for Catherine-Market-Stebbins area

a. Volunteers for project steering cmte. – D&V

Motion by Michael Gawne, to appoint David Barber and Jackie Deslauriers as the Planning Commission’s members to join the Catherine St. revitalization project, second by Stan Bradeen with all in favor.

4. Discuss draft Design Review rules – The board discussed Section 702 Item # 2 and would like Stucco added as a primary façade Exterior Building material. Corrugated metal siding to be added to the list items of not allowed on any façade or to be used as trim. C. Sawyer reviewed the changes to the proposed Design Review language after edits from the last Planning commission. Discussion amongst board members regarding Section 702 Item C (2). Board members reviewed and commented on edits and suggested several edits including revised language.

5. Other Business.

a. Planning & Development Update- C. Sawyer updated the City Plan schedule and provided the updated copy for the Boards convenience.

b. Approval of Minutes – D&V

Motion by Michael Gawne, to approve the minutes of February 15, 2016, second by Jackie Deslauriers with all in favor.

c. Other- No other business

6. Public Comment. No public comment

7. Adjourn

Motion by Michael Gawne to adjourn at 8:10 p.m., second by Stan Bradeen, with all in favor

Respectfully submitted,

Robin Morrill

Minute Taker