

Annual Report

City of St. Albans, Vermont

July 1, 2017 to June 30, 2018



SAINT ALBANS
Vermont

City Hall, 100 North Main Street, St. Albans, VT



2018 Annual Report is Dedicated to Allen Robtoy

As Mayor of St. Albans City I wanted to take a moment to recognize Mr. Allen Robtoy one more time. Each year that I serve as Mayor I hope to recognize a long-time resident of the City who has made a substantial, long lasting impact on our community. For my first year of my first term the selection was not difficult, this year's Annual Report is dedicated to Mr. Allen Robtoy. Allen started working for the City of St. Albans on March 6, 1978 and retired 40 and a half years later on August 31, 2018. Allen retired as the Director of Public Works, a position that oversees the maintenance of the streets, water and wastewater infrastructure and their respective plants as well as maintaining the City's parks. All of those duties could be found in the job description on file at City Hall, but what Allen did was sooooo much more than any job description.

What the job description doesn't outline is how to be compassionate when someone's cellar has flooded or to be responsive 24/7 when a tree has fallen across a resident's driveway or a drain was plugged. Allen Robtoy brought these traits as well as a sense of humor, commitment, dedication and loyalty to the job. His pay scale did not allow for any additional income for these personal traits but they did bring a "boatload" of respect from any City resident who came in contact with Allen throughout his forty years with the City. When Allen came in contact with a disgruntled taxpayer he always took it as a personal challenge to right the issue and to resolve the problem to the point where the individual was satisfied with the solution.

Allen could always be found watching youth sports, umpiring youth baseball and adult softball. He would always pop in at the Collins Perley to catch a youth hockey game and rarely does he miss a BFA hockey game. If there was a child who needed something to participate in a sport, Allen was there to help. Allen understands what the positive impacts are for a child that gets involved in youth sports; discipline, friendships, work ethic, teamwork plus so much more.

The City of St. Albans has chosen to honor Allen for his commitment to the community by naming the public works garage the Allen W Robtoy Public Works Facility. In today's world it is very rare to find an individual who stays with one employer for any extended length of time, in the case of Allen W. Robtoy the City of St. Albans is very fortunate that he chose to do so. We are all better for it.

CITY OF ST. ALBANS DIRECTORY

EMERGENCY NUMBERS:	
Fire--emergency	911
Fire--non-emergency	524-2132
Police--emergency	911
Police--non-emergency & Animal Control	524-2167
AmCare Ambulance Svc.-emergency	911
Northwestern Medical Center Hospital	524-5911
CITY CONTACT INFORMATION:	
Hours:	
City Hall: 7:30 a.m. to 4:30 p.m.	
Municipal Complex (fire & police) 24 hours through dispatch	
Public Works Garage: 7:00 a.m. to 3:30 p.m.	
Address:	
PO Box 867, 100 North Main St., St. Albans, VT 05478	
City's Website: www.stalbansvt.com	
Departments:	
City Clerk & Treasurer	524-1500, ext. *261 & *264
City Manager	524-1500, ext. *254
Director of Operations & Business Development	524-1500, ext. *260
Director of Planning & Development	524-1500, ext. *259
FAX	524-1505
Finance	524-1500, ext. *256, *257 or *258
Franklin Grand Isle Restorative Justice Center	524-7006
General Assistance	524-1500, ext. *253
Listers	524-1500, ext. *262
Planning & Permitting	524-1500, ext. *262
Public Works Director	524-1500, ext. *260
Recreation Department	524-1500, ext. *266 & *268
Utility Billing	524-1500, ext. *253
Wastewater Treatment Plant	524-1509
Water Treatment Plant	524-2495
SCHOOLS:	
Franklin Central Supervisory Union	524-2600
St. Albans Elementary School	527-0565
Bellows Free Academy	527-6400
Collins-Perley Sports Complex	527-1202

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**Mayor's Report
2018**

I just wrapped up my first year as the Mayor of St. Albans City and I have truly enjoyed working for the residents of our community. I feel we as taxpayers are very fortunate to have the dedicated team of employees that we do; individuals who work more than just an 8-5 job. The Police and Fire Departments, Public Works, Water and Wastewater facilities, the Recreation Department and everyone at City Hall all work evenings and weekends in some form or fashion.

In addition to our employees we have dozens of individuals who volunteer to serve on multiple boards as part of our City government. Currently all of our Boards are full, we even have alternates for many of the boards and these positions are full as well. It is great to see the pride that our residents have taken in the community and have engaged in the process.

Our community volunteerism goes well past our City Boards, volunteers are responsible for the great community events that many communities wish they could have. This year we had the first annual Last Night event; it was a huge success. In addition to the Last Night event we experienced a wonderful Wine and Cheese Tasting, Festival of Trees, In Good Taste, Raid Half Marathon, Winter Carnival, Tractor Parade, a weekly Farmer's Market, Vermont Maple Festival, Memorial Day Festivities, St. Patrick's Day Parade and the Kingman Street Classic Car Show. Without volunteers, none of these events would have happened so I would like to thank all of those individuals who help make St. Albans a great community to live and raise a family.

The year 2018 was the 100th Anniversary of the St. Albans Cooperative Creamery and the City and Downtown Merchants celebrated the event with a number of events. I formed a committee to implement the first Mayor's Photo Competition which had an agriculture theme. We received 135 photos in of which the top 15 were chosen and blown up and displayed in Taylor Park. We also put banners up in the downtown to commemorate the event. The Downtown merchants tracked down 15 metal milk cans and had artists paint them and auctioned them off.

In 2019 we look forward to continuing the sidewalk and curb replacement and promoting our community in hopes it becomes a destination for tourists. The projects on the corner of Main and Congress and on Maiden Lane are moving forward this year as is the Ballet Studio on Stebbins Street. The City is not resting on its laurels as we continue to make St. Albans a place to live, work, play and visit.

Tim Smith
Mayor

Christopher Mosca
Principal
527-6402
cmosca@fcsuvt.org

Geoffrey Lyons
Assistant Principal
527-6553
glyons@fcsuvt.org

Rebecca Day
Assistant Principal
527-6417
rday@fcsuvt.org

**Bellows Free Academy
Union High School District #48
71 South Main Street
St. Albans, VT 05478-2297
Tel: 802-527-6555**

Web Address: bfa.fcsuvt.org



Shannon Warden
Assistant Principal
527-6558
swarden@fcsuvt.org

Julie Regimbal
Special Education Dir.
524-2600 ext. 18
jregimbal@fcsuvt.org

Preston Randall
Interim Director Guidance
527-6572
prandall@fcsuvt.org

Notice of Availability of Annual Report

The legal voters of the Maple Run Unified School District #57, consisting of the City of St. Albans, Town of St. Albans, and Fairfield, Vermont, are hereby notified of the availability of the District's Annual Report. Copies of the report are available online at www.maplerun.org, or by contacting the Maple Run Unified School District at 524-2600.

Superintendent's Office
Fax # 524-1540

Principal's Office
Fax #527-6465

Main Office
Fax #527-6453

Guidance Office
Fax #527-6467

An Equal Opportunity Employer

Mayor: Tim Smith
Ward 1: Timothy Hawkins
Ward 2: James Pelkey
Ward 3: Marie Besette
Ward 4: Michael McCarthy



Ward 5: Kate Laddison
Ward 6: Chad Spooner
Clerk/Treasurer: Curry Galloway
City Manager: Dominic Cloud

**WARNING
ANNUAL CITY MEETING
CITY OF ST. ALBANS**

Tuesday, March 5, 2019

The legal voters of the City of St. Albans are hereby warned and notified to meet at the City Hall Auditorium, located at 100 North Main Street, on Tuesday March 5, 2019, for the purpose of voting upon the articles as herein set forth. The polls will open at 7:00 a.m. and will remain open until 7:00 p.m. Articles will be voted upon by use of the voter checklist and official printed ballots.

Article 1: Elected Positions

To elect from the legal voters of said City, the following officers:

- City Councilor to represent Ward One for a term of three years;
- City Councilor to represent Ward Two for a term of three years;
- Two Trustees for the St. Albans Free Library for a term of three years each;
- One Trustee for the St. Albans Free Library for a term of one year; and
- Any other officer or officers required by law to be elected at said meeting.

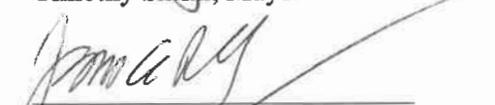
Article 2: City Budget

Shall the voters adopt the City Council's proposed budget for FY 2020 totaling \$9,473,885 with an estimated municipal tax rate of \$.9316 on the Grand List?

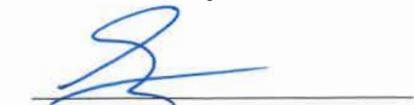
A public informational hearing to discuss the City Budget and TIF Debt article will be held on Monday, February 25, 2019 at 6:30 pm at City Hall.

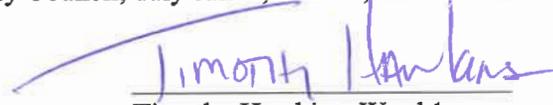
Adopted and approved at a Regular Meeting of the City Council, duly called, noticed, and held on January 14, 2019.

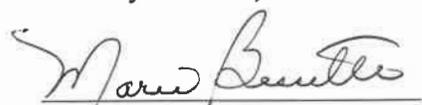

Timothy Smith, Mayor

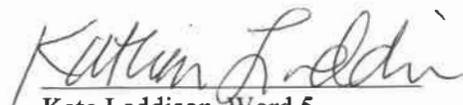

James Pelkey, Ward 2


Mike McCarthy, Ward 4


Chad Spooner, Ward 6


Timothy Hawkins, Ward 1


Marie Besette, Ward 3


Kate Laddison, Ward 5

ATTEST:

Curry Galloway, City Clerk

City of St. Albans
2020 Proposed Budget

1	A	C	E	F	G	H	I	J	K	L	M	N
2										2020 Draft		
3	Property Tax Revenues	3,888,456	4,136,694	4,344,168	4,391,003	4,571,276	1,904,698	41.7%		4,672,816	101,540	-3.6%
4	Property Taxes-25% IJF Increment	133,041	90,961	144,363	162,966	162,000	67,500	41.7%		165,000	3,000	1.9%
5	General Revenue Categories											
6	Penalty on Taxes	27,465	22,374	24,968	18,310	27,500	(187)	-0.7%		26,500	(1,000)	-3.6%
7	Interest on Taxes	38,096	40,217	41,840	35,407	40,000	17,621	44.1%		40,000	-	0.0%
8	State Payments, RR Taxes	8,920	11,259	11,259	-	11,150	-	0.0%		10,000	(1,150)	-10.3%
9	Interest on Savings & General AR	1,676	10,453	942	5,579	1,000	271	27.1%		5,000	4,000	400.0%
10	WWW Pro-rata Lease, PW Garage	36,900	37,500	38,625	49,784	51,277	21,365	41.7%		52,816	1,538	3.0%
11	WWW Pro-rata Lease, City Hall	53,100	52,500	54,075	55,697	57,368	23,905	41.7%		59,089	1,721	3.0%
12	PILOT	75,520	81,465	88,175	50,616	50,000	50,566	101.1%		50,500	500	1.0%
13	Insurance Reimbursements & Misc.	44,477	32,025	20,716	47,906	25,000	457	1.8%		35,000	10,000	40.0%
14	Affiliation Fee				1,266	-	3,170	NA		25,000	25,000	NA
15	City Clerk	108,319	98,544	105,134	103,416	110,350	32,831	29.8%		106,150	(4,200)	-3.8%
16	Planning & Development	28,886	106,449	38,497	33,571	37,000	15,164	41.0%		40,000	3,000	8.1%
17	Assessing	22,212	22,283	22,622	22,483	22,500	745	3.3%		22,500	-	0.0%
18	Fire Department	112,563	530,946	539,560	72,546	90,500	63,416	70.1%		144,000	53,500	59.1%
19	Police, Animal Control	729,048	837,969	872,556	856,128	1,141,340	223,032	19.5%		1,177,111	36,771	3.1%
20	Dispatch	688,457	649,563	542,129	523,133	517,000	401,660	77.7%		916,000	401,000	77.6%
21	Public Works	406,082	460,352	480,349	596,847	166,000	152,617	91.9%		200,000	34,000	20.5%
22	Recreation Programs, including Barlow	387,014	409,775	441,939	513,776	458,400	337,134	73.5%		511,695	53,295	11.6%
23	Parking Program	65,066	141,535	184,188	211,074	248,284	88,088	35.5%		219,637	(28,646)	-11.5%
24	Restorative Justice Center	525,229	703,143	881,148	862,878	880,929	309,743	35.2%		995,071	114,142	13.0%
25	Total Revenue	7,390,525	8,476,027	8,877,252	8,614,384	8,668,874	3,713,795	42.8%		9,473,865	807,011	9.3%
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City of St. Albans
2020 Proposed Budget

A	C	E	F	G	H	I	J	K	L	M	N
General Fund 2020 Proposed Budget: Summary of all Expenditures											
43											
44											
45	Finance and Administration	489,331	416,323	857,667	352,754	327,201	136,642	41.8%	604,950	277,749	84.9%
46	Property Taxes, 25% TIF Increment	133,041	90,961	144,363	162,966	147,000	67,311	45.8%	112,000	(35,000)	-23.8%
47	Audit Fees	8,908	7,684	9,982	12,523	10,000	5,965	59.6%	12,750	2,750	27.5%
48	HRA & Accrued Time Costs			131,762	95,321	200,738	126,861	63.2%	210,000	9,263	4.6%
49	Professional Services: Legal	80,824	57,872	49,232	87,916	50,500	26,115	51.7%	50,500	-	0.0%
50	County/Regional Functions	230,265	238,458	241,813	260,796	254,670	116,280	45.7%	297,734	43,064	16.9%
51	City Clerk	66,166	60,562	78,854	107,501	89,453	51,931	58.1%	98,452	8,999	10.1%
52	Planning & Development	363,092	293,800	316,141	346,592	323,523	137,563	42.5%	264,463	(59,060)	-18.3%
53	Planning & Development Capital	18,366	-	4,014	7,187	5,000	-	0.0%	17,500	12,500	250.0%
54	Assessing	44,706	45,647	44,391	39,138	49,377	17,569	35.6%	48,377	(1,000)	-2.0%
55	Debt Service & Capital Outlay	463,337	463,995	902,517	461,913	661,221	363,230	54.9%	725,332	64,111	9.7%
56	Fire Department	379,890	377,490	380,610	388,185	387,879	211,644	54.6%	385,906	(1,973)	-0.5%
57	Fire Department Capital	10,341	490,951	-	8,214	15,000	-	0.0%	67,500	52,500	350.0%
58	Police, Animal Control	2,326,704	2,402,843	3,099,032	2,579,775	2,736,367	1,121,606	41.0%	2,656,763	(79,604)	-2.9%
59	Police Department Capital	80,888	50,915	91,322	83,135	109,500	34,670	31.7%	147,500	38,000	34.7%
60	Dispatch	913,491	821,765	689,981	680,301	734,384	287,565	39.2%	780,383	46,000	6.3%
61	Dispatch Capital	-	-	-	-	-	-	0.0%	160,000	160,000	NA
62	Public Works, Highway, Parks	652,741	845,707	655,990	653,805	623,245	251,592	40.4%	662,350	39,105	6.3%
63	Public Works Capital	471,282	284,621	508,075	517,147	291,637	344,361	118.1%	337,500	45,863	15.7%
64	Recreation Programs, including Barlow	-	-	493,886	609,071	516,961	352,365	68.2%	594,362	77,401	15.0%
65	Recreation Capital	-	-	53,040	13,850	21,000	13,125	62.5%	30,000	9,000	42.9%
66	Parking Program	65,066	135,404	136,596	184,101	223,289	72,413	32.4%	216,493	(6,996)	-3.0%
67	Restorative Justice Center	532,366	532,366	762,369	932,351	890,929	394,601	44.3%	995,071	104,142	11.7%
68	Total Expenditures	7,320,802	7,677,363	9,671,436	8,724,716	8,668,874	4,133,409	47.7%	9,475,885	807,011	9.3%
69											

City of St. Albans

Department of Finance and Administration

The Department of Finance and Administration works closely with City departments and the City Manager to ensure city finances are appropriately managed. The department also administers all employee benefit programs on behalf of the City. Primary duties include:

- **Recording financial transactions.**
- **Oversight of accounts payable and receivable for all City departments, including the City's water and wastewater functions.**
- **Assisting department heads and the City Manager with budget development and forecasting.**
- **Preparation of financial reports for City staff and the City Council.**
- **Oversight of the City's independent audit and the preparation of the City's comprehensive annual financial report.**
- **Cash management, including issuance of debt.**
- **Financial oversight of major City capital projects.**
- **Contract negotiations with the City's two unions, and oversight to ensure compliance with contracts.**
- **Administration of the City's benefits programs for all employees.**
- **Payroll processing and reporting.**

Since 2014 the department has received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. This award is based on the quality of the City's Comprehensive Annual Financial Report.

The department has a total staff of 4 and is available to the public from 7:30 to 4:30 on the 2nd floor of City Hall.



St. Albans Police Department:

The St. Albans Police Department responded to 11,614 calls for police service in calendar year 2018, of which 7,419 were in the City and 3,864 (33%) were in the Town. During the same time frame SAPD arrested 1,062 adult criminal offenders. 666 were in the City and 377 (35%) were Town. They also took 92 public inebriates into protective custody. 76 in the City and 16 (17%) in the Town. The Police Department conducted 3,201 Motor Vehicle stops which resulted in the issuance of 929 traffic tickets. 58% were in the City and 42% were in the Town.

Since the establishment of the SAPD, Street Crimes Unit they have been extremely successful. Below is a summary of their activities between February 26, 2018 and September 30, 2018.

Investigated or Assisted Patrol/Detectives	327
Arrested	82 (31 females, 51 males)
Motor Vehicle Stops/Interdictions	113
Tickets	56
Warnings	78
Conducted Surveillance	87
Warrants (Search/Arrest)	14
Federally Charged/Adopted Cases	3

Criminal charges ranged from Unlawful Mischief, DLS, DUI and multiple criminal drug charges

Seized

Approximately	3.55 lbs. Cocaine/Crack
Approximately	2 grams Meth
Approximately	91.125 grams (3.2 ozs) Heroin
	Assorted illegal Prescription Pills
Seized Money	\$ 16,627.00 (cash)

Between January 1, 2018 and December 31, 2018 there were 34 drug overdoses in St. Albans. Twenty (20) of the overdoses left the victim in full cardiac and respiratory arrest. They were administered Narcan and fifteen (15) were revived.

Arrest for the year were up by 29% for a total of 1,062 while interestingly DUI arrest were up by 33% for a total of 110. In reviewing each of the cases it was determined that 74 (67%) were for alcohol, 6 were refusals, 7 were for alcohol and marijuana, 7 were for marijuana, 12 were for opioids and 4 were for depressants.

Overall, 30 of the DUI arrest, or 27% involved driving under the influence of drugs.

Gary L. Taylor, Police Chief



(CITY FIRE ON CONGRESS STREET 2018)

St. Albans City Fire Department:

During the calendar year 2018 the St. Albans City Fire Department responded to 257 emergency incidents. The incidents ranged from: building fires, motor vehicle accidents, rescues and EMS, carbon monoxide alarms, fire alarms, chimney fires, mutual aid calls, etc. There were 20 fire & explosion calls, 53 hazardous materials incidents, 65 service calls, 12 medical and rescue assist, 9 good-intent calls, 94 false alarms and false calls and 4 severe weather & natural disaster incident call.

Over the past several years the City has successfully implemented a comprehensive fire code and life safety inspection program that's goal is to address and resolve potential life safety, or fire hazard situations prior to becoming potentially serious, and life threatening problems. The Fire Department is a healthy, vibrant organization within the City that is comprised of dedicated and highly capable Firefighters.

The City and Town Fire Department's suppression and rescue operations continue to function as one and regardless of the location of the emergency, each respective organization lends its collective support, equipment and manpower to the incident at hand to ensure the best possible outcome. Vehicle equipment is set up the same on every vehicle, fire personnel train together and operate at emergencies under one system, Incident Command. Depending on the emergency, the two agencies collectively turn out as many as 30 to 40 firefighting personnel.

I have reported before and feel the need to reinforce the message that as the City continues to experience a resurgence in downtown development the Fire Department has kept up with the pace and I am happy to report that the St. Albans City Fire Department is well prepared and equipped to handle any calls that present themselves.

Gary L. Taylor, Fire Chief

St. Albans City
PLANNING & DEVELOPMENT DEPARTMENT
2018 ANNUAL REPORT



From left to right:
Dave Southwick, Property Services Administrator,
Chip Sawyer, Director of Planning & Development, and
Tammi DiFranco, Property Services Assistant

Thank you for reviewing the St. Albans City Planning & Development Department's Annual Report for 2018. We successfully completed some important transitions this year!

Property Services and Assessing

This was the first full year of our new Office of Property Services, which combines permitting, assessing and many other functions. In February, we were thrilled to bring on Tammi DiFranco as our new Property Services Assistant. Tammi and Dave Southwick, Property Services Administrator, quickly got to work on their first update of the City's grand list. The two successfully navigated the many processes and intricacies and provided excellent customer service as well.

Planning & Permitting

Permitting and Development Review

The City's permitting staff and the Design Advisory and Development Review Boards were busy. In 2018, the Property Services office issued 201 land use permits, 27 tree permits, and 120 certificates of compliance. That was 19 less land use permits than in 2017, but it is interesting to note that this year we had more proposed new homes than in recent memory: Nine. Twenty-four applications were considered by the Development Review Board, and twenty-five came before the Design Advisory Board for their guidance. Probably the most-notable project for the DRB and DAB this year was the proposed new site plan and three buildings for the Congress-Main-Maiden Lane development.

Drafting the Rules and Plotting Our City's Future

Coming off a significant effort in 2017 to draft the new City Plan, the City Planning Commission also kept busy in 2018. The PC drafted amendments for the process of approval lot revisions and to define special residential uses and adjust the boundaries of the B1 Business District. The PC also provided input on the Route 7 Livability Project, considered the City's historic preservation and design review standards, and have continued analyses of the City's gateway corridors, Federal Street, and other areas of the City.

A New Digital Permitting System

In 2018 the City contracted with Citizenserve to provide our first-ever digital permitting record and application system. This new system will provide easier access to the many files that our department keeps on properties in the City, and will eventually allow for online permit applications. Dave and Tammi began the detailed process of working with Citizenserve to customize the product to the City's needs.

Route 7 Livability Project

Our department represented the City in a collaborative project with the Town of St. Albans, RiseVT and others to study the possibilities for pedestrian and bicycle improvements along northern Route 7 from Downtown St. Albans to the Town's border with Swanton. Many alternatives and new ideas were considered, most notably for the City: sidewalk connections on northernmost Main Street and continuity with the Missisquoi Valley Rail Trail. The final draft of the project report was completed in December 2018. The project would eventually win a Merit Award as part of the 2018/2019 Vermont Public Places Awards.

Community Development

Streetscape Projects

The City continued to invest in Downtown streetscape improvements. The Federal-Catherine Street project wrapped up in the spring, and design and permitting efforts continued on the Kingman Street Project. In addition, the City found out in August that it had been awarded a \$700,000 grant to reconstruct sidewalks and curbs on northern Federal Street.

Grant Writing and Management

Our department focuses significant effort on writing and managing grants in order to add state, federal and other resources to key projects for the City.



New Year's Eve 2018 Fireworks in Taylor Park

In 2018, City grant applications totaled more than \$13 million for everything from the Federal Street Multimodal Connector to a historic structure inventory update. Total new grant awards in 2018 equaled just over \$1 million, including the sidewalk reconstruction project on Federal St. and the final design of a stormwater treatment facility near Nason St. and Lemnah Dr. The department's total managed grant load in 2018 equaled more than \$1.3 million.

Downtown Program

Supporting a Vibrant Downtown

The City Downtown Board also acts as the Board of Directors for St. Albans for the Future (SAFF), the Downtown St. Albans nonprofit organization. In 2018 the Downtown Board and its committees had a hand in all aspects of Downtown commerce and culture. Downtown committees and City staff oversaw the ever-popular Downtown Holiday Raffle, the Art Walk, Downtown Trick or Treating, *The Burrow* youth performance space, the Painted Milk Can Auction, and other events. SAFF acted as the fiscal agent for the Mayor's Photo Context, the Festival of Trees and *Last Night* St. Albans. In addition, City Director of Operations Marty Manahan oversaw another great season of the Summer Concert Series in Taylor Park. The Downtown Board also continued to expand arts activities in the community and plan for online/social media tools to encourage people to visit our area. Also in 2018, the Downtown Promotions Cmte. was re-established with a focus on events, fundraising and marketing.

The City's Environment

The City's New Stormwater Utility

In July of 2018 the City's new Stormwater Utility went online, after the passage of a new Stormwater Management and Operations Ordinance. Our department is instrumental in this effort. The new utility will take on the City's many stormwater quality obligations, including the design and construction of new treatment facilities.

City Tree Program

Our department oversaw the planting of 23 new greenbelt trees in 2018. We also secured consultants to prune and assess the trees in Downtown and Taylor Park. Planning was underway for even more trees to be planted in 2019!



Consultants perform smoke testing of the City's stormwater lines to look for possible sources of pollution.

Brownfields

Our department worked with partners and consultants to address brownfield mitigation and plan for redevelopment at the Congress-Main-Maiden Lane site and the former Fonda/Solo manufacturing site.

Our City's Planning & Development Boards

The Planning & Development Staff enjoy the privilege of working with four important City boards. With this year's annual report, we would like to extend a special thanks to the local community members who contributed significant amounts of time and energy into guiding our City through numerous challenges and opportunities in 2018:



Design Advisory Board

KarenMarie Peltier, Chair
Evan Champagne
Katy Collin
John Morrie
Stephen Poston
Elizabeth Reed

Development Review Board

Megan Manahan Bliss, Chair
Jackie DesLauriers
Denis LaPointe
Judith Leonard
Owen Manahan
Rebecca Pfeiffer
Dick Thayer

Planning Commission

David Barber, Chair
Stan Bradeen
Jackie DesLauriers
Michael Gawne
Amy Paradis
Luke Richter

Downtown Board / St. Albans for the Future

Katy Collin, Chair
Mike Blouin
Maureen Brown
Valdemar Garibay
Sharon Holcomb
Donna Howard
Erik Johnson
John Kelley
Amanda Liese
Elizabeth Reed
Emily Richards
Laz Scangas
Rachael Sink
Jes Stumpf

And our Minute Taker!

Wendy Coy

St. Albans City

**OPERATIONS and BUSINESS DEVELOPMENT
REPORT**

Martin Manahan, Director of Operations and Business Development

The summer of 2018 brought another season of construction with the third summer of our sidewalk/curb replacement project, where we concentrated on the north eastern side of the city replacing sidewalk and curbs. We also paved several streets following the sidewalk project from last year in addition to Federal Street from Lake to Lower Newton Street.

Recruiting businesses continues to be an evolving endeavor, we are always seeking diverse businesses to compliment our downtown district. Our downtown businesses had a successful holiday season and thrive with all of the downtown events that draw people in, including but not limited to The Festival of Trees, The Tractor Parade, The Running of the Bells and so on. Our local family owned businesses continue to be the life blood of our downtown. The Hampton Inn on Lake St. continues to be a tremendous addition bringing in new visitors on a daily basis. The TD Bank building on N. Main Street has just finished renovations adding high end rentals on the top two floors and new commercial and retail space in the bottom two floors.

We have started a regular Public Health and Safety program, with an emphasis on cleaning up the neighborhoods. The effort is to hold absentee landlords and foreclosed properties accountable to the ordinances in an effort to protect neighborhoods.

The Congress and Main Street project continues to move forward with demolition of the Main Street buildings planned for the early summer, provided all the necessary permits are in hand. We have relocated a majority of the residents from the Maiden Lane property, this property will also be raised and replaced with two new properties offering low income and market rate housing.

Taylor Park continues to be the focal point for events downtown, we have Wednesday evening concerts featuring local bands, from the end of June thru August. The Northwest Farmers Market is held every Saturday from May thru October as well as other events sprinkled throughout the year.

Thank you all for your continued support for our community improvements, they could not be accomplished without your unwavering support.



2018 will go down as a significant year for the St. Albans Public Works Department with the retirement of Allen Robtoy after over forty years of dedicated service. You can never replace the experience or institutional knowledge that Allen possessed but with the dedicated Public Works staff that he built, we are in good hands.

We have a very dedicated group of employees throughout the Water, Waste Water and Public Works Departments. Brian Willett heads up the Waste Water operation, Troy Baker leads the Water Plant operations and Walter Kane is the superintendent for Public Works. As we all know, this past winter was a difficult one; between 3-day snow storms, water breaks and ice storms, our crews worked diligently throughout the winter to get the jobs done. The Public Works Department is responsible for approximately 50 miles of Water Mains and an equal amount of Sewer Mains. They are also responsible for plowing roads, sidewalks, parking lots etc. which can always be a challenge when temperatures drop to an unreasonable level. Your crew works in the toughest conditions possible and always gets the job done under the able leadership of Superintendent, Walter Kane. After a few years of consistent turnover Mr. Kane has been able to keep a dedicated crew that has gained some invaluable experience.

The Public Works crew continued to do all of the finish site work following the 2018 sidewalk/curb replacement project on top of all of their other duties. The 2019 sidewalk project will concentrate on the southeast section of the City. Wrights excavation has been a tremendous partner on the project and will continue to do the work again this summer.

The upgrades continue at the Waste Water Treatment Plant under the supervision of Chief Operator Brian Willett, with a target October 2019 completion date. Brian and his crew do a terrific job maintaining and operating the plant at peak efficiency.

All of the required water testing for 2017 was completed in a timely fashion under the leadership of Troy Baker, Chief Water Plant Operator. We are one of a few communities that have the luxury of two water supplies that serve our system, the Maquam Shore Plant and the Fairfax Plant. The annual Hydrant Flushing Program and winter treatment was completed as well.

St. Albans Recreation Department 2018 Annual Report

The St. Albans Recreation Department and Commission is dedicated to enhancing our community by providing quality, diverse and affordable recreational programming and special events. The Commission is made up of seven community members. Meetings are held on the first Wednesday of the month, 6:00pm at the St. Albans Recreation Department Office at 39 Barlow Street – 2nd Floor.

Many events and programming are made possible by the generous donations of our Premiere Sponsors:
Mimmo's Restaurant ~ Heald Funeral Home ~ People's Trust Company ~ Clarence Brown
Cold Hollow Photography ~ Classic Imprints ~ Dickinson Branon Dental ~ TABS
JAZ Entertainment ~ NMC Urgent Care ~ St. Albans Museum ~ Med Associates

It seems each year we talk about growth and how we're seeing increasing participation in recreation programming across the board. That story is the same this year – and that's a repeating story we like.

GROWTH - We continue to see significant growth in our Day Camp, Vacation Camp and Afternoon Fun programming. We provide a safe, fun environment where kids will be kept active and off screens. We invest in annual training for both camp and aquatic staff to ensure professional presentation and consistent quality of offerings. We've added Snow Days! to our programming this winter and it's been extremely well received. Each day school is cancelled, we run a day long camp. Parents can register kids that morning starting at 6:30am, and drop them off at Barlow Street Community Center for the day. The kids spend the day sledding, doing art, making hot cocoa and watching a movie. With the departure of Barlow Street Preschool, we gained an additional room "The Rascal Room" at Barlow Street. We were able to extend afternoon and camp offerings to the 3-5 year old crowd as well as offering Birthday Party room rentals for toddlers when not in use.



PARTNERSHIPS – An agreement with Collins Perley Sports & Fitness Center allows us to bring our Day and Vacation Campers to the complex on inclement weather days. The kids get to be active and run around when we normally wouldn't be able to get outside. This resource allows us to continue to grow camp without sacrificing the quality of our day regardless of weather.



We have been working even more closely with the Hard'ack board. The recreation department is accepting Hard'ack donations and payments online, we manage their social media, and are able to provide a fulltime office presence for answers to questions. Our staff has helps out at the golf tournament and will host the Hard'ack Calcutta at City Hall this year. We look forward to construction of The Brown Lodge which will enable us to provide lots of great new outdoor based programming.

GETTING THE WORD OUT – We use weekly emails, our website, Facebook, Instagram, brochures mailed to each home in St. Albans City, Town & Bay two times a year and event posters. This year we've added 2 very different methods. Old school posters on sandwich boards in key spots around town, and the revival of a recreation show on Channel 16 – pretty new school. We get good response and exposure from both.



COMMUNITY – The recreation department is visible at many community events throughout the year. We work to make most of these events free (or at low cost) fun for the whole family. To make this happen we rely heavily on the support of our premiere sponsors listed above as well as event sponsors. Their generosity has made the Winter Carnival completely free – from the beautiful winter fireworks in Taylor Park to the full day of fun at Hard’ack. This year included an Adventure obstacle course on the trails for all ages, free hotdogs and sugar on snow, s’mores over the fire, a full day of activities as well as a visit from Prancer of the Vermont Reindeer Farm. As we plan for next year we hope to be able to add an ice carver to the lineup.

REACHING OUT – In 2018 the Village of Fairfield entered into an agreement with St. Albans Recreation to allow their residents to participate in recreation programming at the reduced, residential rate. We’ve seen participation from Fairfield residents double during that time. We’ve met with the select board in Georgia to present a similar opportunity for their residents as well. These agreements allow municipalities to offer their residents this benefit with no investment in staff, equipment or infrastructure.



POOL – We’ve spent the better part of the last year investigating the replacement of the St. Albans City Pool. The pool is 40 years old. It has outlived it’s expected life. The pool is a hub of activity for 14 hours a day all summer. It serves not only as a point of instruction, training and recreation, it also serves a social need. It provides kids a safe, supervised, fun place to be where they can also receive a free lunch all summer. We put the word out last week that swim lesson registration was up on our website. Within a week we had received 194 registrations. That number reflects an outstanding aquatic staff and continually evolving programming.



FAVORITES – The Father Daughter Gala is an event we look forward to each year. The 11th Annual Father Daughter Gala was attended by 231 fathers and daughters. It was a perfect evening. We’ve heard from families that Moms would like in on the fun too so we’re planning a formal family event for the entire family in addition to the Father Daughter Gala.

LOOKING FORWARD – Ahead in 2019 we are looking to more new programming based on the needs and requests of the community. We look to finding a solution for our aging pool. We look to the start of construction of the Brown Lodge at Hard’ack. There’s a lot more fun in store.

City of Saint Albans

CITY CLERK'S OFFICE REPORT

Curry Galloway, City Clerk/Treasurer

The City Clerk's Office has undergone significant changes in 2018. After the retirement of the former City Clerk/Treasurer who served an 8-year term, I was tasked with moving the office in some new directions while building upon previous foundations. Serving the community as your City Clerk has given me the opportunity to meet so many residents and welcome in new ones. Connecting with experienced and inspiring Clerks across Vermont, working with the incredible staff at the Secretary of State's Office, and being a part of the hard working team at City Hall has been an exceptional privilege.



Curry Galloway, City Clerk (left) and Sara Gabaree Asst. City Clerk (right).

An additional staffing change has been the appointment of a new Assistant City Clerk, Sara Gabaree. With a degree in Community and International Development, Sara brings years of experience in administrative support and business management as well as having extensive community involvement. We are happy to have her on the team.

As a new City Clerk, I was thrilled when the Vermont Municipal Clerks and Treasurers Association appointed me as a representative on their Legislative Committee. By serving in this capacity the community will have a more informed City Clerk and can feel confident that we are in line with the most current State statute.

There are many initiatives planned in upcoming year that have had their beginnings in 2018. Within the theme of innovation and technology, the City Clerk's office, in collaboration with several other departments, is working toward a more interactive online presence and exploring new platforms for faster, easier payment processing. A joint effort with the Accounting Department has led to the development of improved systems and streamlined procedures. Completing a project started by the former City Clerk, all City Land Records are now in digital format. We are striving to better serve our researcher community and city residents looking to obtain copies of their real estate documents. A social media presence and updated website that includes new forms, links, and election materials has been implemented. Creating a friendly, customer-service oriented environment has been a focal point for the City Clerk's office in 2018 and will continue to be an area where our energy is devoted.

The support from the community during this first exciting year has been incredible and I will continue to work with passion and determination to find ways to better serve as your City Clerk.

Finally, I would like to thank our former City Clerks, Susan Krupp and Dianna Baraby for always being available to share their knowledge and expertise, our City Manager, Dominic Cloud, Mayor Tim Smith, City Council, Justices of the Peace, and the wonderful City team for the warm and supportive welcome.



Franklin Grand Isle Restorative Justice Center

Mission:

Guided by restorative principles, the Franklin Grand Isle Restorative Justice Center creates opportunities for meaningful engagement in order to prevent and address harm and build a safe and inclusive community.

Dedicated to Accountability, Fairness, Respect and Compassion.

Fiscal year 2018 was an extremely productive and exciting year for the Franklin Grand Isle Restorative Justice Center (FGIRJC). We celebrated our 3-year anniversary as a merged restorative justice agency bringing together the former Franklin Grand Isle Court Diversion and St. Albans Community Justice Center to become a unified Restorative Justice service agency for Franklin and Grand Isle Counties.

We are so proud of this past year's accomplishments and continue to work hard to build a firm foundation for our agency internally and within the community. Our focus this past year has been to begin to envision the future of our agency and deepen the impact of our work through quality services and collaboration. We worked hard internally on protocols and procedures to ensure best practice and consistency of operations. We created a new organizational chart which consists of a three-person Leadership Team who all report to the Executive Director and oversee their respective departments, supervise staff and run day to day operations. Our staff and Board worked together to continue to review and update the 5-year strategic plan that examines how we can best support victims of crime, reduce recidivism and help build compassionate communities with restorative practices.

Other significant changes include the continued work in the communities bringing restorative practices and approaches to areas schools. Most notably, our work over the past 4 years at Bakersfield K-8 culminating in a full-time Restorative Practices Coach at the school for the school year to support a school wide restorative practices implementation. We were also fortunate to collaborate with several local community partners on applying for and receiving a national HRSA opioid planning grant for Franklin and Grand Isle counties to look at prevention,

treatment and recovery across the two-region area. Our Reentry Department has reimagined our One-Stop program and is working on a very exciting pilot project this year to bring a tiered workforce training program to this region to support training and job placement for anyone under DOC supervision or with a history of former incarceration. Finally, we have also been very busy with growing demand for our Driving with License Suspended program, Pretrial Services, and Court Diversion both adult and youth.

We are so fortunate to work with caring and dedicated volunteers and community partners who are committed to making Franklin and Grand Isle counties vibrant and safe communities to work, play and live.

We want to thank you for your support.

In FY2018 our agency is proud of guiding...

- **364 clients through Diversion.**
- **163 clients through Reparative Panels.**
- **51 clients through the One Stop Program.**
- **11 clients through the Circles of Support and Accountability Program.**
- **28 clients through the Transitional Housing Program.**
- **108 clients through YSASP.**
- **100 clients through the DLS program.**
- **37 Youth Diversion clients through restorative panels.**
- **48 BARJ and truancy clients.**
- **78 Pretrial Services clients.**
- **70 Volunteers giving a combined 2,433 hours.**



**11 Maiden Lane
St. Albans, VT 05478
(802)524-1507**

www.stalbansfreelibrary.org

The St. Albans Free Library is supported with funds from both the Town of St. Albans and the City of St. Albans. Additional funds received through donations, grants and trust revenues help fund the overall operation of the Library. The Library serves residents of the Town and City of St. Albans as well as residents of nearby towns that are willing to pay a user fee. Our current user fee for non-residents is \$15/year.

2017/2018 Annual Report

70,701 visits to the Library

Registered borrowers: **5,119**

Items circulated: **55,194**

Deliveries to shut-ins: **138**

Computer users: **6,791**

Programs: **269**

Program attendance: **4,852**

Meeting Room use: **268**

34,577 items to circulate

Books: **30,671**

Magazine subscriptions: **64**

DVDs: **2,543**

Audio: **1,230**

Databases: **10**

Non-trationals: **44**

Passes: **15**

Comings and goings!

- Book Groups
- Writers Group
- Classic Movie Night
- Crafts
- Author Talks
- Movement & Music
- Story Time
- Legos
- Teen group
- School Vacation Programs

Library Hours

Monday: 10-6

Tuesday: 10-8

Wednesday: 10-6

Thursday: 10-8

Friday: 10-6

Saturday: 10-3

Sunday: closed

**Open
49 hours
per week**



Used Book Sale

The Book Cellar is an on-going book sale in the basement of the Library operated by volunteers.

**Open Tuesdays
10am — 8pm**

Board of Trustees

Meaghan Malboeuf (Chair)

Sue Wade (Vice-Chair)

Sally Lindberg (Secretary)

Natalie Good (Treasurer)

Sam Brown

Kaylie Collins

Linda Lang

Shelagh Munroe

Jill White

St. Albans Free Library			
Budget for 2019-2020			
		2018-2019	2019-2020
Operating Revenues			
City of St. Albans		\$235,095.00	\$242,148.00
Town of St. Albans		\$143,861.00	\$148,177.00
William Clark Trust		\$10,000.00	\$10,000.00
Ethel Peabody Trust		\$2,000.00	\$2,000.00
Fine/Desk Income		\$5,000.00	\$5,000.00
Gift Funds		\$3,500.00	\$3,500.00
Copier		\$3,725.00	\$3,725.00
TOTAL		\$403,181.00	\$414,550.00
Operating Expenditures			
Adult Materials		\$9,250.00	\$9,250.00
Youth Materials		\$8,500.00	\$8,500.00
Programs		\$3,500.00	\$3,500.00
Periodicals		\$2,500.00	\$2,500.00
Online References		\$8,000.00	\$8,000.00
Gift Funds		\$3,500.00	\$3,500.00
Salaries		\$125,500.00	\$129,265.00
Wages		\$122,213.00	\$124,725.00
Wages-Cleaning		\$8,580.00	\$9,400.00
Soc Sec		\$18,750.00	\$19,750.00
Work Comp		\$1,500.00	\$1,500.00
Payroll Services		\$2,500.00	\$2,500.00
Employee Benefits (CSTA)*		\$31,318.00	\$32,000.00
Building Insurance (CSTA)*		\$7,500.00	\$7,500.00
Telephone (CSTA)*		\$1,000.00	\$750.00
Water & Sewer (CSTA)*		\$1,000.00	\$1,000.00
Building Repairs		\$5,000.00	\$6,000.00
Building Reserve		\$1,500.00	\$1,500.00
Comcast		\$1,750.00	\$2,200.00
Green Mountain Power		\$10,000.00	\$10,000.00
VT GAS		\$5,000.00	\$5,000.00
Finance Officer Bond		\$200.00	\$210.00
Maintenance contracts		\$7,500.00	\$7,500.00
Postage		\$2,500.00	\$2,500.00
Supplies		\$6,500.00	\$7,500.00
Technology (support & upgrades)		\$5,000.00	\$5,000.00
Copier		\$3,120.00	\$3,500.00
TOTAL		\$403,181.00	\$414,550.00
*billing is done through the City of St. Albans			



Northwest Regional Planning Commission 2018 Town Report

Northwest Regional Planning Commission is a multi-purpose governmental organization created by the municipalities of Franklin and Grand Isle Counties. NRPC implements a variety of projects and programs tailored to local, regional and statewide needs. All municipalities in the region are entitled to equal voting representation by two locally appointed members to the Board of Commissioners.

Northwest Regional Planning Commission Projects & Programs:

Municipal plan and bylaw updates and related technical assistance: Focus on predictable and effective local permitting through education and training, bylaw modernization and plan updates.

Brownfields: Complete environmental site assessments and fund clean-ups so properties can be sold, developed or re-developed to benefit the economy, create or protect jobs and increase housing opportunities.

Transportation planning: Coordinate local involvement in transportation decisions through the Transportation Advisory Committee (TAC) and provide services such as intersection studies, corridor plans and traffic counts.

Emergency planning: Better prepare our region and state for disasters by coordinating with local volunteers and Vermont Emergency Management and Homeland Security on emergency planning, exercises and training.

Energy conservation and development: Ensure increased local and regional input in energy programs and permitting through the adoption of a regional energy plan and assistance with the development of local energy plans.

Watershed planning and project development: Implement water quality projects and programs to protect water resources, ensure safe water supplies, enhance recreational opportunities and address known sources of pollution.

Regional plans: Coordinate infrastructure, community development and growth at the regional level through the development, adoption and administration of a comprehensive regional plan.

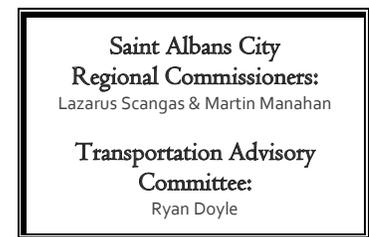
Geographic Information System Services: Provide municipalities, state agencies and regional groups with mapping and data analysis in support of their projects.

Special projects: Complete special projects such as downtown revitalization, recreation paths, farmland preservation, economic development and affordable housing projects.

Grants: Provide assistance identifying appropriate grant sources, defining a project scope and writing grant applications.

2018 Saint Albans City Projects:

- ☞ Drafted a successful Community Development Block Grant (CDBG) application for planning-related work to support the future expansion of a child care center.
- ☞ Coordinated education and outreach for the Regional MS4 stormwater permit program.
- ☞ Funded Brownfields environmental assessment and cleanup oversight at 14 Stebbins Street totaling over \$41,000.
- ☞ Updated the locally adopted Emergency Operations Plan.
- ☞ Served as member of the City Emergency Management Committee and designated as staging manager during an incident.
- ☞ Provided support to the "Run, Hide, Fight" Active Shooter Preparedness Campaign.
- ☞ Created Zoning Maps & Design Review Districts Maps and updated the E-911 poster map and road atlas.
- ☞ Consulted with local officials, identified projects and provided technical assistance for Municipal Roads Grants-in-Aid construction projects.
- ☞ Served on a Steering Committee for the Town of St. Albans and the City of St. Albans Route 7 Livability Connection.
- ☞ Coordinated a Clean Water Block Grant project to design stormwater treatment along the SASH/Nason Street connector. This project was identified in the 2017 Rugg Brook Flow Restoration Plan and will aid the City in meeting permit requirements.
- ☞ Supported efforts to apply to the Vermont Outdoor Recreation Collaborative pilot grant program to develop regional online events calendar.



This year the Commission will assist our member municipalities with municipal roads general permit compliance, water quality project implementation, local energy plans, emergency preparedness, brownfields redevelopment and other needed services. The Commission has no regulatory or taxing authority; however, each year we do request a per capita assessment in support of local and regional activities and to provide matching funds for state and federal programs.

Your continued support for local and regional planning is greatly appreciated. NRPC is your resource -- please call on us for assistance with planning, zoning, transportation, mapping or other needs.

Northwest Vermont Solid Waste Management District
2018 Supervisors' Report

The Northwest Solid Waste District's (NWSWD) mission is to provide for the efficient, economical, and environmentally-sound reduction, reuse, recycling, and finally disposal of solid waste. 2018 was a great year for waste reduction and recycling in the NWSWD - our efforts resulted in the District successfully diverting more waste from the landfill than any year before! Waste diverted was recycled or reused and helped conserve resources and keep toxic materials out of Vermont landfills.

The District increased our programs and services like composting, hazardous waste disposal, and reuse. We also offered more workshops and increased our ability to pass on useful information through channels like farmers' markets and fairs and the internet. These efforts helped Franklin and Grand Isle counties reduce the waste they sent to the landfill. We measure our success by looking at the weight of waste that we sent to the landfill and what we were able to divert through reuse and recycling. All of this work shows in the amount of waste we diverted from the landfill this year. Some of this year's highlights include:

- District communities collectively diverted 31% of their waste from the landfill.
- **District operations diverted 1,734 tons of waste from the landfill in 2018! This is a 25% increase from 2017!!**
- NWSWD facilities recycled 128 tons of e-waste.
- Held eight "Backyard Composting" classes for residents.
- Launched a new community and business outreach program that has already made contact with over 260 businesses in our region.
- Collected 41 tons of hazardous material from 1462 households through our Household Hazardous Waste program. That's over 18% more households served than last year!
- Our Close the Loop compost program grew 28% and we collected 308 tons of food scraps from 33 businesses and institutions and 7 residential drop-off points to be turned into compost.

NWSWD by the Numbers

In the NWSWD, five District run recycling drop-off sites in Georgia, Montgomery, Bakersfield, St. Albans and North Hero, 2 member town run sites (Alburgh and Grand Isle), and mandatory curbside recycling by registered waste haulers allows easy access to recycling for all residents. Overall in 2018, through recycling, reuse and composting, District residents were able to divert 31% of waste created from the landfill! After all of this work the average NWSWD resident sent just 3 pounds of waste to the landfill per day. Way to go!

Through our District-operated sites and programs, this year we disposed of 914 tons of trash and recycled or diverted 1,734 tons of material including 471 tons of blue-bin recyclables. This sets the diversion rate for District services at 65%.

All District staff members are available through the District office at (802)524-5986 or info@nswd.org. For more information about the District and our services, how to reduce and recycle your waste, or how to get involved, call District staff at the above number or come visit at 158 Morse Drive in Georgia (we even give tours of our Recycling Center). You can also visit us on the web at www.nswd.org, find us on Facebook, and sign-up for our e-mail updates. More information can also be found in our newsletter available at your Town Meeting.

NWSWD Board of Supervisors

State of Vermont
Department of Health
St. Albans District Office
27 Federal Street, Suite 201
St. Albans, VT 05478

[phone] 802-524-7970
[fax] 802-527-5405
[toll free] 888-253-8801
HealthVermont.gov

Vermont Department of Health Local Report

St. Albans City, 2019

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters.

Your local office is in St. Albans at the address and phone number above. Available to help individuals and families at worksites, schools, town meetings, or by appointment, we work hard to provide you with knowledgeable and accessible care, resources, and services. We also partner with local organizations and health care providers to ensure we're equipped to respond to the community's needs. In 2018, we worked in partnership with communities to:

- Increase capacity statewide to prevent underage and binge drinking and reduce prescription drug misuse and marijuana with [Regional Prevention Partnerships \(RPP\)](#).
- Prevent and control the spread of [infectious disease](#). In 2018 we spent \$13,729,406 on vaccines provided at no cost to healthcare providers around the state to make sure children and adults are protected against vaccine-preventable diseases. We also responded to 244 cases of infectious disease.
- [Promote wellness](#) by focusing on walking and biking safety, reducing tobacco exposure, and increasing access to healthy foods through the implementation of local projects and municipal strategies.
- Support [healthy families](#) by helping kids stay connected with providers and dentists following transfer into foster care.
- Serve families and children with the Women, Infants, and Children ([WIC](#)) Nutrition Education and Food Supplementation Program. In 2018, we served over 11,000 families.
- Provide trainings on [Help Me Grow](#) to Healthcare and Early Childhood Education Providers to support improved access to resources and services for parents and families with young children.
- Share new data and reports including the [Vermont Lead in School Drinking Water Testing Pilot Report](#) which is helping Vermonters understand and address the risk of lead in school drinking water, and the [Injury and Violence in Vermont](#) report, which is shedding light on the risk of suicide among youths.
- Work with businesses in planning and starting [worksite wellness](#) strategies to improve on-the-job opportunities for health for local residents, including creating Breastfeeding Friendly locations to support growing families.
- Work with local partners, including, schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a [public health emergency](#).
- Improve understanding of how to stay healthy at work, home, and in the community through initiatives and resources related to 3-4-50, Help Me Grow, WIC, Building Bright Futures, Be Tick Smart, 802Quits, and the Breastfeeding Friendly Employer project.

Learn more about what we do on the web at www.healthvermont.gov

Join us on [FACEBOOK.COM/VDHSTALBANS](https://www.facebook.com/vdhstalbans)

Follow us on www.twitter.com/healthvermont





U.S. Department
of Veterans Affairs

White River Junction VA Medical Center
215 North Main Street
White River Junction, VT 05009
866-687-8387 (Toll Free)
802-295-9363 (Commercial)

In Reply Refer to: 405/00

November 29, 2018

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

Laura Miraldi
Acting Medical Center Director



SAINT ALBANS MUSEUM

Saint Albans Museum 2018 Annual Report

At the Saint Albans Museum (SAM), we are a Museum...*and More!* Our mission is to preserve and share the history of St. Albans, Franklin County, and northwest Vermont through historical exhibitions, educational programs, arts performances, and special events. This past season, we welcomed over 3,500 students, area residents, and visitors of all ages to explore our community heritage – another new record for SAM!

Our staff and volunteers remain engaged in educational and outreach programs. SAM offered tours or participated in classroom activities with 13 regional schools and educational groups, ranging from pre-K to college students and adult learners. We are especially proud of “Lake Lessons” – our new pilot STEAM (science, technology, engineering, arts, and mathematics) place-based workshop for elementary-level students. Developed in collaboration with state agencies and local non-profits, SAM and our community partners provided free enrichment programming in the fall on the ecology and cultural heritage of St. Albans Bay for over 500 students and educators. In the spring, we hosted our annual Naturalization Ceremony in the Bliss Room to welcome Vermont’s newest citizens. Throughout the year, the Museum participated in community events as well, including the St. Albans Winter Carnival, Maple Festival, Rotary Expo, Clean Water Fair, National Night Out, Spooky Saturday, Festival of Trees, and Last Night. In addition, we taped two episodes of “Across the Fence” which debuted on WCAX during the summer. SAM is also a member of the executive committee for the Vermont in the Civil War Heritage Trail.

The Museum’s program series – sponsored by Peoples Trust Co. - featured speakers and presentations on a diverse array of topics, including local birding (co-hosted with the Friends of the Missisquoi); architecture, furniture & gravestones in early Vermont; the Eddy “spirit medium family;” food history; a panel with the Vermont Bar Association; and more. We collaborated with Historic New England and the Vermont Folklife Center for a special screening of *Rooted*, a documentary film on the history of the Vermont Grange. In addition, SAM hosted concerts by local artists Northern Flyer and the Carol Ann Jones Quartet. We partnered again with the St. Albans Recreation Department, RISE VT, and NCSS for a successful third annual “Kids Night at the Museum.”

SAM installed several new exhibits for the 2018 season. *Farming Franklin County* highlights the agricultural history of our community, focusing on maple, dairy, rural life, and local businesses and social groups connected to farming. We are especially proud that over 60 individuals, farming families, businesses, and organizations loaned/donated artifacts and archival materials, or provided financial support for constructing this new exhibit. Our opening reception was well-attended, and featured remarks by Lt. Governor David Zuckerman. In 2019, the exhibit will tell the story of the St. Albans Cooperative Creamery as they celebrate their 100th anniversary, and include an oral history component. We also updated our award-winning women’s history exhibit, profiling local artists, as well as displays on St. Mary’s School and Vermont baseball. The saber (ceremonial sword) belonging to Captain George Conger (a local resident, Civil War veteran, and hero of the St. Albans Raid) – missing for over a decade – was reacquired and is now in the collections of the Museum. A reception, featuring the story of this unique artifact and the efforts of Arthur Bell, Jr., Colin Conger, and the family to secure its return – was held on October 19, 2018 with over 100 in attendance.



SAINT ALBANS MUSEUM

We hosted a number of traveling/special exhibits: *Everywhere a Sign*, from the Vermont Historical Society, featured icons and symbols from around the state. SAM added items from our own collection, including signs from the former radar base, the Central Vermont Railway, the Governor Smith Inn, and more. In addition, *World War I & America* was on display in the Bliss Room – on loan from the Gilder-Lehrman Institute of American History in New York City. The Museum is pleased to announce our plans for new exhibits and displays next season and beyond – we are currently collecting stories, artifacts, and historical materials related to the Central Vermont Railway, and plan to commemorate the centennial anniversary of 19th Amendment in 2020.

We would like to acknowledge our departing Board members for their dedication and service to the Museum and our community: Don Poirier and Ron Anstey – and to share our appreciation for our 2018 summer intern, Emma Helmken, for her outstanding contributions.

Finally, thank you to our members, volunteers, event sponsors, friends, and donors. Your continued generous support allows SAM to operate and maintain our historic facility (which dates to 1861), and to offer a variety of family-friendly programs and activities throughout the year. Please be in touch to learn more about volunteer opportunities, to contribute historical materials to our archives, or to get involved. You can contact the Museum office by phone at (802) 527-7933; by mail at PO Box 722, St. Albans, VT 05478; or find SAM online (www.stamuseum.org), on Facebook (www.facebook.com/stamuseum), or on Twitter (www.twitter.com/SaintAMuseum).

Board of Trustees

Sally Larner, Secretary
David Chambers
Lisa Cioffi
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Kim Smith, Co-Vice President

Staff

Alex Lehning, Executive Director



FCIDC 2018 ANNUAL COUNTY REPORT

The mission of Franklin County Industrial Development Corporation (FCIDC) is to engage in a process of building a strong and diversified market economy that serves the interest of area enterprises, municipalities, residents and to strengthen our economy through the creation and retention of jobs and build a business environment suitable to host capital investment.

Throughout 2018 Franklin County once again made great strides in improving our communities and local economies. The unemployment rate for Franklin County still hovers around 3.1%. Some folks might wonder what does that mean in actual numbers; well it means that there are approximately 840 individuals county wide who are actively in search of employment.

As I have shared with many individuals, Franklin County is very fortunate to have the community engagement and economic development activity that we have. Here are just some of the great initiatives happening around our county:

- FCIDC worked with the Town of Fairfax to receive grants totaling \$650,000 in order to extend water and sewer infrastructure to Runamok. The project will assist them to grow and add jobs.
- FCIDC worked with Alain Morrisette at BMTM, Developer Dave Fosgate, Gordon Winters of Swanton Ace Hardware, the Village and Town of Swanton to construct a new 18,000 sq. ft. warehouse so as to relocate BMTM and allow Ace to construct a downtown store in Swanton. A big thank you to Dave Fosgate for building a new facility to make this all happen.
- FCIDC has fielded multiple business inquiries focused on the St. Albans Town, Enosburg, Georgia and Swanton Industrial Parks.
- Highgate, Montgomery, Swanton, Richford, Georgia and Enosburg continue to be energized by local volunteer committees focused on quality of life and an improved local economy. FCIDC tries to stay engaged with all communities and assist wherever possible.
- Water quality discussions continue throughout the county mainly focused on Lake Champlain and Lake Carmi. Speaking of water St. Albans Town now has a first-class marina located in the St. Albans Bay.
- Barry Callebaut, Ben & Jerry's, Peerless Clothing (property owned by FCIDC) and VELCO wrapped up their respective projects in 2018. The total amount of all of the projects was \$120 million in capital investment.
- FCIDC is a member of Healthy Roots. Their mission is to strengthen the local food system of Northwest Vermont for the health and vitality of our community.

The St. Albans Cooperative Creamery celebrated their 100th Anniversary. The celebration included many community events; the Tractor Parade with more than 50 entries was the culminating anniversary event. The Coop continues to work hard to support their member farms and keep them in business. Over the past year traditional milk prices continued to remain low; lower than actual production costs. In 2018 a number of Franklin County farms chose to sell their cows and get out of farming.

FCIDC continues to offer small business/start up counseling through the Small Business Development Center (SBDC) located within the FCIDC office on Main Street in St. Albans. The counseling is free of charge. Last year the SBDC office worked with 24 businesses and created 6 jobs and retained 62.

Respectfully
Submitted by
Timothy Smith
FCIDC Executive Director



SAINT ALBANS

Vermont

City of St. Albans, Vermont

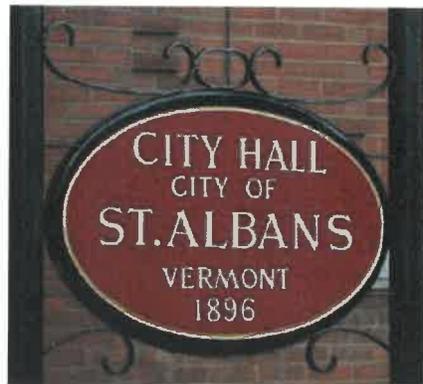
**Comprehensive Annual Financial Report
For the Fiscal Year Ended June 30, 2018**

CITY OF ST. ALBANS, VERMONT

Comprehensive Annual Financial Report For the Year Ended June 30, 2018



Prepared by:
The Finance Department



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CITY OF ST. ALBANS, VERMONT
 COMPREHENSIVE ANNUAL FINANCIAL REPORT
 FOR THE FISCAL YEAR ENDED JUNE 30, 2018

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INTRODUCTORY SECTION



SAINT ALBANS
Vermont

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December 26, 2018

To the Honorable Mayor, Members of the City Council,
and Citizens of the City of St. Albans:

We are pleased to present the Comprehensive Annual Financial Report (CAFR) for the City of St. Albans, Vermont, for the fiscal year ended June 30, 2018.

This report consists of management's representations concerning the finances of the City of St. Albans, Vermont (the City). Consequently, management assumes full responsibility for the completeness and reliability of all the information presented in this report. To provide a reasonable basis for making these representations, management has established a comprehensive internal control framework that is designed both to protect the City's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the City's financial statements in conformity with generally accepted accounting principles (GAAP). The City's comprehensive framework of internal controls has been designed to provide reasonable, rather than absolute assurance that the financial statements will be free from material misstatement as the costs of a framework providing absolute assurance would outweigh the benefits. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The City's financial statements have been audited by Melanson Heath, licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City of St. Albans, Vermont, for the fiscal year ended June 30, 2018, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the City's financial statements for the fiscal year ended June 30, 2018 are fairly presented in conformity with GAAP. The independent auditor's report is presented in the financial section of this report. In addition, the City is required to undergo an annual audit in conformity with the provisions of the Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Information related to the Single Audit, including the Schedule of Expenditures of Federal Awards, findings and recommendation, and auditors' reports on the internal control structure and compliance with applicable laws and regulations, is not including in this year's CAFR but is available in a separate report.

Management's discussion and analysis (MD&A) immediately follows the independent auditors' report and provides a narrative introduction, overview, and analysis of the basic financial statements. MD&A complements this letter of transmittal and should be read in conjunction with it.

Profile of the City

St. Albans, Vermont was chartered on August 17, 1763 and the City of St. Albans was incorporated in 1896. The City, an area of approximately two square miles, is surrounded on all sides by the Town of St. Albans. As of the 2015 census the City had a population of 6,860. The City is empowered by state statute to levy a property tax on all real property located within its borders as well as provide water and wastewater services to users of the City of St. Albans Water System as described in the City's Water Ordinance.

The City operates under the Council-Manager system of government. Policy making and legislative authority are vested in the City Council consisting of the mayor and six other members. The mayor is elected at large and each of the six members is elected from one of six wards. Council members serve three-year terms with two members elected every year. The Mayor is elected for a two-year term. The Mayor and Council hire a City Manager who is charged with overseeing the day-to-day operations of the City.

The City provides a full range of services, including police and fire protection, snow removal, the construction and maintenance of streets and sidewalks, licenses and permits, vital statistics; recreational and cultural activities, and other general administrative services. The City also provides police service to the neighboring Town of St. Albans, dispatch services for most of Franklin and Grand Isle Counties, and recreational offerings serve the broader region. In 2015 the City's Restorative Justice Center merged with the Franklin-Grand Isle Court Diversion program to form the Franklin Grand-Isle Restorative Justice Center (FGIRJC). The FGIRJC is a two-county agency that is housed in the City, which provides accounting and administrative support to the agency. Through its enterprise funds, the City provides water and wastewater services to all City residents as well as residents in surrounding communities. Enterprise funds are designed to be self-supporting through the collection of user fees.

The City Manager, with input from the Director of Administration and department heads, presents an annual General Fund budget to the City Council for approval. Once the City Council approves the recommended budget, the budget is voted on by the registered voters of the City on the first Tuesday in March. The voters have the final level of approval of the budget and once approved it may not be amended without subsequent voter approval. Budgetary approval for the City's enterprise funds rests solely with the City Council.

Factors Affecting Financial Condition

Local Economy

The City of St. Albans is the county seat of Franklin County in the northwest corner of Vermont. The City's population of 6,795, as reported in the most recent census estimates, reflects a steady decrease over the last ten years of about ten percent. Median household incomes in the City are

lower than the state as a whole. Unemployment in the City, for many years prior, was consistently higher than the state overall; that trend has changed the past several years.

The assessed value of taxable real property as of April 1, 2018 increased by 1.6% (\$86,813) compared to April 1, 2017. The percentage of taxes collected as of June 30, 2017, for the 2017 tax year was 97.7%, consistent with prior years. Total delinquencies, for the year as of June 30, 2018 were \$293,187 (2.28% of billed). After the audit period, the City collected a further \$253,529 in taxes for the fiscal year.

During the past ten years, charges for services in the governmental funds have increased in amount and as a percentage of total revenues. For the year ended June 30, 2018, charges for services made up 28.9% of total revenues (excluding other financing sources) in governmental funds, reflecting an increase of 82.1% over the last ten-years. This increase in charges for services has been necessary to stabilize the property tax rate and diversify the City's revenue sources. To illustrate, property tax revenue which remains City's largest source of revenue, has only increased 24.1% over the last ten years, largely a result of growth in the grand list.

Long-term Financial Planning

The City Finance & Administration Department presents regular financial reports to elected officials and management. In addition to these reports, the City maintains a long-term capital improvement program (CIP). The CIP is a proposed schedule of public projects and improvements to be constructed or purchased by the City. The CIP includes a detailed plan for financing each of the projects.

As part of the annual budget process, the City reviews all General Fund revenues to determine budgetary needs. Enterprise funds are reviewed for adequate support of operations. The enterprise funds are fully self-supporting and receive administrative overhead support from the General Fund. Rates are reviewed annually in conjunction with the budgeting process and adjusted appropriately.

Relevant Financial Policies

The City implemented a comprehensive set of financial policies in July 2011 and has updated those policies as of the end of July 2018. The policy manual includes policies covering financial reporting, cash management, credit cards, debt, investments, purchasing, and fund balance. The purpose of the financial policy manual is to establish and maintain high standards for the accounting practices of the City which guarantees that the City's financial statements have reliable, transparent data on which to base decisions. The Finance Department has also implemented a comprehensive procedures manual. Throughout the year finance staff works to improve and update the policies and procedures, as needed. The City is developing a multi-year budget forecast that would incorporate the impact of the CIP and organization-wide strategic goals and strategies that influence future operating budgets.

Major Initiatives

The City was approved for a Tax Increment Financing (TIF) district by the State of Vermont and local voters in 2012. The TIF district is a major piece of a larger downtown redevelopment plan.

The purpose of the TIF district is to implement a series of eight projects to stimulate development and redevelopment in the City. These projects include the implementation of the Taylor Park Master Plan, the construction of a 365-space parking garage, clean-up and redevelopment of multiple Brownfield sites, pedestrian improvements, streetscape projects, and a storm water treatment project. TIF in St. Albans has proven a critical element in spurring redevelopment in the downtown. Since the inception of TIF in 2012 the municipal grand list within the TIF district has grown by \$48.9 million. This impressive growth is a testament to the combination of private and public investment which has increased viability and accelerated revitalization of the City.

On October 30, 2014, the City opened the St. Albans Parking Garage with a ribbon cutting ceremony and a visit from the Governor. The 365-space parking garage fills a desperate need for parking in the downtown core, contributing to the vitality of downtown businesses.

In January 2015, the State of Vermont relocated its offices from Houghton Street to a brand new, privately owned 45,000-square foot office building on Federal Street. The construction of the new building was made possible by the sale of the Houghton Street location to Mylan Technologies in anticipation of an expansion by Mylan, and the agreement of the State of Vermont to relocate to downtown St. Albans. Additionally, the construction of the parking garage was critical to the move as parking was previously limited in the downtown. The transfer of the State-owned building to private ownership and the construction of the new office building, adds a combined \$18,369,000 to the grand list.

The City partnered with PeakCM to construct an 84-room, nationally-franchised hotel on Lake Street in the heart of the St. Albans Downtown. The Lake Street Hotel was the final piece of the City's downtown core project, and construction was completed in the Spring of 2017. In addition to the hotel, the City used TIF funds to complete streetscape work on Lake Street, and the road was paved during summer 2017. The City has a \$1.0 million investment in the hotel, and anticipates recouping the investment, with interest, within 5 years.

During 2017 and 2018, the City completed a major project to realign the intersection of Lake and Federal Streets and replace aging water and sewer infrastructure. That project also features significant improvements to parts of Federal, Market, and Catherine Streets.

During 2018, the City also announced a redevelopment project wherein several City-owned properties, some in significant disrepair, would be demolished and replaced with new residential and commercial space. This project is directly across from City Hall and wholly within the City's TIF district. An anchor tenant of the project is the Community College of Vermont (CCV). Once completed CCV will move downtown from their location on the southern end of the City, and their existing building will be utilized by the City's police department for a headquarters.

Along with projects in the TIF district, the City has begun to shift its focus into the neighborhoods with improvements to infrastructure and a focus on redeveloping blighted properties and rehabilitating substandard sidewalks and curbs. A bond vote in March of 2016 authorized the City to bond \$4.95 million towards the reconstruction of all sidewalks and curbs that were rated as "fair" or "poor" by the City's engineer. That project was begun in earnest in the spring of 2017, and will be completed in 2019.

The City purchased 10 South Main Street in FY16 and subsequently rehabilitated and leased the property, and is redeveloped 36 Diamond Street in partnership with the building trades program at our high school. The home at 36 Diamond Street was torn down completely, and construction of the new home was completed during FY17. The City sold the home to a private owner at the beginning of FY18.

Construction on the City Hall renovation project began in the spring of 2015 with a complete overhaul of the building. Major improvements to the historic building, completed in FY16, include two new elevators, making the building handicapped accessible for the first time, along with a community room, larger vault space, increased storage, and modern mechanical systems.

In July 2015, the City of Saint Albans Community Justice Center merged with the Franklin-Grand Isle Court Diversion Program. This entailed the incorporation of a local nonprofit into City operations. The combined agency, the Franklin Grand-Isle Restorative Justice Center, serves clients throughout both Franklin and Grand Isle Counties. The merger allows for the City to provide services to individuals currently residing, or soon to be entering, our community, who have had interactions with the justice system. By using restorative justice principles and a victim centered approach the agency strives to assist these individuals to better contribute to the community.

As a result of the brutally cold 2014-2015 winter, the City experienced a higher than average number of water main breaks. We subsequently discovered that many of our older valves, which allow for us to isolate the impact of a break to a few blocks, could not be turned. In conjunction with repairing the water mains, the City installed a number of new valves in the system. Since then the City has spent over \$200,000 on new valves, which significantly improves the ability to isolate and repair leaks.

Additionally, underground infrastructure has been replaced on Fairfield Street in conjunction with a state-sponsored paving project. The City financed this project with a voter-approved bond issuance of \$2.5 million and completed the work in FY17. The work included stormwater separation from the wastewater system, and important goal for the City as we work to improve water quality in our region. In addition to this project, the City made a significant investment in sidewalks on the south side of Main Street, completing the sidewalk improvements along Main Street.

In FY16 the City began replacing the water filter at its Fairfax plant. This investment was critical because water treated at this plant is gravity-fed into the distribution system, saving significant costs as compared to water treated at the Maquam plant. This project was completed, substantially under budget, in FY17.

Engineering and design work for the Wastewater Treatment Facility upgrade has been completed and construction began in earnest in 2018, with completion expected in the fall of 2019. The upgrade will address age-related issues at the facility and will allow for the City to meet more stringent environmental requirements related to the removal of phosphorous from the wastewater stream. The anticipated project cost is \$18.0 million, and the City has secured a total \$4.1 million in grant financing and \$13.9 in low-interest loans from USDA and the State of Vermont.

In FY18 the City merged with Hard'ack, a 95-acre ski and recreation area. The City has long had a relationship with Hard'ack, and both parties believe the merger will allow for improved recreational opportunities.

Awards and Acknowledgements

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of St. Albans for its comprehensive annual financial report for FY14 through FY17. To be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

The preparation of this report would not have been possible without the skill, effort, and dedication of the entire staff of the Finance and Administration Department. We wish to thank all government departments for their assistance in providing the data necessary to prepare this report. The City invites you to visit our website at www.stalbansvt.com.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'DCC', is positioned above the typed name of the signatory.

Dominic Cloud
City Manager



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

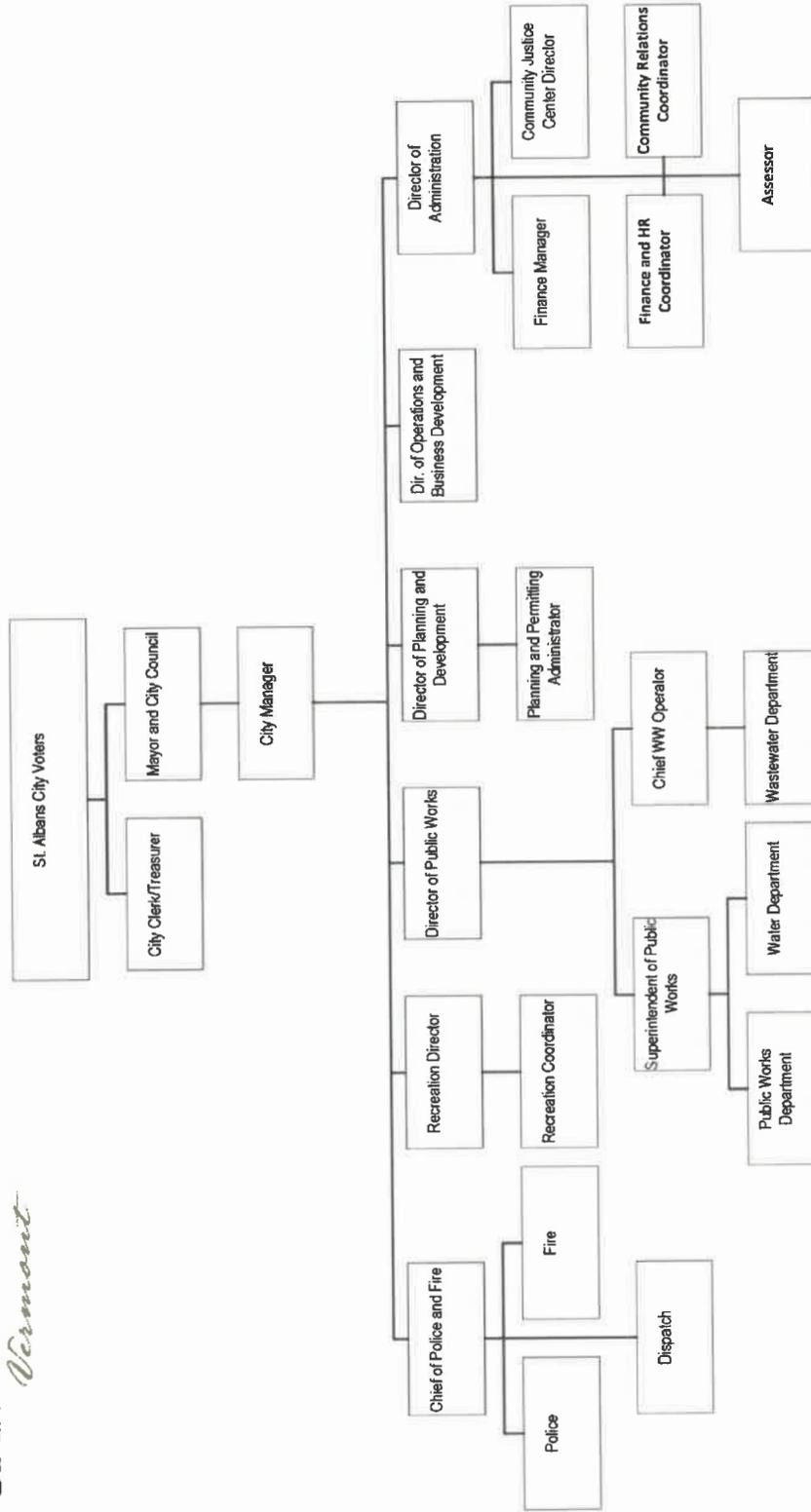
**City of St. Albans
Vermont**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2017

Christopher P. Morill

Executive Director/CEO



CITY OF ST. ALBANS, VERMONT
PRINCIPAL ELECTED AND APPOINTED OFFICIALS
June 30, 2018

Elected Officials

Mayor

Timothy Smith

Council Member - Ward I
Council Member - Ward II
Council Member - Ward III
Council Member - Ward IV
Council Member - Ward V
Council Member - Ward VI

Timothy Hawkins
James Pelkey
Marie Besette
Michael McCarthy
Kate Laddison
Chad Spooner

City Manager
City Clerk/Treasurer

Dominic Cloud
Curry Galloway



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FINANCIAL SECTION



SAINT ALBANS
Vermont

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INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and City Council
City of St. Albans

Additional Offices:
Andover, MA
Greenfield, MA
Manchester, NH
Ellsworth, ME

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of St. Albans, Vermont, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The City's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such

opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of St. Albans, Vermont, as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, the Budgetary Comparison for the General Fund, and the Pension schedules appearing on pages 78 to 81 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying supplementary information appearing on pages 82 through 88 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures,

including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory and statistical sections are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated December 26, 2018 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City's internal control over financial reporting and compliance.

Melanson Heath

December 26, 2018

**CITY OF ST. ALBANS, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2018**

Management of the City of St. Albans (the City) offers readers of the basic financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2018. Please note that this section of the Basic Financial Statements is unaudited.

FINANCIAL HIGHLIGHTS

- The City's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$21,877,504 (net position). Of this amount, \$(478,909) is the deficit net position portion. The balance of net position is made up of \$22,345,655 invested in capital assets net of related debt and \$10,758 restricted for specific purposes.
- The City's total net position decreased by \$754,379. Of this amount, net position of the governmental activities increased by \$661,488, and net position attributable to business-type activities decreased by \$1,415,867.
- At the close of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$(1,654,236).
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$1,340,769, as compared to \$128,832 in the previous year.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements which are presented in three sections: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. In addition to the basic financial statements, this report also contains other and required supplementary information such as a general fund budget to actual comparison and combining financial statements.

It is important for the reader to understand that, although governmental accounting resembles private sector accounting, the two differ significantly. The government-wide financial statements will be the most familiar for readers versed in private sector financial reporting. Readers should know that the financial activities of the government unit are recorded in funds. A fund, generally, is a separate set of books for each major activity. For example, the City operates a wastewater treatment facility and two water treatment plants. These operations are referred to as business-type activities, they are supported by user fees, and are recorded in enterprise funds separately from the general governmental activities which are accounted for primarily in the general fund and supported in large part by property tax revenues.

Government-Wide Financial Statements

The government-wide financial statements provide a general overview of the City's operations presenting all data on a full accrual basis, similar to the way a private sector business would present its financial statements. There are two statements presented at the government-wide level: the

CITY OF ST. ALBANS, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2018

Statement of Net Position and the Statement of Activities. Within each of these statements, governmental activities are presented separately from business-type activities. The governmental activities reflect the City's basic services; including general government, public safety, public works, community development, parks and recreation, and public improvements. Property taxes finance the majority of these services supplemented by program fees, grant revenues, and other revenues. The business-type activities reflect private-sector-type operations for which user fees recover all or a significant portion of costs. The business-type activities of the City include both water and wastewater operations.

The Statement of Net Position presents information on all of the City's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities reports how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused leave time).

The government-wide financial statements include not only the City itself (referred to as the primary government), but also other legally separate entities for which the City is financially accountable (referred to as component units). During the current year, the City was not responsible for any entities that qualify as component units.

The government-wide financial statements can be found in Exhibits A and B of this report.

Fund Financial Statements

A fund is a group of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate finance-related legal compliance. The funds of the City are segregated into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Unlike the government-wide financial statements however, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Consequently, the governmental fund financial statements provide a detailed short-term view that helps the reader determine the level of financial resources that are available to finance the City's programs in the near future. Because this information does not encompass the long-term focus of the government-wide statements, additional information is provided that reconciles the governmental fund financial statements to the government-wide statements explaining the relationship between the two.

**CITY OF ST. ALBANS, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
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The City maintains five major governmental funds; the General Fund, the TIF Debt Service Fund, the Sidewalk Fund, the TIF Capital Project Fund, and the Federal Street Fund. In addition to this, the City maintains three special revenue funds and one capital project fund, none of which qualify as major funds. These funds are consolidated into the column labeled Other Governmental Funds in the Fund Financial Statements. Combining financial statements containing more detailed information on these funds may be found in Schedules 6 through 11.

The basic governmental fund financial statements can be found in Exhibits C through E of this report. The City adopts an annual appropriated budget for its general fund. A budgetary comparison statement is provided in Schedule 1 for the purpose of demonstrating compliance with the duly appropriated budget.

Proprietary funds are used to account for a government's business-type activities at the fund level. There are two types of proprietary funds: enterprise funds and internal service funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City maintains two enterprise funds: the Water Fund and the Wastewater Fund. Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. At this time, the City has no internal service funds.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Water Fund and the Wastewater Fund operations, which are considered to be major funds.

The proprietary fund financial statements of the City may be found in Exhibits F through H.

Fiduciary funds, also known as trust and agency funds, account for resources for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the programs of the City. The accounting used for fiduciary funds is much like that used for proprietary funds. The City has a Pension Trust Fund, detailed in Exhibits I and J. The City has two Agency Funds with consolidated amounts detailed in Exhibit I and additional information on these funds may be found in Schedule 12.

Notes to the Financial Statements provide additional information that is necessary to obtain a full understanding of the data provided in the government-wide and fund financial statements. The notes serve to explain, clarify, and expand upon the financial data presented in the financial statements, and provide some additional information. The notes can be found immediately following the basic financial statements.

In addition to the basic financial statements and accompanying notes, certain **Required Supplementary Information** is provided, including a budgetary comparison statement for the general fund, information on changes in the net pension liability, employer contributions to pensions, and investment returns. The supplementary information can be found immediately following the notes to the financial statements in this report.

**CITY OF ST. ALBANS, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2018**

The combining statements referred to earlier in connection with nonmajor governmental funds are presented immediately following the required supplementary information on the budget and pension.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Summary Statement of Net Position

	Governmental Activities		Business-type Activities		Total Government	
	2018	2017	2018	2017	2018	2017
Assets:						
Current assets	\$ 939,286	\$ 3,653,604	\$ 4,825,646	\$ 5,567,478	\$ 5,764,932	\$ 9,221,082
Capital assets	31,900,897	28,123,962	25,233,064	21,987,812	57,133,961	50,111,774
Other assets	800,000	-	-	-	800,000	-
Total assets	33,640,183	31,777,566	30,058,710	27,555,290	63,698,893	59,332,856
Total deferred outflows of resources	949,665	1,200,094	262,506	346,704	1,212,171	1,546,798
Total assets and deferred inflows of resources	\$ 34,589,848	\$32,977,660	\$30,321,216	\$27,901,994	\$64,911,064	\$60,879,654
Liabilities:						
Other liabilities	\$ 3,384,051	\$ 2,286,995	\$ 5,982,708	\$ 1,156,652	\$ 9,366,759	\$ 3,443,647
Noncurrent liabilities	22,040,665	22,213,718	11,097,935	12,071,962	33,138,600	34,285,680
Total liabilities	25,424,716	24,500,713	17,080,643	13,228,614	42,505,359	37,729,327
Total deferred inflows of resources	386,312	359,615	141,889	158,829	528,201	518,444
Net Position:						
Net investment in capital assets	10,936,296	8,320,405	11,409,359	10,897,177	22,345,655	19,217,582
Restricted	10,758	10,747	-	-	10,758	10,747
Unrestricted/(deficit)	(2,168,234)	(213,820)	1,689,325	3,617,374	(478,909)	3,403,554
Total net position	8,778,820	8,117,332	13,098,684	14,514,551	21,877,504	22,631,883
Total liabilities, deferred inflows and net position	\$ 34,589,848	\$32,977,660	\$30,321,216	\$27,901,994	\$64,911,064	\$60,879,654

As noted earlier, net position serves as a useful indicator of a government's financial position over time. At the end of the most recent fiscal year, the City's assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$21,877,504. The City's total net position is split between governmental activities net position of \$8,778,820 and business-type activities net position of \$13,098,684.

The largest portion of the City's total net position \$22,345,655 reflects its investment in capital assets (construction in progress, equipment, land, buildings and infrastructure) net of any outstanding debt used to acquire or construct those assets. The City uses capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources since the capital assets themselves cannot be used to liquidate these liabilities. On an ongoing basis, the City strives to work reserves into the annual budget to provide for financial contingencies and reserves for a long-term capital plan.

**CITY OF ST. ALBANS, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
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The City's total net position includes \$10,758 (0.05%) of restricted net position. Restricted net position represents assets whose use is subject to external restrictions. The remaining balance of \$(478,909) is the deficit net position, comprised of a positive balance of \$1,689,325 in our business-type activities (water and sewer) and a deficit balance of \$2,168,234 in our governmental activities.

Summary of the Statement of Activities

	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total Government</u>	
	2018	2017	2018	2017	2018	2017
Revenues:						
Program revenues:						
Charges for services	\$ 2,443,305	\$ 2,279,530	\$ 5,724,172	\$ 5,489,032	\$ 8,167,477	\$ 7,768,562
Operating grants & contributions	1,176,466	1,173,226	-	-	1,176,466	1,173,226
Capital grants & contributions	560,543	553,071	-	-	560,543	553,071
General revenues:						
Property taxes	5,467,918	5,066,109	-	-	5,467,918	5,066,109
Other	403,147	401,157	55,239	43,311	458,386	444,468
Total revenues	<u>10,051,379</u>	<u>9,473,093</u>	<u>5,779,411</u>	<u>5,532,343</u>	<u>15,830,790</u>	<u>15,005,436</u>
Expenses:						
General government	1,824,410	1,934,671	-	-	1,824,410	1,934,671
Public safety	4,956,155	4,794,040	-	-	4,956,155	4,794,040
Public works	3,405,016	2,230,889	-	-	3,405,016	2,230,889
Culture and recreation	760,160	635,921	-	-	760,160	635,921
Community development	150,808	461,450	-	-	150,808	461,450
Interest on long-term debt	556,262	694,137	-	-	556,262	694,137
Water	-	-	2,030,791	2,273,575	2,030,791	2,273,575
Wastewater	-	-	2,901,567	2,952,711	2,901,567	2,952,711
Total expenses	<u>11,652,811</u>	<u>10,751,108</u>	<u>4,932,358</u>	<u>5,226,286</u>	<u>16,585,169</u>	<u>15,977,394</u>
Increase (decrease) in net position before transfers	(1,601,432)	(1,278,015)	847,053	306,057	(754,379)	(971,958)
Transfers	2,262,920	869,970	(2,262,920)	(869,970)	-	-
Increase (decrease) in net position	661,488	(408,045)	(1,415,867)	(563,913)	(754,379)	(971,958)
Beginning net position	8,117,332	8,525,377	14,514,551	15,078,464	22,631,883	23,603,841
Ending net position	<u>\$ 8,778,820</u>	<u>\$ 8,117,332</u>	<u>\$13,098,684</u>	<u>\$14,514,551</u>	<u>\$21,877,504</u>	<u>\$22,631,883</u>

Governmental Activities

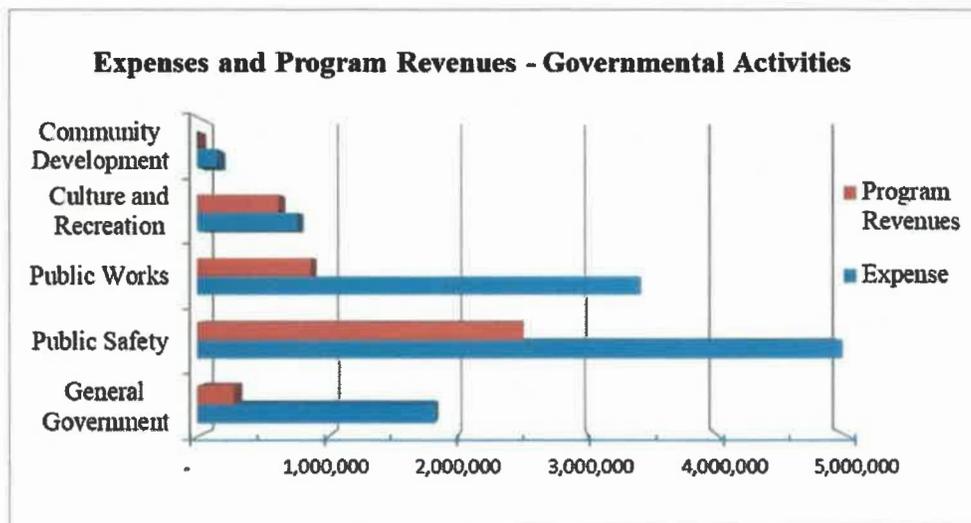
Governmental activities increased the City's net position by \$661,488 for the year ended June 30, 2018, primarily from capital grants and contributions used for various infrastructure projects. Other factors include:

- Total governmental activities' revenues increased by 6.10% or \$578,286 from 2017 to 2018.
- Charges for service increased by 7.18% or \$163,775 driven by increased demand for recreational and dispatch services offered by the City.
- Property tax revenues increased 7.93% or \$401,809 from the previous year as a result of growth in the grand list within the TIF district.

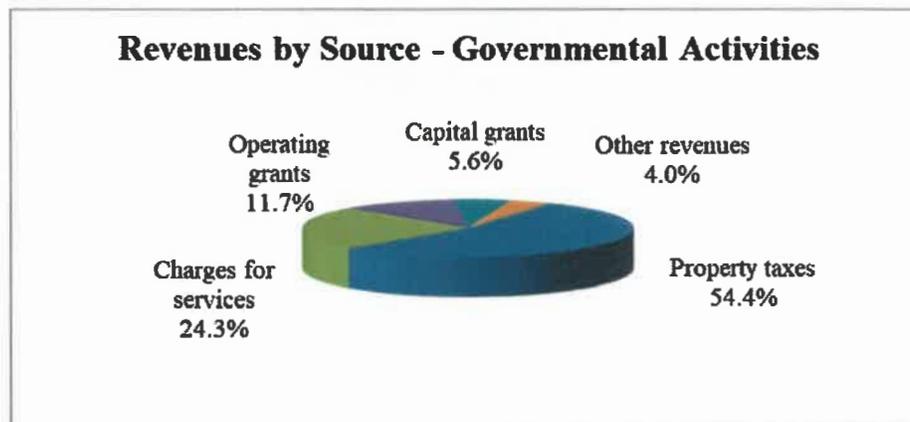
**CITY OF ST. ALBANS, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2018**

- Total governmental activities' expenses increased by 8.39% or \$901,703 from 2017 to 2018. Public safety expenses end the year at 42.05% of total governmental activities' expenses. Public safety remains the largest category of expenses from year to year.

The following graph entitled Expense and Program Revenues – Governmental Activities, gives the reader an idea of how each major program is funded. The revenues included in this graph are program specific revenues including user fees, operating grants, and capital grants. General revenues such as property tax revenues and interest earnings are excluded. The supporting data may be found on Exhibit B, the Statement of Activities. As noted previously, Public Safety is the largest category of expenses in the current year and historically.



The majority of revenue for governmental activities comes from property taxes; 54.4% of total revenue or \$5,467,918. The second largest category of revenue is charges for services coming in at 24.3% or \$2,443,305 of total revenue. The following graph shows the distribution of governmental activities revenues by source for the year ended June 30, 2018.



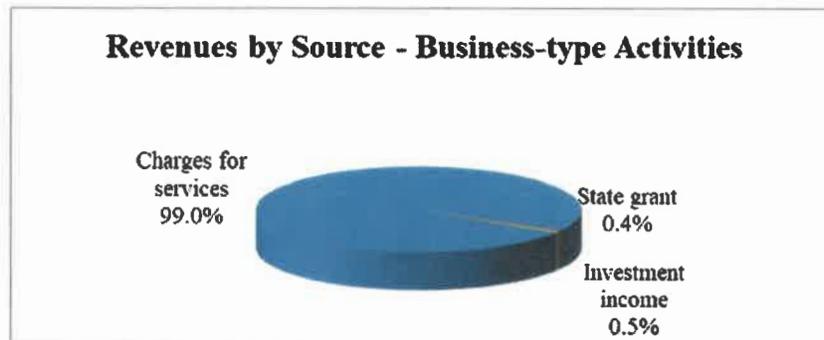
**CITY OF ST. ALBANS, VERMONT
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Business-type Activities

Business-type activities decreased the City's net position by \$1,415,867 during the current fiscal year. The majority of the decrease results from management's decision to transfer available cash from our business-type activities to finance governmental infrastructure projects. Other key elements of this decrease are as follows:

- Total revenues of \$5,779,411 were 247,068 or 4.5% higher than the previous year.
- Operating revenues increased by \$235,140 or 4.3%. On the government-wide financial statements charges for services in the business-type activities are made up primarily of user fees and allocation fees. The increase from the previous year reflects a decrease in user fees of \$19,182, which was offset by an increase in allocation fees of \$87,204. Allocation fees are paid when a new water and/or wastewater connection is established and are therefore directly related to development activity in the water and wastewater district. This revenue source typically fluctuates from year to year, however, all revenue from allocation fees is designated as reserved for future capital needs and therefore the fluctuations do not have a negative impact on the City's ability to budget and set rates so that operating costs are covered.
- Total expenses of \$4,932,358 decreased by \$293,928 or 5.6% from the previous year, largely driven by decreased interest costs.

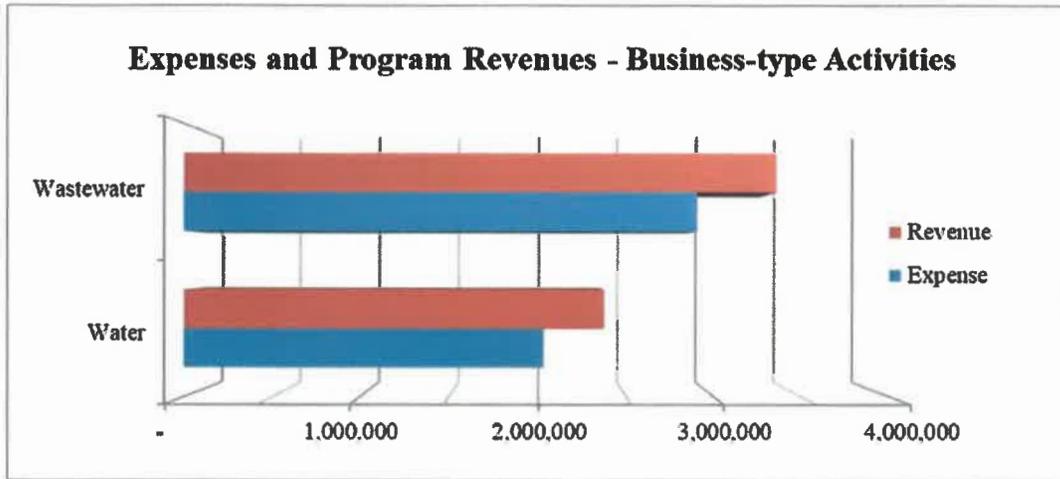
The City's business-type activities are supported by user fees and allocation fees, also referred to as operating revenues (\$5,724,172) with assistance from investment income (\$31,024). The percentage breakdown of revenue sources is illustrated in the following graph titled Revenues by Source – Business-type Activities.



As the name suggests, business-type activities are accounted for in the same manner that businesses would account for operations. Therefore, it is necessary that revenues meet or exceed expenses in order to continue operating. The graph titled Expenses and Program Revenues – Business-type Activities, demonstrates that during the current fiscal year, revenues exceeded expenses for both the water fund and the wastewater fund. Operating revenues exceeded operating expenses in the water fund by \$396,193 or 16.8% of total operating revenues. In the wastewater fund, operating revenues exceeded operating expenses by \$513,066 or 15.3% of total operating revenues. Each year the

**CITY OF ST. ALBANS, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2018**

amount that revenues exceed expenses in these funds increases unrestricted net position. Included in unrestricted net position are amounts that management has designated for particular purposes, such as future capital projects and debt service.



FINANCIAL ANALYSIS OF THE CITY'S FUNDS

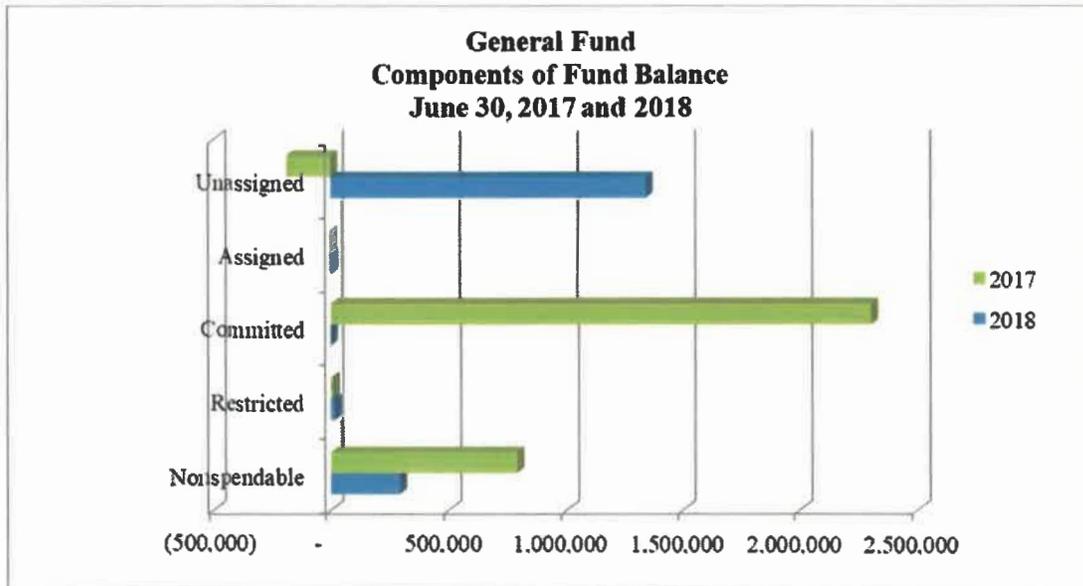
As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Information presented and discussed in this section is specific to the fund financial statements.

Governmental Funds

The focus of the City's governmental funds is to provide information on current year revenue, expenditures, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the City's governmental funds reported a combined ending fund balance deficit of \$1,654,236, a decrease of \$2,687,408 over the prior year. The decrease is largely due to deficits in the Sidewalk and TIF Capital Project funds. This fund deficit will be funded with the permanent financing of authorized unissued bonds and transfers from other funds. \$293,268 is non-spendable (assets held for resale, prepaid items, and inventories) and \$50,673 is restricted, which indicates it is not available for discretionary spending, as it is otherwise restricted by grant agreements, statutes, or debt covenants. The unassigned fund balance is a deficit of \$1,998,177.

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The general fund is the chief operating fund of the City. At the end of the year, total fund balance in the general fund was \$1,651,125, a decrease of \$108,930 from the previous year. Of this amount, \$293,268 is non-spendable and \$17,088 is restricted. As a measure of the general fund's liquidity, it may be useful to compare total fund balance to total general fund expenditures. Total fund balance represents approximately 21% of total general fund expenditures, however, this amount includes nonspendable balances which would not be available to finance general fund expenditures if necessary.

The City's unassigned general fund balance at June 30, 2018, was \$1,340,769, an increase of \$1,211,937. Much of the increase results from the liquidation of a previously committed funds. Management and Council have removed the purpose constraints on the fund, therefore the funds are now classified as unassigned.

In the governmental funds other than the general fund, the most noteworthy change to fund balance is a decrease in fund balance in the TIF Capital Project Fund of \$2,524,150 which reflects a \$2,000,000 building purchase at 10 Maiden Lane.

General Fund Budgetary Highlights

The City's budget for the year ended June 30, 2018 passed on the first vote in March 2017 and there were no amendments made to the budget during the year. Actual revenues exceeded budgeted revenues by \$357,457, and actual expenditures exceeded budgeted amounts by \$388,428.

Contributing to the overage in expenditures was an overage of \$202,680 in payroll expenses for the City police department. Much of this increase was driven by a short-term staffing shortage, resulting in increases in overtime. There was an overage of \$49,506 in recreational payroll expenses, which was largely driven by increased demand for programming and offset by revenue increases.

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There was also a transfer of \$165,041 to the City's TIF district, which represents 25% of the municipal collections within the district.

On the revenue side, property taxes exceeded the budget by \$115,451, most of which was offset by the transfer to the City's TIF district. Recreation programs revenues exceeded the budget by \$108,185, mostly due to the aforementioned demand increases.

Other Major Governmental Funds

In addition to the general fund, the City reports four major funds – the TIF Debt Service Fund, the Sidewalk Fund, the TIF Capital Project Fund, and the Federal Street Fund. The TIF Debt Service Fund is used to account for TIF property tax revenues, the principal and interest cost on the related debt as well as the general fund subsidy of the debt service. The Debt Service Fund made \$1,179,343 in debt principal and interest payments during the year. These were funded by incremental property tax revenues in the TIF district and a contribution from the general fund. The fund balance at year end is zero due to transfer made from the TIF working capital project fund to fund debt payments in excess of tax incremental revenue.

The Sidewalk Fund is used to record and track the various sidewalk projects in the City. Fund balance decreased by \$733,599 during the year, reflecting the use of the short-term note payable, the line of credit (LOC) to fund projects during the year. The fund deficit is funded by authorized but unissued debt.

The TIF Capital Project Fund is used to record and track the downtown area project. The goal of this project is to revitalize the downtown area of the City. This project was financed by a \$14,000,000 bond issuance and a \$2,000,000 line of credit. Fund balance decreased by \$2,524,150 during the year. The fund deficit is funded by authorized but unissued debt.

The Federal Street Fund is used to record and track streetscape and utility improvements. The fund is funded by grants and transfers in from the Water and Wastewater fund. The fund has a \$0 fund balance as of year-end.

Proprietary Funds

The City's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Total net position in the water fund is \$3,093,717 a decrease of 10.87% from the previous year. Please refer to the Business-type activities section of this MD&A regarding this decrease. More than half of the water fund's net position is invested in capital assets net of related debt; 69.04% or \$2,135,839. In the wastewater fund, total net position is \$10,004,967, a decrease of 9.4% from the previous year. The vast majority of net position in the wastewater fund is invested in capital assets net of related debt; 92.69% or \$9,273,520. Other major factors concerning the finances of these funds have already been addressed in the discussion of the City's business-type activities.

**CITY OF ST. ALBANS, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
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CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

The City's capital assets for governmental and business-type activities as of June 30, 2018 were \$80,837,752 (before depreciation). This investment in capital assets includes land, construction in progress, buildings and improvements, machinery and equipment, and infrastructure. The City's combined investment in capital assets increased by \$9,083,318 from June 30, 2017 to June 30, 2018, or 12.7%. Combined accumulated depreciation at the end of the year is \$23,703,791. Capital assets for governmental activities increased by \$3,776,935, net of accumulated depreciation. Capital assets for business-type activities increased by \$3,245,252, net of accumulated depreciation.

Summary of Capital Assets

	Governmental Activities		Business-type Activities		Total Government	
	2018	2017	2018	2017	2018	2017
Capital assets:						
Land	\$ 776,095	\$ 776,095	\$ 197,000	\$ 197,000	\$ 973,095	\$ 973,095
Construction in progress	1,824,877	4,358,921	4,466,160	658,554	6,291,037	5,017,475
Buildings and improvements	4,448,344	4,448,344	35,145,774	34,837,029	39,594,118	39,285,373
Machinery and equipment	5,154,856	4,629,924	3,539,437	3,345,201	8,694,293	7,975,125
Infrastructure	25,285,209	18,503,366	-	-	25,285,209	18,503,366
	37,489,381	32,716,650	43,348,371	39,037,784	80,837,752	71,754,434
Less: accumulated depreciation	(5,588,484)	(4,592,688)	(18,115,307)	(17,049,972)	(23,703,791)	(21,642,660)
Total assets, net	\$31,900,897	\$28,123,962	\$25,233,064	\$21,987,812	\$57,133,961	\$50,111,774

Major capital asset activity for the year ended June 30, 2018 included the following:

- The completion of the Federal Street project moved a total of \$2,576,296 from construction in progress to infrastructure. \$2,359,914 of current year Federal Street project expenditures was added to infrastructure.
- Major additions to infrastructure (in addition to the amount noted above) in the governmental activities include \$1,727,683 for sidewalks.
- In business-type activities, major additions to construction in progress include \$3,794,889 for the Wastewater treatment upgrade Phase II project.

Additional information on the City's capital assets can be found in Note D Capital Assets.

**CITY OF ST. ALBANS, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2018**

Long-term Debt

The City began the year with \$35,353,353 in long-term debt outstanding. As of June 30, 2018 this amount had decreased by \$262,608 or just under 1% to end the current year with \$35,090,745 in long-term debt outstanding.

Summary of Long-term Debt

	<u>June 30, 2017</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 2018</u>
Governmental activities	\$ 23,219,390	\$ 1,335,042	\$ 1,135,238	\$ 23,419,194
Business-type activities	12,133,963	145,188	607,600	11,671,551
Total government	<u>\$ 35,353,353</u>	<u>\$ 1,480,230</u>	<u>\$ 1,742,838</u>	<u>\$ 35,090,745</u>

Factors contributing to the change include the following:

- The City's governmental activities debt increased with the issuance of a \$1,000,000 Vermont Municipal Bond Bank loan for Neighborhood Sidewalk Improvements.
- New debt for the business-type activities includes various loans for a street sweeper, utility truck, and excavator.
- Fixed principal payments totaling \$992,404 were made on governmental activities and \$537,832 on business-type activities debt.

Additional information about long-term debt can be found in Note K Long-term Liabilities.

BUDGETARY STEWARDSHIP AND HIGHLIGHTS

In accordance with state law, the City of St. Albans adopts an annual voter-approved budget for its General Fund. The Schedule of Revenue, Expenditures, and Changes in Fund Balance is on Schedule 1, presenting Budgeted Amounts compared to Actual Amounts and the Variance with Final Budget. As noted in Schedule 1, General Fund Total Revenue exceeded budget by \$357,457 and expenditures exceeded budgeted appropriations by \$388,428 with a Deficiency of Revenue Over Expenditures of \$30,971. TIF revenues of \$165,041 were received but not budgeted for, with a corresponding unbudgeted transfer out of the same amount. There was also a transfer of \$83,054 from the TIF fund to service the TIF debt. The City recognizes the budget should include pass-through expenditures. The TIF revenues should be budgeted for, as well as the corresponding transfer-out expenditures.

There were no other significant variances in revenues, expenditures, and other financing sources and uses other than the ones that have been detailed here.

**CITY OF ST. ALBANS, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2018**

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

Economic Factors: Outlook and Future Development

The City is deeply engaged in economic development, transportation, and public infrastructure initiatives designed to increase the tax base and revitalize the City. The cornerstone of this effort is a Tax Increment Finance (TIF) District that was approved by the State of Vermont and local voters in 2012. In brief, tax increment financing allows a municipality to issue bonds for public improvements and service those bonds using the municipal and education property taxes derived from the incremental increase in property values in the district.

The City partnered with Peak CM to construct an 84-room, nationally-franchised hotel on Lake Street in the heart of the St. Albans Downtown. The hotel opened in the Spring 2017. The Lake Street Hotel was the final piece of the City's downtown core project, which also included the construction of the new State Office Building which opened on January 12, 2015, and a City-owned parking garage which opened to the public on October 30, 2014. All three of these projects were paramount to the City's TIF plan.

In a special election in September 2015, voters approved the issuance of bonds or notes in an amount not to exceed \$2.5 million for the purpose of reconstructing Fairfield Street, including sidewalks, curbs, and paving, as well as water, wastewater, and storm water infrastructure. Work on the project was completed in FY17. Voters approved bonds or notes in an amount not to exceed \$1,225,000 for the purpose of reconstructing sidewalks and curbs on Lake and Main Streets and voters approved bonds or notes in an amount not to exceed \$700,000 for the purpose of reconstructing the treatment filter at the Fairfax Reservoir. These projects were also completed in FY17.

In March 2016 voters approved the issuance of \$4.95 million in bonds to substantially reconstruct all of the City's curbs and sidewalks that are in fair or poor condition. This is envisioned as a multi-year project; construction began in earnest in FY17.

In FY17 the City invested roughly \$600,000 in several blighted properties in its downtown. One of those properties was subsequently sold for redevelopment. The others are located across from City Hall and are slated for redevelopment. In FY18 the City also purchased property at 10 Maiden Lane, which contains approximately 24 low-income housing units, and is adjacent to the other City properties purchased the prior year. Through a public-private partnership this assemblage of properties will be demolished in FY19 and replaced with new structures. This will add nearly \$10 million to the City's tax base and result in several prominent anchor tenants, including the Community College of Vermont (CCV) and Northwestern Medical Center, locating downtown. This City's investment is \$2.5 million in TIF bonds for land acquisition, brownfields remediation, and other public improvements and related costs.

When CCV completes its move to downtown St. Albans, their existing building on the south end of the City and out of the downtown core will be reused as a police department headquarters. The current

**CITY OF ST. ALBANS, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2018**

police department is in need of repairs and no longer suited to departmental needs, and this is a cost-effective means or relocation.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the City's finances to all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Department at 100 North Main St., St. Albans, Vermont 05478. The report is available online at www.stalbansvt.com.

CITY OF ST. ALBANS, VERMONT
STATEMENT OF NET POSITION
JUNE 30, 2018

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and cash equivalents	\$ 1,966,988	\$ -	\$ 1,966,988
Receivables (net of allowance for uncollectibles)	853,173	2,153,668	3,006,841
Loans receivable	251,296	-	251,296
Notes receivable	-	63,689	63,689
Prepaid expenses	10,137	1,988	12,125
Inventory	11,831	30,862	42,693
Internal balances	(2,575,439)	2,575,439	-
Assets held for resale	271,300	-	271,300
Investment property	150,000	-	150,000
Loan receivable, long-term	800,000	-	800,000
Capital assets			
Land	776,095	197,000	973,095
Construction in progress	1,824,877	4,466,160	6,291,037
Other capital assets, (net of accumulated depreciation)	29,299,925	20,569,904	49,869,829
Total assets	<u>33,640,183</u>	<u>30,058,710</u>	<u>63,698,893</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows of resources related to the City's Pension plan and participation in VMERS	949,665	262,506	1,212,171
Total deferred outflows	<u>949,665</u>	<u>262,506</u>	<u>1,212,171</u>
LIABILITIES			
Accounts payable	381,801	1,787,460	2,169,261
Accrued payroll and benefits payable	75,354	10,281	85,635
Unearned revenue	97,345	7,994	105,339
Accrued interest payable	81,361	92,233	173,594
Notes payable	-	2,811,124	2,811,124
Line of credit	1,369,661	700,000	2,069,661
Current portion of long-term debt	1,378,529	573,616	1,952,145
Noncurrent liabilities:			
Net pension liability	3,105,780	1,177,067	4,282,847
Other, net of current portion	18,934,885	9,920,868	28,855,753
Total liabilities	<u>25,424,716</u>	<u>17,080,643</u>	<u>42,505,359</u>
DEFERRED INFLOWS OF RESOURCES			
Prepaid property taxes	80,173	-	80,173
Deferred inflows of resources related to the City's pension Plan and participation in VMERS	306,139	141,889	448,028
Total deferred inflows	<u>386,312</u>	<u>141,889</u>	<u>528,201</u>
NET POSITION			
Net investment in capital assets	10,936,296	11,409,359	22,345,655
Restricted			
Taylor Park	10,758	-	10,758
Unrestricted/(Deficit)	<u>(2,168,234)</u>	<u>1,689,325</u>	<u>(478,909)</u>
Total net position	<u>\$ 8,778,820</u>	<u>\$ 13,098,684</u>	<u>\$ 21,877,504</u>

The accompanying notes are an integral part of this financial statement.

Exhibit B

CITY OF ST. ALBANS, VERMONT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2018

	Program Revenues				Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
FUNCTIONS/PROGRAMS:							
PRIMARY GOVERNMENTAL ACTIVITIES:							
GOVERNMENTAL ACTIVITIES:							
General government	\$ 1,824,410	\$ 241,705	\$ 38,607	\$ -	\$ (1,544,098)	\$ -	\$ (1,544,098)
Public safety	4,956,155	1,368,780	1,048,019	-	(2,539,356)	-	(2,539,356)
Public works	3,405,016	241,634	89,840	533,097	(2,540,445)	-	(2,540,445)
Culture and recreation	760,160	591,186	-	27,446	(141,528)	-	(141,528)
Community development	150,808	-	-	-	(150,808)	-	(150,808)
Interest on long-term debt	556,262	-	-	-	(556,262)	-	(556,262)
Total governmental activities	11,652,811	2,443,305	1,176,466	560,543	(7,472,497)	-	(7,472,497)
BUSINESS-TYPE ACTIVITIES:							
Water	2,030,791	2,372,557	-	-	-	341,766	341,766
Wastewater	2,901,567	3,351,615	-	-	-	450,048	450,048
Total business-type activities	4,932,358	5,724,172	-	-	-	791,814	791,814
Total primary government	\$ 16,585,169	\$ 8,167,477	\$ 1,176,466	\$ 560,543	(7,472,497)	791,814	(6,680,683)
GENERAL REVENUES:							
Property taxes					5,467,918	-	5,467,918
Interest and penalties on delinquent taxes					57,239	-	57,239
Unrestricted investment earnings					4,110	31,024	35,134
General state grants					50,616	24,215	74,831
Other revenues					291,182	-	291,182
Transfers					2,262,920	(2,262,920)	-
Total general revenues and transfers					8,133,985	(2,207,681)	5,926,304
Change in net position					661,488	(1,415,867)	(754,379)
Net position - July 1, 2017					8,117,332	14,514,551	22,631,883
Net position - June 30, 2018					\$ 8,778,820	\$ 13,098,684	\$ 21,877,504

The accompanying notes are an integral part of this financial statement.

CITY OF ST. ALBANS, VERMONT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2018

	General Fund	TIF Debt Service Fund	Sidewalk Fund	TIF Capital Project Fund	Federal Street Fund	Nonmajor Funds	Total Governmental Funds
ASSETS							
Cash	\$ 1,956,130	\$ -	\$ -	\$ -	\$ -	\$ 10,858	\$ 1,966,988
Receivables (net of allowance)	682,557	-	-	-	50,000	120,616	853,173
Due from other funds	825,800	-	-	-	5,150	-	830,950
Loans receivable	1,051,296	-	-	-	-	-	1,051,296
Prepaid items	10,137	-	-	-	-	-	10,137
Inventories	11,831	-	-	-	-	-	11,831
Assets held for resale	271,300	-	-	-	-	-	271,300
Investment property	150,000	-	-	-	-	-	150,000
Total assets	\$ 4,959,051	\$ -	\$ -	\$ -	\$ 55,150	\$ 131,474	\$ 5,145,675
LIABILITIES							
Accounts payable	\$ 72,949	\$ -	\$ 234,896	\$ 48,955	\$ 5,150	\$ 19,852	\$ 381,802
Accrued payroll and benefits payable	75,354	-	-	-	-	-	75,354
Due to other funds	1,642,918	-	42,240	1,625,526	-	95,705	3,406,389
Line of credit	-	-	1,119,661	250,000	-	-	1,369,661
Unearned revenue	97,345	-	-	-	-	-	97,345
Total liabilities	1,888,566	-	1,396,797	1,924,481	5,150	115,557	5,330,551
DEFERRED INFLOWS OF RESOURCES							
Prepaid property taxes	80,173	-	-	-	-	-	80,173
Unavailable revenue - property taxes	184,700	-	-	-	-	-	184,700
Unavailable revenue - other	1,154,487	-	-	-	50,000	-	1,204,487
Total deferred inflows of resources	1,419,360	-	-	-	50,000	-	1,469,360
FUND BALANCES (DEFICIT)							
Nonspendable	293,268	-	-	-	-	-	293,268
Restricted	17,088	-	-	-	-	33,585	50,673
Unassigned	1,340,769	-	(1,396,797)	(1,924,481)	-	(17,668)	(1,998,177)
Total fund balances/(deficit)	1,651,125	-	(1,396,797)	(1,924,481)	-	15,917	(1,654,256)
Total liabilities, deferred inflows of Resources and fund balances	\$ 4,959,051	\$ -	\$ -	\$ -	\$ 55,150	\$ 131,474	\$ 5,145,675
Governmental Funds balance as reported above.							
Amounts reported for Governmental Activities in the Statement of Net Position are different because:							
Capital assets used in Governmental Activities are not financial resources and, therefore, are not reported in the funds.							
Other assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.							
Deferred outflows of resources related to the City's participation in VMERS are applicable to future periods and, therefore, are not reported in the funds.							
Long-term and accrued liabilities are not due or payable in the current period and, therefore, are not reported in the funds.							
Deferred inflows of resources related to the City's Defined Benefit Pension Plan and its participation in VMERS are applicable to future periods and, therefore, are not reported in the							
Net Position of Governmental Activities							\$ 8,778,820

The accompanying notes are an integral part of this financial statement.

CITY OF ST. ALBANS, VERMONT
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 GOVERNMENTAL FUNDS
 FOR THE YEAR ENDED JUNE 30, 2018

	General Fund	TIF Debt Service Fund	Sidewalk Fund	TIF Capital Project Fund	Federal Street Fund	Nonmajor Funds	Total Governmental Funds
REVENUES							
Property taxes	\$ 4,506,454	\$ 931,249	\$ -	\$ -	\$ -	\$ -	\$ 5,437,703
Penalties and interest	57,239	-	-	-	-	-	57,239
Intergovernmental revenues	389,177	-	-	-	617,215	942,667	1,949,059
Charges for services	2,206,125	-	-	-	-	29,290	2,235,415
Investment income	4,100	-	-	-	-	10	4,110
Licenses and permits	139,453	-	-	-	-	-	139,453
Donations	27,446	-	-	-	-	-	27,446
Other revenue	290,838	-	-	-	-	349	291,187
Total revenues	7,620,832	931,249	-	-	617,215	972,316	10,141,612
EXPENDITURES							
Current:							
General government	1,741,811	-	-	-	-	-	1,741,811
Public safety	3,647,961	-	-	-	-	950,173	4,598,134
Public works	780,759	-	-	-	-	-	780,759
Culture and recreation	700,270	-	-	-	-	-	700,270
Community development	-	-	-	150,808	-	-	150,808
Capital outlay:							
Public safety	91,349	-	-	-	-	-	91,349
Public works	517,147	-	1,719,755	2,000,000	2,359,914	42,253	6,639,069
Culture and recreation	48,950	-	-	-	-	-	48,950
Debt service:							
Principal	334,477	673,235	-	-	-	-	1,007,712
Interest	120,541	506,108	25,182	-	-	-	651,831
Total expenditures	7,983,265	1,179,343	1,744,937	2,150,808	2,359,914	992,426	16,410,693
Excess/(deficiency) of revenues over expenditures	(362,433)	(248,094)	(1,744,937)	(2,150,808)	(1,742,699)	(20,110)	(6,269,081)
OTHER FINANCING SOURCES (USES)							
Issuance of long-term debt	318,753	-	1,000,000	-	-	-	1,318,753
Transfers in	118,316	248,094	11,338	4,014	1,742,699	703,395	2,827,856
Transfers out	(183,566)	-	-	(377,356)	-	(4,014)	(564,936)
Total other financing sources/(uses)	253,503	248,094	1,011,338	(373,342)	1,742,699	699,381	3,581,673
Net change in fund balances	(108,930)	-	(733,599)	(2,524,150)	-	679,271	(2,687,408)
Fund balances/(deficit) July 1, 2017, as reclassified	1,760,055	-	(663,198)	599,669	-	(663,354)	1,033,172
Fund balances/(deficit) - June 30, 2018	\$ 1,651,125	\$ -	\$ (1,396,797)	\$ (1,924,481)	\$ -	\$ 15,917	\$ (1,654,236)

The accompanying notes are an integral part of this financial statement.

CITY OF ST. ALBANS, VERMONT
 RECONCILIATION OF THE STATEMENT OF REVENUES,
 EXPENDITURES AND CHANGES IN FUND BALANCES OF
 GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
 FOR THE YEAR ENDED JUNE 30, 2018

Amounts reported for governmental activities in the statement of activities (Exhibit B) are different because:

Net change in fund balances - total government funds (Exhibit D)	\$ (2,687,408)
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets (\$4,772,731) is allocated over their estimated useful lives and reported as depreciation expense (\$995,796). This is the amount by which capital outlays exceeded depreciation in the current period.	3,776,935
The issuance of long-term debt (\$1,318,753) (e.g., bonds, loans, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt (\$1,007,709) consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.	(311,044)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. This amount reflects the increase of unearned and unavailable revenue over last year.	(90,227)
Governmental funds report employer pension contributions as expenditures. However, in the statement of activities, the cost of pension benefits earned net of employee contributions is reported as pension expense. This amount is the net effect of the differences in the treatment of pension expense.	(109,465)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	<u>82,697</u>
Change in net position of governmental activities (Exhibit B)	\$ <u><u>661,488</u></u>

The accompanying notes are an integral part of this financial statement.

Exhibit F

CITY OF ST. ALBANS, VERMONT
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
JUNE 30, 2018

	Water Fund	Wastewater Fund	Total
ASSETS			
Current assets:			
Receivables (net of allowance for uncollectibles)	\$ 472,707	\$ 1,680,961	\$ 2,153,668
Inventory	20,836	10,026	30,862
Prepaid expenses	994	994	1,988
Due from other funds	<u>1,069,531</u>	<u>1,505,908</u>	<u>2,575,439</u>
Total Current Assets	1,564,068	3,197,889	4,761,957
Noncurrent Assets:			
Notes receivable	31,601	32,088	63,689
Capital assets			
Land	155,000	42,000	197,000
Construction in progress	-	4,466,160	4,466,160
Buildings, distribution and collection system and improvements	84,733	24,564,157	24,648,890
Vehicles, machinery and equipment	12,239,219	1,797,103	14,036,322
Less accumulated depreciation	<u>(5,103,626)</u>	<u>(13,011,682)</u>	<u>(18,115,308)</u>
Total noncurrent assets	<u>7,406,927</u>	<u>17,889,826</u>	<u>25,296,753</u>
Total assets	8,970,995	21,087,715	30,058,710
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows of resources related to the City's pension plan and participation in VMERS			
	<u>128,564</u>	<u>133,942</u>	<u>262,506</u>
Total deferred outflows of resources	<u>128,564</u>	<u>133,942</u>	<u>262,506</u>
Total assets and deferred outflows of resources	<u>\$ 9,099,559</u>	<u>\$ 21,221,657</u>	<u>\$ 30,321,216</u>
LIABILITIES			
Current liabilities:			
Accounts payable	\$ 63,287	\$ 1,724,173	\$ 1,787,460
Accrued payroll	4,574	5,707	10,281
Unearned revenue	7,994	-	7,994
Accrued interest payable	29,622	62,611	92,233
Notes payable	-	2,811,124	2,811,124
Line of credit	-	700,000	700,000
Current portion of long-term debt:			
Compensated absences	3,593	5,349	8,942
Capital lease	9,112	21,260	30,372
Bonds payable	239,915	269,497	509,412
Loans payable	<u>10,088</u>	<u>14,802</u>	<u>24,890</u>
Total current liabilities	368,185	5,614,523	5,982,708
Noncurrent portion of long-term debt:			
Compensated absences	69,496	103,464	172,960
Capital lease	29,081	72,364	101,445
Bonds payable	4,906,306	4,625,422	9,531,728
Loans payable	44,985	69,750	114,735
Net pension liability	<u>526,899</u>	<u>650,168</u>	<u>1,177,067</u>
Total noncurrent liabilities	<u>5,576,767</u>	<u>5,521,168</u>	<u>11,097,935</u>
Total liabilities	5,944,952	11,135,691	17,080,643
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows of resources related to the City's pension plan and participation in VMERS			
	<u>60,890</u>	<u>80,999</u>	<u>141,889</u>
Total deferred inflows of resources	60,890	80,999	141,889
NET POSITION			
Net investment in capital assets	2,135,839	9,273,520	11,409,359
Unrestricted	<u>957,878</u>	<u>731,447</u>	<u>1,689,325</u>
Total net position	<u>3,093,717</u>	<u>10,004,967</u>	<u>13,098,684</u>
Total liabilities, deferred inflows of resources, and net position	<u>\$ 9,099,559</u>	<u>\$ 21,221,657</u>	<u>\$ 30,321,216</u>

The accompanying notes are an integral part of this financial statement.

CITY OF ST. ALBANS, VERMONT
STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2018

	Water Fund	Wastewater Fund	Total
OPERATING REVENUES:			
Charges for services	\$ 2,198,431	\$ 3,223,975	\$ 5,422,406
Penalties and interest	15,577	25,984	41,561
Allocation fees	65,814	90,820	156,634
Other income	<u>77,735</u>	<u>10,836</u>	<u>88,571</u>
Total operating revenues	2,357,557	3,351,615	5,709,172
OPERATING EXPENSES:			
Salaries and benefits	828,346	959,635	1,787,981
Other purchased services	96,850	230,022	326,872
Chemicals	104,258	300,511	404,769
Repairs and maintenance	156,056	157,706	313,762
Insurances	82,782	87,518	170,300
Utilities	191,873	207,755	399,628
Supplies	10,447	22,775	33,222
Real estate and state water taxes	67,409	5,129	72,538
Other operating costs	111,712	113,794	225,506
Depreciation	<u>311,631</u>	<u>753,704</u>	<u>1,065,335</u>
Total operating expenses	<u>1,961,364</u>	<u>2,838,549</u>	<u>4,799,913</u>
Operating income	396,193	513,066	909,259
NONOPERATING REVENUES (EXPENSES):			
Land lease	15,000	-	15,000
Intergovernmental revenue	-	24,215	24,215
Investment income	13,096	17,928	31,024
Interest expense	<u>(69,427)</u>	<u>(63,018)</u>	<u>(132,445)</u>
Total nonoperating revenues (expenses)	<u>(41,331)</u>	<u>(20,875)</u>	<u>(62,206)</u>
Net income before transfers	354,862	492,191	847,053
Transfers out	<u>(732,167)</u>	<u>(1,530,753)</u>	<u>(2,262,920)</u>
Change in net position	(377,305)	(1,038,562)	(1,415,867)
Net position - July 1, 2017	<u>3,471,022</u>	<u>11,043,529</u>	<u>14,514,551</u>
Net position - June 30, 2018	<u>\$ 3,093,717</u>	<u>\$ 10,004,967</u>	<u>\$ 13,098,684</u>

The accompanying notes are an integral part of this financial statement.

CITY OF ST. ALBANS, VERMONT
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2018

	Water Fund	Wastewater Fund	Total
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers and users	\$ 2,353,022	\$ 2,436,851	\$ 4,789,873
Other receipts	77,734	10,837	88,571
Payments to suppliers	(729,196)	(1,168,070)	(1,897,266)
Payment of taxes	(67,409)	(5,129)	(72,538)
Payments for wages and benefits	(805,070)	(937,675)	(1,742,745)
Net cash provided by operating activities	829,081	336,814	1,165,895
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES			
Transfers out	(732,167)	(1,530,753)	(2,262,920)
Proceeds from land lease	15,000	-	15,000
Proceeds from Noncapital Grant	-	24,215	24,215
Decrease in due from other funds	499,902	958,129	1,458,031
Net cash used by noncapital financing activities	(217,265)	(548,409)	(765,674)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES			
Acquisition and construction of capital assets	(183,886)	(2,476,370)	(2,660,256)
Proceeds of:			
Loans payable	39,589	88,734	128,323
Notes payable	-	2,323,733	2,323,733
Line of credit	-	1,200,000	1,200,000
Principal paid on:			
General obligation bonds	(235,629)	(265,825)	(501,454)
Loans payable	(6,022)	(30,357)	(36,379)
Line of credit	-	(500,000)	(500,000)
Capital leases	(8,835)	(20,615)	(29,450)
Interest paid on:			
General obligation bonds	(227,029)	(119,404)	(346,433)
Loans payable	(852)	(1,085)	(1,937)
Line of credit	-	(927)	(927)
Capital leases	(1,472)	(3,435)	(4,907)
Net cash provided by (used by) capital and Related financing activities	(624,136)	194,449	(429,687)
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipt of interest & dividends	12,320	17,146	29,466
Net cash provided by investing activities	12,320	17,146	29,466
Net change in cash	-	-	-
Cash - July 1, 2017	-	-	-
Cash - June 30, 2018	\$ -	\$ -	\$ -
ADJUSTMENT TO RECONCILE OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES			
Operating income	\$ 396,193	\$ 513,066	\$ 909,259
Depreciation	311,631	753,704	1,065,335
(Increase)/decrease in accounts receivables	115,984	(843,253)	(727,269)
(Increase)/decrease in inventory	10,394	4,217	14,611
(Increase)/decrease in prepaid expenses	(994)	(994)	(1,988)
Increase/(decrease) in accounts payable	15,382	(51,212)	(35,830)
Increase/(decrease) in accrued payroll	360	1,061	1,421
Increase/(decrease) in unearned revenue	(42,785)	(60,674)	(103,459)
Increase/(decrease) in compensated absences payable	7,719	7,925	15,644
Increase/(decrease) in net pension liability and related deferrals	15,197	12,974	28,171
Net cash provided by operating activities	\$ 829,081	\$ 336,814	\$ 1,165,895

The accompanying notes are an integral part of this financial statement.

CITY OF ST. ALBANS, VERMONT
 STATEMENT OF FIDUCIARY NET POSITION
 FIDUCIARY FUNDS
 JUNE 30, 2018

	<u>Pension Trust Fund</u>	<u>Agency Funds</u>
ASSETS		
Cash and cash equivalents	\$ -	\$ 49,053
Investments		
Fixed income	2,219,063	-
Stocks	1,759,389	-
Receivables	<u>13,901</u>	<u>-</u>
Total Assets	3,992,353	49,053
LIABILITIES		
Due to others	<u>-</u>	<u>49,053</u>
Total Liabilities	<u>-</u>	<u>\$ 49,053</u>
NET POSITION		
Restricted for pensions	<u>3,992,353</u>	
Total Net Position	<u>\$ 3,992,353</u>	

The accompanying notes are an integral part of this financial statement.

CITY OF ST. ALBANS, VERMONT
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2018

	Pension Trust Fund
ADDITIONS	
Contributions:	
Employer	\$ 215,000
Plan Members	27,442
Total Contributions	242,442
Net Investment Earnings	284,640
Total Additions	527,082
DEDUCTIONS	
Benefits - Pension	464,892
Administrative Expenses	39,274
Management Fee	11,487
Total Deductions	515,653
Net Increase in Net Position	11,429
Net Position - July 1, 2017	3,980,924
Net Position- June 30, 2018	\$ 3,992,353

The accompanying notes are an integral part of this financial statement.

CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2018

The City of St. Albans, Vermont (herein the “City”) is a municipal corporation operating under a council-manager form of government. It is governed by seven elected officials – a mayor and six council members. The City is made up of six individual wards, each being represented by one of the six elected council members. The City Council appoints a City Manager to oversee the general operations of the City.

The City provides the following services as authorized by its charter: public safety (police, dispatch, fire and animal control), highways and streets, sanitation, culture and recreation, community and economic development, planning and zoning, water, wastewater and general administrative services.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies adopted by the City conform to generally accepted accounting principles (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing accounting and financial reporting principles. The following is a summary of the more significant accounting policies employed in the preparation of these financial statements.

A. The Financial Reporting Entity

This report includes all of the activity of the City of St. Albans, Vermont. The financial reporting entity consists of the primary government; organizations for which the primary government is financially accountable; and other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity’s financial statements to be misleading or incomplete. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. The primary government is financially accountable if it appoints a voting majority of the organization’s governing body and it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government. The primary government is financially accountable if an organization is fiscally dependent on and there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government regardless of whether the organization has a separately elected governing board; a governing board appointed by a higher level of government; or a jointly appointed board. Based on these criteria, there are no other entities that should be combined with the financial statements of the City.

B. Basis of Presentation

The accounts of the City are organized and operated on the basis of fund accounting. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts which comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are spent and the means by which spending activities are controlled.

CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2018

The basic financial statements of the City include both government-wide statements and fund financial statements. The focus of the government-wide statements is on reporting the operating results and financial position of the City as a whole and present a longer-term view of the City's finances. The focus of the fund financial statements is on reporting on the operating results and financial position of the most significant funds of the City and present a shorter-term view of how operations were financed and what remains available for future spending.

Government-wide Statements: The statement of net position and the statement of activities display information about the primary government, the City. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double counting of activities between funds. These statements distinguish between the governmental and business-type activities of the City. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the City's governmental activities and for each segment of the City's business-type activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function or program. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the City's funds, including fiduciary funds. Separate statements for each fund category – governmental, proprietary, and fiduciary – are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

The City reports on the following major governmental funds:

General Fund – This is the City's main operating fund. It accounts for all financial resources of the general government except those accounted for in another fund.

TIF Debt Service Fund – This debt service fund is used to account for all property tax revenue generated by the TIF and all debt service related to the TIF district. The TIF district encompasses much of the City's downtown area.

Sidewalk Fund – This capital project fund accounts for all expenditures, revenues, and grants related to the Sidewalk Project. The project involves improving sidewalk construction along the roads in conjunction with the Streetscape projects.

TIF Capital Project Fund – This capital project fund accounts for all the expenditures, revenues, and debt related to the Downtown TIF. The main objective of the Downtown

CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2018

TIF is to revitalize the downtown area of the City and encourage the use of the downtown area.

Federal Street Fund – This capital project fund accounts for all expenditures, revenues, and debt related to the Federal Street Project. This project includes redesigning the Federal Street streetscape, rebuild roads and sidewalks, and replace underground utilities.

The City reports on the following major enterprise funds:

Water Fund – This fund accounts for the operations of the Water Department of the City.

Wastewater Fund – This fund accounts for the operations of the Wastewater Department of the City.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

Additionally, the City reports the following fund types:

Pension Trust Fund – This fund accounts for monies contributed by the City and its employees and the income on investments expended for the pensions of retired City employees.

Agency Funds – These funds account for monies maintained for local nonprofit groups, Saint Albans for the Future (SAFF) and the Explorer Program.

C. Measurement Focus

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Government-wide, proprietary fund and fiduciary fund financial statements are reported using the economic resources measurement focus. This means that all assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of these funds (whether current or noncurrent) are included on the balance sheet (or statement of net position). Equity (i.e., net position) is segregated into net investment in capital assets, restricted net position, and unrestricted net position. Operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in total net position.

Governmental fund financial statements are reported using the current financial resources measurement focus. This means that only current assets and deferred outflows of resources and current liabilities and deferred inflows of resources are generally reported on their balance sheets. Their reported fund balances (net current position) are considered a measure of available spendable resources, and are segregated into nonspendable; restricted; committed; assigned; and unassigned amounts. Operating statements of these funds present increases (i.e., revenues and other financing

CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2018

sources) and decreases (i.e., expenditures and other financing uses) in net current position. Accordingly, they are said to present a summary of sources and uses of available spendable resources during a period.

D. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide, proprietary fund and fiduciary fund financial statements are reported using the economic resources measurement and accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred, regardless of when the related cash flow takes place. Nonexchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental funds are reported using the current financial resource measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. "Measurable" means the amount of the transaction can be determined, and "available" means the amount is collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The City considers all revenues reported in governmental funds to be available if the revenues are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, the net pension liability, certain compensated absences and other long-term liabilities which are recognized when the obligations are expected to be liquidated or are funded with expendable available financial resources.

Property taxes, licenses, ordinance violation fees, inspection fees, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). All other revenue items are considered to be measurable and available only when cash is received by the City.

General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there is both restricted and unrestricted net position available to finance the program. It is the City's

CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2018

policy to first apply cost-reimbursement grant resources to such programs, followed by general revenues. Expenditure driven grants are recognized as revenue when the qualifying expenditures have been incurred and other grant requirements have been met.

E. Use of Estimates

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities and deferred inflows and outflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

F. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity

1. Cash

Cash balances of most City funds are deposited with and invested by the City Treasurer. The City considers all short-term investments of one year or less to be cash equivalents.

2. Investments

The City invests in investments as allowed by State Statute. Investments with readily determinable fair values are reported at their fair values on the balance sheet, except for annuity contracts which are reported at cash surrender value. Unrealized gains and losses are included in revenue.

3. Receivables

Receivables are shown net of an allowance for uncollectible accounts for the estimated losses that will be incurred in the collection of the receivables. The estimated losses are based on the judgment of management and a review of the current status of existing receivables.

4. Internal Balances

Activity between funds that is representative of lending or borrowing arrangements that are outstanding at the end of the fiscal year are referred to as Advances to/from Other Funds. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances". Cash balances deposited and invested by the Treasurer in a combined cash account are reported as "Due to/from Other Funds".

Advances between funds, as reported in the fund financial statements, are offset by a reserve account (nonspendable fund balance) in the applicable funds to indicate that they are not available for appropriation and are not expendable available financial resources.

CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2018

5. Inventories and Prepaid Expenses

Inventory quantities are determined by physical count and are valued at the lower of cost or market. Inventories in the governmental funds consist of pool chemicals, salt and sand. Inventories in the proprietary funds consist primarily of chemicals.

Certain payments to vendors reflect costs that are applicable to future accounting periods and are recorded as prepaid expenses.

Inventories and prepaid expenses of governmental funds in the fund financial statements are offset by a nonspendable fund balance as these are not in spendable form.

6. Pensions

For purposes of measuring the proportionate share of the net pension liability and the related deferred outflows and inflows of resources and pension expense, information about the fiduciary net position of the Vermont Municipal Employees' Retirement System (VMERS) pension plan and additions to or deductions from the VMERS' fiduciary net position have been determined on the same basis as they are reported by VMERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

7. Deferred Outflows and Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City has one type of item which arises under the accrual basis of accounting that qualifies for reporting in this category. The governmental activities, the business-type activities and the proprietary funds report deferred outflows of resources related to the City's defined benefit pension plan and the City's participation in VMERS. These amounts are deferred and recognized as an outflow of resources in the future periods to which the outflows are related.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has three types of items which arise under the modified accrual basis of accounting and two types which arise under the accrual basis of accounting that qualify for reporting in this category. The governmental activities, the business-type activities and the proprietary funds report deferred inflows of resources from two sources: prepaid property taxes and deferred inflows of resources related to the City's defined benefit pension plan and the City's participation in VMERS. These amounts are deferred and recognized as an inflow of resources in the future periods to which the inflows of resources are related.

**CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2018**

The governmental funds report deferred inflows of resources from three sources: prepaid property taxes, unavailable property taxes, penalties and interest and unavailable other revenue. These amounts are deferred and recognized as an inflow of resources in the future periods that the amounts become available or to which the inflows are related.

8. Capital Assets

Capital assets are reported at actual cost or estimated historical cost based on appraisals or deflated current replacement cost if purchased or constructed. Contributed assets are recorded at their acquisition value. Major outlays for capital assets and improvements are capitalized as constructed. Interest incurred during the construction phase for proprietary fund capital assets is reflected in the capitalized value of the asset constructed, net of any interest earned on the invested proceeds during the same period. Interest is not capitalized during the construction phase of capital assets used in governmental activities. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized. The City has elected to not report major general infrastructure assets retroactively.

Capital assets reported in the government-wide and proprietary fund financial statements are depreciated in order that the cost of these assets will be charged to expenses over their estimated service lives, generally using the straight-line method of calculating depreciation.

Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts) and estimated useful lives of capital assets are as follows:

	<u>Capitalization Threshold</u>	<u>Estimated Service Life</u>
Land	\$ 5,000	Not Depreciated
Buildings and Building Improvements	\$ 5,000	40 Years
Vehicles	\$ 5,000	4-15 Years
Machinery, Equipment and Furniture	\$ 5,000	8-20 Years
Roads, Bridges, and Sidewalks	\$ 5,000	30-50 Years
Water and Wastewater Distribution and and Collection Systems	\$ 5,000	60 - 100 Years

Capital assets are not reported in the governmental fund financial statements. Capital outlays in these funds are recorded as expenditures in the year they are acquired.

9. Compensated Absences

It is the policy of the City to permit employees to accumulate earned but unused vacation time up to 240 hours. Public safety employees may accumulate earned but unused comp time up to 240 hours and all other employees may accumulate earned but unused comp time up to 160 hours. The value

CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2018

of this leave time will be paid at the employee's current rate of pay upon retirement, termination, or death. In addition to this, employees hired before July 1, 2008 can accrue up to 640 hours of sick leave, and will be paid the value of this leave time at their current rate of pay upon retirement, termination, or death. Employees hired after July 1, 2008 can accrue up to 240 hours with 160 hours vested for payment upon retirement, termination, or death. Compensated absences are reported in governmental funds only if they have matured.

10. Long-term Liabilities

Long-term liabilities include bonds, loans, and capital leases payable and other obligations such as compensated absences and the net pension liability. Long-term liabilities are reported in the government-wide and proprietary fund financial statements. Governmental fund financial statements do not include any long-term liabilities as those funds use the current financial resources measurement focus and only include current liabilities on their balance sheets.

11. Fund Equity

Fund Balances and Net Position are classified based upon any restrictions that have been placed on those balances or any tentative plans management may have made for those balances. Restrictions of net position in the government-wide and proprietary fund type financial statements represent amounts that cannot be appropriated or are legally restricted for a specific purpose by a grant, contract, or other binding agreement. Fund Balances of governmental funds are classified as non-spendable (not in spendable form or legally required to remain intact); restricted (constraints on the use of resources are either externally imposed by creditors, grantors, or donors, or imposed by law through enabling legislation); committed (constraints on the use of resources are imposed by formal action of the voters); assigned (reflecting the City Council's intended use of the resources); and unassigned. Positive unassigned fund balance can only be reported in the General Fund.

II. EXPLANATION OF DIFFERENCES BETWEEN GOVERNMENTAL FUND AND GOVERNMENT-WIDE STATEMENTS

Governmental fund financial statements are presented using the current financial resources measurement focus and the modified accrual basis of accounting, whereas government-wide financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. These differences in the measurement focus and basis of accounting lead to differences between the governmental fund financial statements and the government-wide financial statements as follows.

Long-term revenue differences arise because governmental funds report revenues only when they are considered available, whereas government-wide statements report revenues when they are earned. Long-term expense differences arise because governmental funds report operating expenses (including interest) using the modified accrual basis of accounting, whereas government-wide statements report expenses using the accrual basis of accounting.

CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2018

Capital-related differences arise because governmental funds report capital outlays as current period expenditures, whereas government-wide statements report depreciation as an expense. Further, governmental funds report the proceeds from the sale of capital assets as another financing source, whereas government-wide statements report the gain or loss from the sale of capital assets as revenue or expense.

Long-term debt transaction differences arise because governmental funds report long-term debt proceeds as other financing sources and principal payments as expenditures, whereas government-wide statements report those transactions as increases and decreases in liabilities, respectively.

Pension-related differences arise because governmental funds report the current year's required employer contributions as current period expenditures, whereas government-wide statements report those transactions as deferred outflows of resources. In addition, the accrual for the City's proportionate share of the net pension liability is recorded in the government-wide financial statements along with the related deferred inflows and outflows of resources.

III. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

Budgets are approved at the annual City Meeting in March. Any budget changes require voter approval. There were no budget changes during the year. The legal level of budgetary control is at the department level.

Chapter 9 of the City's Revised Ordinances establishes budgetary control as follows:

241. Authorization of contract or debt by city council.

No contract shall be made whereby the city shall be beholden or bound for the payment of any sum of money, nor shall any debt be created against the city by any person or persons acting or pretending to act for the city, in any capacity whatever, unless the same shall have been previously authorized by the city council.

242. Power of city officer to bind city for payment of money.

No city officer shall have any authority or power to bind the city for the payment of any sum of money for any purpose, or to make any contract whereby the city may become bound for the payment of any sum of money, unless such officer shall have been previously authorized to such action by city council.

243. Expenditures for ordinary administration

Nothing in this chapter shall be construed to prevent the expenditure by such officer of moneys in the ordinary administration of his department, which have been previously appropriated to such use by the city council and authorized by the city manager.

CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2018

B. Excess of Expenditures Over Appropriations

For the year ended June 30, 2018, expenditures in the General Fund exceeded appropriations by \$388,428.

The City reflected expenditures in excess of appropriations in the following departments:

City Clerk	\$	(21,870)
Audit and Audit Consultants	\$	(2,523)
Professional Services - Legal	\$	(25,416)
Police, Dispatch, and Animal Control	\$	(193,796)
Library	\$	(33,909)
Parking Garage	\$	(2,648)
Public Works, Highways, Parks	\$	(15,510)
Public Works Capital	\$	(228,260)
Recreation Programs	\$	(112,738)

C. Deficit Fund Equity

The City also has a deficit fund balance in the following funds:

Sidewalk Capital Project Fund (Major):	\$(1,396,797)
TIF Capital Project Fund (Major):	\$(1,924,481)
Streetscape Fund (Non-Major):	\$ (17,668)

The City intends to fund the over-expenditures in the above funds with transfers from the Water and Wastewater funds, debt issuances, and federal grants.

IV. DETAILED NOTES ON ALL FUNDS

A. Cash and Investments

Custodial credit risk for deposits is the risk that in the event of a bank failure, the deposits may not be returned. The custodial credit risk for investments is the risk that, in the event of a failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

**CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2018**

The City's cash as of June 30, 2018 consisted of deposits in financial institutions. The City's investments as of June 30, 2018 consisted of the following:

Investments - Pension Trust Fund:	
International Stocks	\$ 39,394
US Stocks	1,634,222
Real Estate Mutual Fund	85,773
Annuity Contracts	<u>2,219,063</u>
Total Investments	<u>\$ 3,978,452</u>

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of failure of the counter-party to a transaction (e.g., broker-dealer), a government will not be able to recover the value of its investments or collateral securities that are in possession of another party. The City does not have any policy to limit the exposure to custodial credit risk. The annuity contract is a group annuity product issued by Prudential Retirement Insurance and Annuity Company (PRIAC). The following table shows the custodial credit risk of the City's deposits.

	<u>Bank Balance</u>
FDIC Insured	\$ 250,831
NCUSIF Insured	250,000
Collateralized by Federal Agency Securities	1,672,218
Uninsured, Uncollateralized	<u>258,960</u>
Total Cash Deposits	2,432,009
SIPC Coverage	250,000
Uncollateralized	<u>3,728,452</u>
Total Investments	<u>3,978,452</u>
Total Cash and Investments	<u>\$ 6,410,461</u>

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. Per the City's policy, Interest rate risk will be

CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2018

minimized by investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools. At year end, the City did not have any investments in debt related securities.

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. Per the City's policy, credit risk will be minimized by diversifying the City's investment portfolio so that the impact of potential losses from any one type of investment will be minimized. At year end, the City did not have any investments in debt related securities.

Concentration of Credit Risk

Concentration of credit risk is the risk that a large percentage of the City's investments are held within one security. The City does not have any limitations on the amount that can be invested in any one issuer. The City has 56% of their retirement investments invested in a guaranteed deposit account with PRIAC. The other 44% of the City's retirement investments are in stocks and mutual funds.

Fair Value

The City categorizes its fair value measurements within the fair value hierarchy established by Governmental Accounting Standards Board Statement No. 72 Fair Value Measurement and Application (GASB 72). The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. Annuity contracts are valued at cash surrender value, and therefore, are not included in this disclosure. Level 3 investment represents management's assumption about what a market participant would use in valuing the investment and would be based on the best information available. Management uses the market approach for which sufficient and reliable data is available. In absence of market information, estimated fair value is based on the best information available in the circumstances. Management used fair value of comparable properties to approximate value of this income producing property at year-end. Management does not believe that the assumption used due to lack of observable units will significantly impact the resulting fair value.

CITY OF ST. ALBANS, VERMONT
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JUNE 30, 2018

The City has the following fair value measurements as of June 30, 2018:

<u>Description</u>	Fair Value Measurements Using:			
	Quoted prices in active markets for identical assets (Level 1)	Significant observable inputs (Level 2)	Significant unobservable inputs (Level 3)	
Equity securities				
International Stocks	\$ 39,394	\$ 39,394	\$ -	\$ -
US Stocks	1,634,222	1,634,222	-	-
Real Estate Mutual Fund	85,773	85,773	-	-
Subtotal securities	1,759,389	1,759,389	-	-
Investment Property				
10 South Main Street	150,000	-	-	150,000
Total	\$ 1,909,389	\$ 1,759,389	\$ -	\$ 150,000

B. Receivables

Receivables at June 30, 2018, as reported in the statement of net position, net of applicable allowances for uncollectible accounts, are as follows.

	Governmental Activities	Business-Type Activities	Total
Delinquent Taxes	\$ 311,851	\$ -	\$ 311,851
Penalties and Interest	41,544	-	41,544
Billed Services	-	854,833	854,833
Unbilled Services	-	323,703	323,703
State Revolving Loan		944,004	944,004
Grants	311,502	-	311,502
Other	221,276	45,628	266,904
Allowance for Doubtful Accounts	(33,000)	(14,500)	(47,500)
Net Receivable	\$ 853,173	\$ 2,153,668	\$ 3,006,841

CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
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C. Loans and Notes Receivable

Loans Receivable at June 30, 2018 consists of the following loans for community development.

Governmental Funds

Loan Receivable, Local Business; Interest at 2%, Monthly Principal And Interest Payments; Due September 23, 2018	\$ 1,296
Loan Receivable, Local Business Interest at 3%, Interest only payments due every six months. Principal payment due May 15, 2023. Secured by a personal guaranty from borrowers.	50,000
Loan Receivable, Local Nonprofit; Interest at 0%, Balloon Payment Due October 30, 2044, Secured by a Mortgage Deed on Real Property	350,000
Loan Receivable; Local Nonprofit; Interest at 0%; Balloon Payment Due December 31, 2032; Secured by a Mortgage Deed on Real Property	360,000
Loan Receivable; Local Nonprofit; Interest at 0%; Balloon Payment Due January 14, 2035; Secured by a Mortgage Deed on Real Property	480,001
Loan Receivable; Local Nonprofit; Interest at 0%; Balloon Payment Due March 15, 2037; Secured by a Mortgage Deed on Real Property	579,600
Loan Receivable; PeakCM Lake Street Hotel LLP; Interest at 3%; 5-year repayment terms	<u>1,000,000</u>
Total	2,820,897
Less: Allowance for Doubtful Loans Receivable	<u>(1,769,601)</u>
Governmental Funds Reported Balance at June 30, 2018	\$ <u>1,051,296</u>

**CITY OF ST. ALBANS, VERMONT
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An analysis of the change in loans receivable is as follows:

<u>Balance</u> <u>July 1, 2017</u>	<u>Additions</u>	<u>Payments</u>	<u>Amounts</u> <u>Written Off</u>	<u>Balance</u> <u>June 30, 2018</u>
<u>\$ 2,775,404</u>	<u>\$ 50,000</u>	<u>\$ 4,507</u>	<u>\$ -</u>	<u>\$ 2,820,897</u>

Notes Receivable at June 30, 2018 consists of one note for acquisition of a pump station in the wastewater fund and one note for allocation fees in both the water and wastewater funds as follows.

Proprietary Funds

Note Receivable; Local Business for Water and Wastewater Allocation Fees; Interest at 2.50%; Balloon Payment Due June 30, 2019	<u>\$ 57,690</u>
Total	57,690
Plus: Accrued Interest on Note	<u>5,999</u>
Proprietary Funds Reported Value at June 30, 2018	<u>\$ 63,689</u>

An analysis of the change in notes receivable is as follows:

<u>Balance</u> <u>July 1, 2017</u>	<u>Additions</u>	<u>Payments</u>	<u>Amounts</u> <u>Written Off</u>	<u>Balance</u> <u>June 30, 2018</u>
<u>\$ 62,136</u>	<u>\$ 1,553</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 63,689</u>

CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2018

D. Capital Assets

Capital asset activity for the year ended June 30, 2018 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
GOVERNMENTAL ACTIVITIES				
Capital Assets, Not Being Depreciated:				
Land	\$ 776,095	\$ -	\$ -	\$ 776,095
Construction in Progress	<u>4,358,921</u>	<u>42,252</u>	<u>2,576,296</u>	<u>1,824,877</u>
Total Capital Assets, Not Being Depreciated	5,135,016	42,252	2,576,296	2,600,972
Capital Assets, Being Depreciated:				
Buildings and Building Improvements	4,448,344	-	-	4,448,344
Vehicles, Machinery and Equipment	4,629,924	524,932	-	5,154,856
Infrastructure	<u>18,503,366</u>	<u>6,781,843</u>	<u>-</u>	<u>25,285,209</u>
Subtotal	27,581,634	7,306,775	-	34,888,409
Less Accumulated Depreciation for:				
Buildings and Building Improvements	940,542	105,718	-	1,046,260
Vehicles, Machinery and Equipment	2,162,726	376,603	-	2,539,329
Infrastructure	<u>1,489,420</u>	<u>513,475</u>	<u>-</u>	<u>2,002,895</u>
Totals	4,592,688	995,796	-	5,588,484
Total Capital Assets, Being Depreciated	<u>22,988,946</u>	<u>6,310,979</u>	<u>-</u>	<u>29,299,925</u>
Governmental Activities Capital Assets, Net	<u>\$ 28,123,962</u>	<u>\$ 6,353,231</u>	<u>\$ 2,576,296</u>	<u>\$ 31,900,897</u>
	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
BUSINESS-TYPE ACTIVITIES				
Capital Assets, Not Being Depreciated:				
Land	\$ 197,000	\$ -	\$ -	\$ 197,000
Construction in Progress	<u>658,554</u>	<u>3,807,606</u>	<u>-</u>	<u>4,466,160</u>
Total Capital Assets, Not Being Depreciated	855,554	3,807,606	-	4,663,160
Capital Assets, Being Depreciated:				
Buildings, Distribution and Collection Systems & Improvements	34,837,029	308,745	-	35,145,774
Machinery and Equipment	<u>3,345,201</u>	<u>194,236</u>	<u>-</u>	<u>3,539,437</u>
Subtotal	38,182,230	502,981	-	38,685,211
Less Accumulated Depreciation for:				
Buildings, Distribution and Collection Systems & Improvements	14,936,021	860,769	-	15,796,790
Machinery and Equipment	<u>2,113,951</u>	<u>204,566</u>	<u>-</u>	<u>2,318,517</u>
Totals	17,049,972	1,065,335	-	18,115,307
Total Capital Assets, Being Depreciated	<u>21,132,258</u>	<u>(562,354)</u>	<u>-</u>	<u>20,569,904</u>
Business-Type Activities Capital Assets, Net	<u>\$ 21,987,812</u>	<u>\$ 3,245,252</u>	<u>\$ -</u>	<u>\$ 25,233,064</u>

CITY OF ST. ALBANS, VERMONT
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Depreciation was charged as follows:

Governmental Activities:		Business-Type Activities:	
General Government	\$ 77,281	Water	\$ 311,631
Public Safety	259,513	Sewer	<u>753,704</u>
Public Works	602,620		
Culture and Recreation	<u>56,382</u>		
Total Depreciation Expense - Governmental Activities	<u>\$ 995,796</u>	Total Depreciation Expense - Business-Type Activities	<u>\$ 1,065,335</u>

E. Interfund Balances and Activity

The composition of Due From/(To) Other Funds at June 30, 2018 is as follows:

<u>Fund Name</u>	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
General Fund	\$ 825,800	\$ 1,642,918
Sidewalk Fund	-	42,240
TIF Capital Project Fund	-	1,625,526
Federal Street Fund	5,150	-
Other Governmental Funds	-	95,705
Water Fund	1,069,531	-
Wastewater Fund	<u>1,505,908</u>	<u>-</u>
Total	<u>\$ 3,406,389</u>	<u>\$ 3,406,389</u>

Interfund transfers during the year ended June 30, 2018 were as follows:

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	MPG Fund	\$ 7,187	Fund local match on grants
General Fund	Sidewalks Fund	11,338	Fund capital projects
General Fund	TIF Debt Service	165,041	Fund TIF bond debt service
TIF Capital Projects	Federal Street	294,303	Fund eligible TIF capital expenses
TIF Capital Projects	TIF Debt Service	83,053	Fund TIF bond debt service
Streetscape Fund	TIF Capital Projects	4,014	Kingman Street Streetscape reduction
Water Fund	General Fund	36,582	Fund debt service
Water Fund	General Fund	1,754	Affiliation fee
Water Fund	Streetscape Fund	265,000	Contribute to Lake Street Streetscape for utilities
Water Fund	Federal Street	428,831	Fund design and right of way costs
Wastewater Fund	General Fund	36,581	Fund debt service
Wastewater Fund	General Fund	43,399	Fund debt service
Wastewater Fund	Streetscape Fund	431,208	Contribute to Lake Street Streetscape for utilities
Wastewater Fund	Federal Street	<u>1,019,565</u>	Fund design and right of way costs
	Total	<u>\$ 2,827,856</u>	

The City reports interfund transfers between various funds. Most transfers result from budgetary or statutory actions, whereby funds are moved to accomplish various expenditure purposes.

**CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2018**

F. Deferred Outflows of Resources

Deferred outflows of resources represent the consumption of net position by the City that is applicable to future reporting periods. Deferred outflows of resources have a positive effect on net position, similar to assets. Deferred outflows of resources presented in the statement of net position, related to the City's net pension liability, are more fully discussed in Notes M-1 and M-2.

G. Notes Payable

The City had notes payable during the year ended June 30, 2018 in the Wastewater fund.

The following are changes in notes payable for the year ended June 30, 2018:

<u>Business-type Activities</u>	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Balance Beginning of Year</u>	<u>New Issues</u>	<u>Maturities</u>	<u>Balance End of Year</u>
WWTF Upgrade Phase II	0.00%	11/1/2020	\$ 487,391	\$ 2,323,733	\$ -	\$ 2,811,124

H. Line of Credit

The City has an available line of credit of \$1,750,000 with Peoples Trust Company. Interest is at 1.65% and matures April 19, 2019, at which time the City intends to renew the note. As of June 30, 2018, the note has an outstanding balance of \$1,119,661. This line of credit is associated with the Sidewalk Fund.

The City also has an available line of credit of \$2,000,000 with Peoples Trust Company. Interest is at 1.65% and matures June 28, 2019. As of June 30, 2018, the note has an outstanding balance of \$250,000. This line of credit is associated with the TIF Capital Project Fund.

The City also has an available line of credit of \$1,000,000 with Peoples Trust Company. Interest is at 1.65% and matures April 6, 2019, at which time the City intends to renew the note. As of June 30, 2018, the note has an outstanding balance of \$700,000. The line of credit is associated with the Wastewater fund, specifically for the Wastewater treatment facility upgrade.

I. Unearned Revenue

Unearned revenue in the General Fund consists of \$97,345 of recreation fees and parking garage passes that were paid/purchased in advance. The revenue will be recognized when services are performed. Unearned revenue in the Enterprise Funds consists of \$7,994 of Water credits payable.

J. Deferred Inflows of Resources

Deferred inflows of resources are the acquisition of net position by the City that are applicable to future reporting periods. Deferred inflows of resources have a negative effect on net position,

CITY OF ST. ALBANS, VERMONT
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JUNE 30, 2018

similar to liabilities. Deferred inflows of resources related to pension will be recognized in pension expense in future years and are more fully described in Notes M-1 and M-2.

Deferred inflows of resources in the General Fund consists of \$184,700 of delinquent property taxes, penalties and interest on those taxes, \$1,051,296 of net loans receivable as well as \$103,191 in other receivables that were not collected within 60 days after year-end as these would not be available to liquidate current liabilities. It also includes \$80,173 of prepaid property taxes. The revenue will be recognized as the loans are repaid and as receivables are collected. Total deferred inflows of resources in the General Fund are \$1,419,360.

Unavailable revenues are reported in the governmental funds balance sheet in connection with receivables for which revenues are not considered available to liquidate liabilities of the current year.

K. Long-term Liabilities

General Obligation Bonds - The City issues general obligation bonds to provide resources for the acquisition and construction of major capital facilities and to refund prior issues. General obligation bonds have been issued for both general governmental and proprietary activities. Bonds are reported in governmental activities if the debt is expected to be repaid from general governmental revenues and in business-type activities if the debt is expected to be repaid from proprietary fund revenues.

General obligation bonds are direct obligations and pledge the full faith and credit of the City. New bonds generally are issued as 12 to 30 year bonds.

No-Interest Revolving Loans - The State of Vermont offers a number of no-interest revolving loan programs to utilize for predetermined purposes. The City has borrowed money from the Vermont Special Environmental Revolving Fund for wastewater projects.

Other Loans Payable - The City has other loans payable to finance various capital projects and purchases through local banks.

Capital Lease Obligations - The City enters into lease agreements as the lessee for the purpose of financing the acquisition of major pieces of equipment. These lease agreements qualify as capital lease obligations for accounting purposes (even though they may include clauses that allow for cancellation of the lease in the event the City does not appropriate funds in future years) and, therefore, have been recorded at the present value of the future minimum lease payments as of the inception of the leases. Leases are reported in governmental activities if the debt is expected to be repaid from general governmental revenue and in the business-type activities if the debt is expected to be repaid from proprietary fund revenue.

Compensated Absences - It is the policy of the City to permit employees to accumulate vacation, comp-time and sick leave time, the value of which will be paid at their current rate of pay upon retirement, termination or death. The accrual for compensated absences, based on current rates, is recorded in the government-wide and proprietary fund financial statements.

CITY OF ST. ALBANS, VERMONT
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Net Pension Liability – The net pension liability is the difference between the total pension liability (the present value of projected benefit payments to employees based on their past service) and the assets (mostly investments reported at fair value) set aside to pay current employees, retiree, and beneficiaries. The accrual for the City’s net pension liability related to the City’s single-employer defined benefit pension plan as well as the City’s share of the net pension liability associated with VMERS is recorded in the government-wide and proprietary fund financial statements. Long-term liabilities outstanding as of June 30, 2018 were as follows.

Bonds, Loans, and Capital Leases Payable:

<u>Governmental Activities:</u>	<u>Series</u> <u>Maturities</u> <u>Through</u>	<u>Interest</u> <u>Rate(s) %</u>	<u>Amount</u> <u>Outstanding</u> <u>as of</u> <u>6/30/18</u>
Bonds Payable:			
Fire Truck Purchase, annual principal payments of \$20,000	\$ 12/01/30	0.777-2.731%	\$ 60,000
TIF District Bond, annual principal payments ranging from \$570,000 to \$1,010,000	11/15/33	0.643-4.723%	12,190,000
City Hall Renovation, annual principal payments of \$92,000	11/02/40	0.891-3.181%	2,116,000
TIF District Bond, annual principal payments of \$88,235	11/01/33	0.891-3.181%	1,411,765
Fairfield Street (12%), annual principal payments of \$100,000	11/02/41	0.891-3.181%	288,000
Lake/Main Sidewalks, annual principal payments of \$49,000	11/02/41	0.891-3.181%	1,176,000
Fire Truck, annual principal payments of \$23,750	11/01/36	0.891-3.181%	451,250
Neighborhood Sidewalks, annual principal payments of \$40,000	11/01/42	1.210-4.060%	1,000,000
Total Bonds Payable			18,693,015
Loans Payable:			
Blouin Parking Lot, monthly principal and interest payments of \$1,252	10/31/20	3.50%	35,060
Court House Parking Lot, monthly principal and interest payments of \$1,501	07/14/20	3.75%	37,077
Fonda/Solo Building Purchase, interest only payments and renewing the note each year until the property is sold	08/28/38	1.50%	298,692
Bucket Truck, monthly principal and interest payments of \$763	10/01/19	2.55%	12,755
Tennis Court (Barlow), monthly principal and interest payments of \$983	12/17/22	3.25%	48,932
Recreation Program Vehicle, monthly principal and interest payments of \$413	10/01/19	2.55%	6,891
Mini Excavator (33.34%), monthly principal and interest payments of \$167	05/23/23	3.20%	9,090
Sidewalk Plow II, quarterly principal and interest payments of \$5,150	03/15/21	2.85%	54,056
Line Striper, monthly principal and interest payments of \$355	11/25/19	2.55%	6,091
Skid Steer (20%), monthly principal and interest payments of \$108	11/25/21	2.89%	4,245
Tractor	08/01/21	2.70%	14,502
Barlow Elevator and Stairs	02/01/27	3.25%	38,958
Hard'ack Groomer, monthly principal and interest payments of \$462	11/01/24	2.95%	32,697
Utility Truck (33.34%), monthly principal and interest payments of \$260	08/01/22	2.70%	12,518
Sidewalk Plow, monthly principal and interest payments of \$798	07/14/20	3.75%	135,482
Street Sweeper (80%), monthly principal and interest payments of \$1,044	08/01/28	3.40%	108,581
Mini Excavator (33.34%), monthly principal and interest payments of \$69	08/01/25	3.00%	25,000
Total Loans Payable			880,627
Capital Leases Payable:			
Recreation Van, annual principal and interest payments of \$4,987	10/15/18	4.45%	4,775
Fire Pickup Truck, quarterly principal and interest payments of \$1,085	08/15/20	3.97%	9,296
Police Vehicle, annual principal and interest payments of \$7,573	10/24/18	4.64%	7,227
Total Capital Leases Payable			21,298
Total Governmental Activities			\$ 19,594,940

CITY OF ST. ALBANS, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
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	Series Maturities <u>Through</u>	Interest Rate(s) %	Amount Outstanding as of <u>6/30/18</u>
<u>Business-Type Activities:</u>			
Water Fund			
Bonds Payable:			
USDA Refunding Bond, annual payments of \$231,195	11/15/36	3.93%	\$ 2,999,067
Fairfax Water Plant, annual principal payments of \$46,667	11/01/30	0.891-3.181%	606,667
Fairfield Street (17%), annual principal payments of \$100,000	11/02/41	0.891-3.181%	408,000
Streetscape Utilities (50%), annual principal payments of \$22,526	11/01/35	0.891-3.181%	202,736
Fairfax Dam, annual principal payments of \$51,653	11/01/35	0.891-3.181%	929,752
Total Bonds Payable			<u>5,146,222</u>
Loans Payable			
Mini Excavator (33.33%), monthly principal and interest payments of \$167	05/23/23	3.20%	9,092
Skid Steer (40%), monthly principal and interest payments of \$216	11/25/21	2.89%	8,491
Utility Truck (33.34%), monthly principal and interest payments of \$260	08/01/22	2.70%	12,490
Mini Excavator (33.34%), monthly principal and interest payments of \$69	08/01/25	3.00%	25,000
Total Loans Payable			<u>55,073</u>
Capital Lease Payable:			
Vactor (30%), annual principal and interest payments of \$34,357	06/01/21	3.13%	38,193
Total Water Fund			<u>5,239,488</u>
Wastewater Fund			
Bonds Payable:			
Wastewater Treatment Facility Improvements, annual principal and administrative fee payments of \$88,677	09/01/31	0.00%	1,050,761
Wastewater Treatment Facility Improvements, annual principal and administrative fee payments of \$142,607	09/01/31	0.00%	1,820,836
Wastewater Treatment Facility Improvements, annual principal and administrative fee payments of \$9,851	09/01/31	0.00%	116,586
Fairfield Street (71%), annual principal payments of \$100,000	11/02/41	0.891-3.181%	1,704,000
Streetscape Utilities (50%), annual principal payments of \$88,235	11/01/33	0.891-3.181%	202,734
Total Bonds Payable			<u>4,894,917</u>
Loans Payable			
Mini Excavator (33.33%), monthly principal and interest payments of \$167	05/23/23	3.20%	9,092
Skid Steer (40%), monthly principal and interest payments of \$216	11/25/21	2.89%	8,491
Wastewater Planning Loan, Annual payments of \$2,336	03/01/19	0.00%	2,334
Utility Truck (33.34%), monthly principal and interest payments of \$260	08/01/22	2.70%	12,490
Street Sweeper (20%), monthly principal and interest payments of \$261	08/01/28	3.40%	27,145
Mini Excavator (33.34%), monthly principal and interest payments of \$69	08/01/25	3.00%	25,000
Total Loans Payable			<u>84,552</u>
Capital Lease Payable:			
Vactor (70%), annual principal and interest payments of \$34,357	06/01/21	3.13%	93,624
Total Wastewater Fund			<u>5,073,093</u>
Total Business-Type Activities			<u>\$ 10,312,581</u>

CITY OF ST. ALBANS, VERMONT
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Changes in all long-term liabilities during the year were as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
GOVERNMENTAL					
Bonds Payable	\$ 18,563,000	\$ 1,000,000	\$ 869,985	\$ 18,693,015	\$ 919,985
Loans Payable	684,293	318,753	122,419	880,627	418,178
Capital Leases Payable	36,603	-	15,305	21,298	16,900
Compensated Absences	456,438	16,289	3,417	469,310	23,466
Environmental Liability	249,164	-	-	249,164	-
Net Pension Liability	<u>3,229,892</u>	<u>-</u>	<u>124,112</u>	<u>3,105,780</u>	<u>-</u>
Total Governmental Activities Long-Term Liabilities	<u>\$ 23,219,390</u>	<u>\$ 1,335,042</u>	<u>\$ 1,135,238</u>	<u>\$ 23,419,194</u>	<u>\$ 1,378,529</u>
BUSINESS-TYPE ACTIVITIES					
Bonds Payable	\$ 10,542,594	\$ -	\$ 501,455	\$ 10,041,139	\$ 509,412
Loans Payable	47,680	128,322	36,377	139,625	24,890
Capital Leases Payable	161,267	-	29,450	131,817	30,372
Compensated Absences	166,267	16,866	1,230	181,903	8,942
Net Pension Liability	<u>1,216,155</u>	<u>-</u>	<u>39,088</u>	<u>1,177,067</u>	<u>-</u>
Total Business-type Activities Long-Term Liabilities	<u>\$ 12,133,963</u>	<u>\$ 145,188</u>	<u>\$ 607,600</u>	<u>\$ 11,671,551</u>	<u>\$ 573,616</u>

Compensated Absences are paid by the applicable fund where the employee is charged. The City applies a first-in, first-out flow assumption to estimate the amount of compensated absences payable that will become due within one year. The implication of this assumption is that the current ending balance in compensated absences payable will be used before any amounts are drawn from future accumulations of leave time. An estimate has been applied to determine the amount of compensated absences due within one year and is based on actual results from the previous year. For compensated absences in the Governmental Activities, the General Fund liquidates 100 percent and for compensated absences in the Business-Type Activities, the Water Fund normally liquidates 50 percent and the Wastewater Fund normally liquidates 50 percent.

The general fund and enterprise funds have typically been used to liquidate pension liabilities.

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Maturities of loans, bonds and capital leases payable based on the City's intentions are as follows:

Year Ending June 30	Governmental Activities			Business-Type Activities		
	Principal	Interest	Capital Leases	Principal	Interest	Capital Leases
2019	\$ 1,338,163	\$ 663,150	\$ 16,900	\$ 534,302	\$ 240,088	\$ 34,357
2020	1,043,136	637,722	4,340	540,464	248,376	34,357
2021	1,022,412	616,217	1,085	549,610	236,796	34,357
2022	993,439	592,906	-	556,453	224,715	38,862
2023	1,005,702	566,884	-	558,762	212,220	-
2024-2028	5,324,520	2,155,093	-	2,894,135	859,761	-
2029-2033	5,968,032	1,215,449	-	2,790,978	447,780	-
2034-2038	2,158,238	220,674	-	1,404,060	119,522	-
2039-2043	720,000	34,809	-	352,000	22,394	-
Total	19,573,642	6,702,904	22,325	10,180,764	2,611,652	141,933
Less: Interest	-	-	(1,027)	-	-	(10,116)
Total	\$ 19,573,642	\$ 6,702,904	\$ 21,298	\$ 10,180,764	\$ 2,611,652	\$ 131,817

The City has three available lines of credit. Lines of credit are more fully described in Note H.

L. Net Position and Fund Balances

Fund balances are segregated to account for resources that are either not available for expenditure in the future or are legally set aside for a specific future use.

The City strives to maintain a minimum undesignated General Fund balance that is sufficient to provide financial resources for the City in the event of an emergency or the loss of a major revenue source. Therefore, the City has set the minimum undesignated balance for the General Fund at an amount equal to one month of general fund operating expenditures. The City defines undesignated fund balance to include unassigned, assigned, and committed fund balances.

The City has implemented GASB Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, which enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying existing governmental fund type definitions.

The following types of fund balances are reported at June 30, 2018:

Nonspendable - Represents amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. This fund balance classification includes general fund reserves for prepaid expenditures, inventories, assets held for resale, and advances to other funds.

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Restricted - Represents amounts that are restricted to specific purposes by constraints imposed by creditors, grantors, contributors, or laws or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation. This fund balance classification includes amounts restricted for debt service, various special revenue funds, and permanent trust funds.

Unassigned - Represents amounts that are available to be spent in future periods and deficit funds.

Following is a breakdown of the City's fund balances at June 30, 2018 (funds with \$0 fund balance are omitted from table below):

	General Fund	Sidewalk Fund	TIF Capital Project Fund	Nonmajor Governmental Funds	Total Governmental Funds
Nonspendable					
Prepaid expenditures	\$ 10,137	\$ -	\$ -	\$ -	\$ 10,137
Inventories	11,831	-	-	-	11,831
Assets held for resale	<u>271,300</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>271,300</u>
Total Nonspendable	293,268	-	-	-	293,268
Restricted					
Asset forfeiture	17,088	-	-	-	17,088
Restorative Justice Center	-	-	-	22,827	22,827
Expendable permanent funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,758</u>	<u>10,758</u>
Total Restricted	17,088	-	-	33,585	50,673
Unassigned	<u>1,340,769</u>	<u>(1,396,797)</u>	<u>(1,924,481)</u>	<u>(17,668)</u>	<u>(1,998,177)</u>
Total Fund Balance	<u>\$ 1,651,125</u>	<u>\$ (1,396,797)</u>	<u>\$ (1,924,481)</u>	<u>\$ 15,917</u>	<u>\$ (1,654,236)</u>

M. Retirement Plans

1. Vermont Municipal Employees' Retirement System – Defined Benefit Plan

Plan Description

The Vermont Municipal Employees' Retirement System (VMERS) is a cost-sharing, multiple-employer defined benefit pension plan that is administered by the State Treasurer and its Board of Trustees. It is designed for municipal and school district employees that work on a regular basis, and also includes employees of museums and libraries if at least half of that institution's operating expenses are met by municipal funds. An employee of any employer that becomes affiliated with the system may join at that time or at any time thereafter. Any employee hired subsequent to the effective participation date of their employer who meets the minimum hourly requirements is required to join the system. During the year ended June 30, 2018, the retirement system consisted of 431 participating employers.

The plan was established effective July 1, 1975, and is governed by Title 24, V.S.A. Chapter 125. The general administration and responsibility for formulating administrative policy and procedures

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of the retirement system for its members and their beneficiaries is vested in the Board of Trustees consisting of five members. They are the State Treasurer, two employee representatives elected by the membership of the system, and two employer representatives – one elected by the governing bodies of participating employers of the system, and one selected by the Governor from a list of four nominees. The list of nominees is jointly submitted by the Vermont League of Cities and Towns and the Vermont School Boards Association.

All assets are held in a single trust and are available to pay retirement benefits to all members. Benefits available to each group are based on average final compensation (AFC) and years of credible services.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources

As of June 30, 2017, the measurement date selected by the State of Vermont, VMERS was funded at 83.64% and had a plan fiduciary net position of \$619,510,342 and a total pension liability of \$740,665,894 resulting in a net pension liability of \$121,155,552. As of June 30, 2018, the City's proportionate share of this was 1.50012% resulting in a liability of \$1,817,479. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. As of June 30, 2017, the City's proportion of 1.50012% was a decrease of 0.00038% from its proportion measured as of June 30, 2016.

For the year ended June 30, 2018, the City recognized pension expense of \$451,848.

As of June 30, 2018, the City reported deferred outflows of resources and deferred inflows of resources from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in proportional share of contributions	\$ 19,280	\$ 853
Difference between projected and actual earnings		
on pension plan investments	302,712	-
Difference between expected and actual experience	26,440	44,992
Changes in assumptions	380,486	-
City's required employer contributions made subsequent to the measurement date	288,233	-
Total	<u>\$ 1,017,151</u>	<u>\$ 45,845</u>

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The deferred outflows of resources resulting from the City's required employer contributions made subsequent to the measurement date in the amount of \$288,233 will be recognized as a reduction of the net pension liability in the subsequent fiscal period. Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Year Ended June 30	Deferred Outflows (Inflows) of Resources
2018	\$ 248,726
2019	354,935
2020	93,709
2021	(14,297)
Total	<u>\$ 683,073</u>

Summary of System Provisions

Membership: Full time employees of participating municipalities. The City elected coverage under Group B and Group C provisions.

Creditable Service: Service as a member plus purchased service.

Average Final Compensation (AFC): Groups B and C – Average annual compensation during the highest three consecutive years.

Service Retirement Allowance:

Eligibility: Group B – The earlier of age 62 with 5 years of service or age 55 with 30 years or service. Group C – Age 55 with 5 years of service.

Amount: Group B – 1.7% of AFC times service as a Group B member plus percentage earned as a Group A member times AFC. Group C – 2.5% of AFC times service as a Group C member plus percentage earned as a Group A or B member times AFC.

Maximum benefit is 60% of AFC for Group B and 50% of AFC for Group C. The previous amounts include the portion of the allowance provided by member contributions.

Early Retirement Allowance:

Eligibility: Age 55 with 5 years of service for Group B. No eligibility requirements for Group C.

Amount: Normal allowance based on service and AFC at early retirement, reduced by 6% for each year commencement precedes normal retirement age for Group B members.

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Vested Retirement Allowance:

Eligibility: Five years of service.

Amount: Allowance beginning at normal retirement age based on AFC and service at termination. The AFC is to be adjusted annually by one-half of the percentage change in the Consumer Price Index, subject to the limits on "Post-Retirement Adjustments".

Disability Retirement Allowance:

Eligibility: Five years of service and disability as determined by Retirement Board.

Amount: Immediate allowance based on AFC and service to date of disability.

Death Benefit:

Eligibility: Death after five years of service.

Amount: For Groups B and C, reduced early retirement allowance under 100% survivor option commencing immediately or, if greater, survivor(s) benefit under disability annuity computed as of date of death.

Optional Benefit and Death after Retirement: For Groups B and C, lifetime allowance or actuarially equivalent 50% or 100% joint and survivor allowance with refund of contribution guarantee.

Refund of Contribution: Upon termination, if the member so elects or if no other benefit is payable, the member's accumulated contributions are refunded.

Post-Retirement Adjustments: Allowance in payment for at least one year increased on each January 1 by one-half of the percentage increase in the Consumer Price Index but not more than 3% for Groups B and C.

Member Contributions: Group B – 4.875% effective July 1, 2016 (increased from 4.75%). Group C – 10% effective January 1, 2016 (increased from 9.75%).

Employer Contributions: Group B – 5.375% effective July 1, 2014 (increased from 5.125%). Group C – 6.875% from July 1, 2014 to December 31, 2014 (increased from 6.625%) and then 7.0% effective January 1, 2015.

Retirement Stipend: \$25 per month payable at the option of the Board of Trustees.

Significant Actuarial Assumptions and Methods

These assumptions were selected on the basis of the experience study dated July 27, 2015.

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Investment rate of return: 7.50%, net of pension plan investment expenses, including inflation.

Salary Increases: 5.00% per year.

Deaths:

Death in active service: 98% of RP-2014 blended 60% Blue Collar Employee, 40% Healthy Employee with generational projection using Scale SSA-2017.

Healthy post-retirement: 98% of RP-2014 blended 60% Blue Collar Annuitant, 40% Healthy Annuitant with generational projection using Scale SSA-2017.

Disabled post-retirement: RP-2014 Disabled Mortality Table with generational projection using Scale SSA-2017.

Spouse's Age: Husbands are assumed to be three years older than their wives.

Cost-of-Living Adjustments to Benefits of Terminated Vested and Retired Participants: Assumed to occur at the rate of 1.3% per annum for Group B and C members.

Actuarial Cost Method: Entry Age Normal Method. Entry Age is the age at employment or, if date is unknown, current age minus years of service. Normal Cost and Actuarial Accrued Liability are calculated on an individual basis and are allocated by salary, with Normal Cost determined using the plan of benefits applicable to each participant.

Asset Valuation Method: Smoothing method is used, under which the value of assets for actuarial purposes equals market value less a five-year phase-in of the differences between actual and assumed investment return. The value of assets for actuarial purposes may not differ from market value of assets by more than 20%.

Inflation: 2.50% per year

Long-term Expected Rate of Return:

The long-term expected rate of return on pension plan investments was determined using a building-block method in which the best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target allocation percentage and by adding expected inflation.

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Best estimates of arithmetic rates of return for each major asset class included in the target asset allocation as of June 30, 2017 are summarized in the following table:

<u>Asset Class</u>	<u>Target Asset Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
US Equity	16.00%	6.07%
Non-US Equity	16.00%	7.42%
Global Equity	9.00%	6.85%
Fixed Income	24.00%	2.41%
Real Estate	8.00%	4.62%
Private Markets	15.00%	7.80%
Hedge Funds	8.00%	3.95%
Risk Parity	4.00%	4.84%

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

Discount Rate: The discount rate used to measure the total pension liability was 7.50%. The projection of cash flows used to determine the discount rate assumed that contributions will continue to be made in accordance with the current funding policy. Based on these assumptions, the fiduciary net position was projected to be available to make all projected future benefit payments to current members. The assumed discount rate has been determined in accordance with the method prescribed by GASB 68.

Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following presents the net pension liability, calculated using the discount rate of 7.50%, as well as what the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.50%) or 1-percentage-point higher (8.50%) than the current rate:

<u>Impact of a 1% Change in the Discount Rate</u>		
	<u>Discount Rate</u>	<u>Net Pension Liability</u>
Current Rate	7.50%	\$ 1,817,479
1% Decrease	6.50%	\$ 3,244,990
1% Increase	8.50%	\$ 633,590

Additional Information

Additional information regarding the State of Vermont Municipal Employees' Retirement System, including the details of the Fiduciary Net Position, is available upon request from the State of Vermont.

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2. City of St. Albans Pension Plan - Defined Benefit Plan

Plan Description

The City of St. Albans Pension Plan is a single-employer, defined benefit pension plan administered by the City of St. Albans. The City of St. Albans Pension Plan provides retirement, disability and death benefits to plan members and beneficiaries. The City of St. Albans established and may amend benefit provisions of the plan. The plan does not issue stand-alone financial statements. The plan covers all employees of the City who work at least 1,000 hours on a 12-month consecutive period and who agree to make minimum contributions. Effective January 1, 2010, the City stopped allowing new participants to enter the plan.

Funding Policy

The Plan requires members to contribute either 2.5% or 7.5% of Annual Base Earnings, excluding overtime and any other additional compensation, depending on the benefit level elected. The total actuarially determined contribution to the system for 2018 was \$269,698 which was computed through an actuarial valuation performed as of June 30, 2018.

There are 13 active members and 54 retirees and beneficiaries. Additionally, there are 7 former employees with vested rights.

The market value of plan assets maintained at Prudential Investments is \$3,992,353 as of June 30, 2018.

Benefits

Normal Retirement Benefits: The yearly amount of pension a City employee will receive is equal to the sum of (a) and (b), but not greater than (c):

- (a) the sum of 0.75% of 1990 Annual Base Earnings multiplied by years of Participation Service completed prior to January 1, 1991;
- (b) for each Plan Year after January 1, 1991 and before July 1, 1995, the yearly amount of future service pension is equal to 0.75% of the rate of Annual Base Earnings. For each Plan Year after July 1, 1995 and before July 1, 1997, the yearly amount of future service pension is equal to 1.25% of the rate of Annual Base Earnings. After July 1, 1997, the yearly amount of future service pension is equal to 1.50% of the rate of Annual Base Earnings.
 - i. Effective July 1, 2001, the yearly amount of future service pension is equal to 1.50% of the rate of Annual Base Earnings for those participants electing on July 1, 2001 to make required employee contributions of 2.50% of Annual Base Earnings.
 - ii. Effective July 1, 2001, the yearly amount of future service pension is equal to 3.00% of the rate of Annual Base Earnings for those participants electing July 1, 2001 to make required employee contributions of 7.50% of Annual Base Earnings.

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(c) Effective July 1, 2001, the maximum amount was removed for all participants.

Form of Payment: The normal form of pension is a life annuity with monthly payments commencing on the member's retirement date and guaranteed for a 10-year period and thereafter during the member's lifetime.

Late Retirement: A member may elect a late retirement date on the first day of any calendar month before age 70. The pension will be the greater of the accrued benefit earned on the Late Retirement Date of the benefit earned at the Normal Retirement Date actuarially increased to the Late Retirement Date.

Termination Benefit: Before having 10 years of Continuous Service and before age 55, a member receives a return of contributions (required and voluntary) with interest. After 10 years, a member is 100% vested in the accrued benefit.

Death Benefit: Before the member is vested, the beneficiary receives the contributions (required and voluntary) with interest. After the member is vested, the beneficiary is entitled to a monthly benefit or 50% of the amount the member would have received if retirement is assumed on the day before death with an election of the option to provide a 50% continuation to the beneficiary commencing at early retirement age or date of death, whichever is later. If the member's death occurs after actual retirement, the beneficiary receives whatever payable under the normal form or the option is elected.

Disability Benefit: If a member who has completed at least 10 years of Continuous Service becomes totally and permanently disable for a period of 26 weeks, they shall receive a monthly disability benefit equal to the accrued benefit.

Optional Forms of Payment: A member may elect, in writing, to have the normal form of pension converted to an actuarially equivalent optional form. These are (a) the contingent annuitant form in which the member receives a smaller amount monthly in return for the insurance company's continuing payments to the named beneficiary in the same amount, two thirds of the amount, or one half of the amount as designated as long as the beneficiary may live after the death of the member; (b) the life annuity form in which the member receives a larger amount monthly in return for forfeiting the guarantee of continuing payments for a full 10 years if he should die before then.

Investment Policy: The investment policy was approved by the City Council. The target allocation is as follows:

	<u>Target Allocation</u>
Domestic Equity	38.00%
Fixed Income	<u>62.00%</u>
Total	<u><u>100.00%</u></u>

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Net Pension Liability

The City's net pension liability for the Plan is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Plan is measured as for June 30, 2018 using an annual actuarial valuation as of June 30, 2018. Because the measurement date is the same as the reporting date, no adjustments have been necessary to roll forward the data.

Significant Actuarial Assumptions and Methods

The total pension liability was determined by an actuarial valuation as of June 30, 2018, using the following actuarial assumptions, applied to all periods included in the measurement.

Actuarial Cost Method	Entry Age Normal
Amortization Method	15 Year Level Dollar of the existing Net Pension Liability as of the valuation date
Remaining Amortization Term	15 Years; fresh start method with amortization of remaining unfunded amortized each year
Asset Valuation	Market Value
Interest Rate of Return	6.07%
Salary Increases	5.00% annually
Inflation	2.50%
COLA	None
Mortality	RP-2000 Mortality Table

Discount Rate: The discount rate was determined as follows:

	<u>Long-term Expected Real Rate of Return</u>
Domestic Equity	4.50%
International Equity	5.50%
Fixed Income	3.00%
Real Estate	4.00%
Cash	1.00%
Real Rate of Return	3.57%
Inflation Assumption	<u>2.50%</u>
Total Nominal Return (Discount Rate)	<u><u>6.07%</u></u>

The discount rate used to measure the total pension liability was 6.07%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will continue to be made at the current rate and that contributions will be made at rates at least equal to the

CITY OF ST. ALBANS, VERMONT
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actuarially determined contribution rates. Based on those assumptions, the net pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Changes in Net Pension Liability: The change in net pension liability for the plan is as follows:

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balances at June 30, 2017	\$ 6,495,889	\$ 3,980,924	\$ 2,514,965
Changes for the year:			
Service cost	29,288	-	29,288
Interest	410,188	-	410,188
Changes in assumptions	-	-	-
Differences between actual and expected experience	(12,752)	-	(12,752)
Contributions - employer	-	215,000	(215,000)
Contributions - member	-	27,442	(27,442)
Net investment income	-	273,153	(273,153)
Administrative expenses	-	(39,274)	39,274
Benefit payments, including refunds of member contributions	(464,892)	(464,892)	-
Net changes	(38,168)	11,429	(49,597)
Balances at June 30, 2018	\$ 6,457,721	\$ 3,992,353	\$ 2,465,368

Sensitivity of the net pension liability to changes in the discount rate: The following presents the net pension liability, calculated using the discount rate of 6.07%, as well as what the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (5.07%) or one percentage point higher (7.07%) than the current rate.

Impact of a 1% Change in the Discount Rate		
	Discount Rate	Net Pension Liability
Current Rate	6.07%	\$ 2,465,368
1% Decrease	5.07%	\$ 3,086,547
1% Increase	7.07%	\$ 1,935,314

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Pension Expense and Deferred Outflows and Deferred Inflows of Resources

For the year ended June 30, 2018 the City recognized pension expense of \$188,748. At June 30, 2018 the City reported deferred outflows of resources and deferred inflows of resources related to the Plan from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between actual and expected experience	\$ -	\$ 241,776
Changes in assumptions	106,516	-
Net difference between projected and actual earnings on plan investments	<u>88,504</u>	<u>160,407</u>
Total	<u>\$ 195,020</u>	<u>\$ 402,183</u>

The amounts reported as deferred outflows of resources and deferred inflows of resources related to the pension plan will be recognized as pension expense as follows:

Year Ended June 30	Deferred Outflows (Inflows) of Resources
2019	\$ (27,671)
2020	(33,040)
2021	(95,819)
2022	(50,074)
2023	<u>(559)</u>
Total	<u>\$ (207,163)</u>

3. Deferred Compensation Plan

The City also offers its employees a deferred compensation plan through the International City/County Management Association's Retirement Corporation (ICMA-RC) in accordance with Internal Revenue Code Section 457. The plan permits employees to defer a portion of their salary until future years. Deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. The City has no liability for losses under this plan but does have the duty of due care that would be required of an ordinary prudent investor. All of the investments are self-directed by each employee. For each employee not currently participating in the City's defined benefit plan or VMERS, the City will match the employee's contribution to the plan up to 5%. The City also provides the City Manager a 2.1% contribution of base pay without a required employee contribution amount. Employees remaining in the City's defined benefit plan or VMERS may open a 457 account without a City match. Total employer contributions to the 457 Plan for the year were \$7,835.

CITY OF ST. ALBANS, VERMONT
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N. Taxes Receivable and Excise Taxes

The City is responsible for assessing and collecting its own property taxes, as well as education taxes for the State of Vermont. Property taxes are assessed based on property valuations as of April 1, the approved budgets and the State education property tax liability. Taxes are due and payable on August 29, November 26, February 27, and May 29, and become delinquent on June 1. The City assesses an 8% penalty on delinquent taxes and interest is assessed at 1% per month after each installment date for the first twelve months and 1.5% per month thereafter. Unpaid taxes become an enforceable lien on the property, and such properties are subject to tax sale. The tax rates for 2018 are as follows:

	Residential	Non- Residential
Education	\$ 1.4496	\$ 1.6160
General City	0.8775	0.8775
Library	0.0443	0.0443
Veteran's Exemption	0.0031	0.0031
Total Tax Rate per \$100 of Assessed Value	\$ 2.3745	\$ 2.5409

O. Pollution Remediation

On August 11, 2016, a Feasibility Study was prepared for the Fonda/Solo Site to assess the feasibility for redevelopment of 19 Lower Newton Street to house municipal fire, police and public works functions for the community. The project parcel is the site of a former manufacturing facility, with known environmental contamination. This includes, but is not limited to, portions of the concrete slab remaining after the building was demolished, a known contaminant plume beneath the slab in the center of the site, and the possibility of "urban soils". The estimate for mitigation of these items is currently assessed at \$249,164. Actual costs may differ depending on what is uncovered during mitigation, as well as due to inflation, changes in technology, or changes in regulations.

P. Contingent Liabilities

The City is a participating member in the Northwest Vermont Solid Waste Management District. The City could be subject to a portion of the District's debt if the District experiences financial problems.

The City participates in a number of federally assisted and state grant programs that are subject to audits by the grantors or their representatives. Accordingly, compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

CITY OF ST. ALBANS, VERMONT
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Q. Tax Increment Financing District

The City Council approved the establishment of a Tax Increment Financing (TIF) District on April 30, 2012 which was later approved by the Vermont Economic Progress Council (VEPC) in August 2012. The TIF District will allow the City to undertake and pay for infrastructure improvements that will allow for increased economic and community development. The City cannot incur any new TIF District debt until the voters authorize an overall debt level. This level of \$43 million was approved on November 6, 2012. With a TIF District, the value of properties within the District is frozen at the time the District is created. All property taxes generated by the original base continue to go to the municipal General Fund and the State Education Fund. For 20 years, the municipal and education property taxes generated on the incremental assessed value above the frozen baseline are shared, with 75% going to finance TIF District infrastructure debt and 25% going to the municipal General Fund and State Education Fund.

In March 2013, voters authorized a \$3 million in general obligation bonds or notes to finance brown-field remediation, professional services, streetscape improvements, and parking garage design and site improvements. In September 2013, voters authorized an additional \$13 million in general obligation bonds for the purpose of financing the costs associated with constructing the parking garage, acquisition of land and interests for development, and public street, water and wastewater system improvements. To date, the City has issued bonds totaling \$14.5 million of the \$16 million authorized.

In March 2015, voters authorized the City to re-direct up to \$1.5 million of TIF funds previously approved for the parking garage for the purpose of making streetscape improvements on Lake and Main Streets and brownfield cleanup at the hotel development site on Lake Street.

R. Commitments

During the year ended June 30, 2014, the City sold land that included deeded parking rights to 170 parking spaces in the St. Albans Parking Garage in perpetuity.

S. Subsequent Events

Subsequent to year-end, the City issued the following debt:

<u>Governmental Activities:</u>	<u>Amount</u>	<u>Interest Rates</u>	<u>Maturity Date</u>
VMBB 2018 Series 2 Bonds	\$2,000,000	1.70% - 4.17%	11/01/2043

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T. Reclassification

The City's major governmental funds for fiscal year 2018, as defined by GASB Statement 34, have changed from the previous fiscal year. Accordingly, the following reconciliation is provided:

	Fund Equity 6/30/17 (as previously <u>reported</u>)	<u>Reclassification</u>	Fund Equity 6/30/17 (as reclassified)
TIF Capital Project Fund	\$ -	\$ 599,669	\$ 599,669
Nonmajor Governmental Funds	<u>(63,685)</u>	<u>(599,669)</u>	<u>(663,354)</u>
Total	<u>\$ (63,685)</u>	<u>\$ -</u>	<u>\$ (63,685)</u>

Schedule 1

CITY OF ST. ALBANS, VERMONT
 SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL
 GENERAL FUND
 FOR THE YEAR ENDED JUNE 30, 2018

	Original/Final Budgeted Amounts	Actual Amounts	Variance with Final Budget
REVENUES			
Property Taxes	\$ 4,391,003	\$ 4,506,454	\$ 115,451
Penalty on Taxes	25,000	18,310	(6,690)
Interest on Taxes	40,000	38,929	(1,071)
State Payments/RR Taxes	9,000	-	(9,000)
Interest on Savings	5,000	4,008	(992)
Public Works Garage Lease	49,784	43,950	(5,834)
City Hall Lease	55,697	61,530	5,833
PILOT	42,500	50,616	8,116
Insurance Reimbursements and Miscellaneous	40,000	75,299	35,299
City Clerk	105,500	103,416	(2,084)
Planning and Development	32,750	33,571	821
Assessing	22,900	22,833	(67)
Fire Department	85,000	70,595	(14,405)
Police, Dispatch and Animal Control	1,534,594	1,532,417	(2,177)
Parking Garage	211,850	211,074	(776)
Public Works and Parks	143,500	225,194	81,694
Recreation Programs	437,792	545,977	108,185
Affiliation fees	-	45,154	45,154
	<u>7,231,870</u>	<u>7,589,327</u>	<u>357,457</u>
EXPENDITURES			
Administration and Finance	384,904	365,713	19,191
HRA and Leave Buy Back	215,792	95,321	120,471
City Clerk	85,631	107,501	(21,870)
Planning and Development	362,311	355,930	6,381
Planning and Development Capital	7,500	-	7,500
County and District Functions	261,083	260,796	287
Audit and Audit Consultants	10,000	12,523	(2,523)
Assessing	54,189	39,138	15,051
Debt Service - Principal and Interest	579,017	544,124	34,893
Professional Services - Legal	62,500	87,916	(25,416)
Fire Department	407,852	388,185	19,667
Fire Department Capital	22,500	8,214	14,286
Police, Dispatch and Animal Control	3,065,980	3,259,776	(193,796)
Police Department Capital	87,500	83,135	4,365
Library	-	33,909	(33,909)
Parking Garage	181,453	184,101	(2,648)
Public Works, Highway, Parks	638,438	653,948	(15,510)
Public Works Capital	288,887	517,147	(228,260)
Recreation Programs	496,333	609,071	(112,738)
Recreation Capital	20,000	13,850	6,150
	<u>7,231,870</u>	<u>7,620,298</u>	<u>(388,428)</u>
Excess/(Deficiency) of Revenue Over Expenditures	<u>\$ -</u>	<u>(30,971)</u>	<u>\$ (30,971)</u>
Fund Balance - July 1, 2017		1,760,055	
Bond proceeds		318,753	
Non-budgeted items:			
Other redevelopment activity		<u>(396,712)</u>	
Fund Balance - June 30, 2018		<u>\$ 1,651,125</u>	

See Accompanying Independent Auditor's Report.

Schedule 2

CITY OF ST. ALBANS, VERMONT
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
 CITY OF ST. ALBANS PENSION PLAN
 JUNE 30, 2018

	2018	2017	2016	2015	2014
Total Pension Liability:					
Service Cost	\$ 29,288	\$ 43,521	\$ 56,040	\$ 226,520	\$ 54,376
Interest	410,188	409,950	421,289	423,309	372,888
Changes in Assumptions	-	-	-	335,956	-
Differences Between Actual and Expected Experience	(12,752)	(6,635)	(294,671)	(188,267)	-
Benefit Payments, Including Refunds of Member Contributions	<u>(464,892)</u>	<u>(440,755)</u>	<u>(384,878)</u>	<u>(449,104)</u>	<u>(432,133)</u>
Net Change in Total Pension Liability	(38,168)	6,081	(202,220)	348,414	(4,869)
Total Pension Liability, beginning	<u>6,495,889</u>	<u>6,489,808</u>	<u>6,692,028</u>	<u>6,343,614</u>	<u>6,348,483</u>
Total Pension Liability, ending	6,457,721	6,495,889	6,489,808	6,692,028	6,343,614
Plan Fiduciary Net Position:					
Contributions - Employer	215,000	210,000	200,000	200,000	200,000
Contributions - Members	27,442	32,350	37,743	36,594	40,043
Net Investment Income	273,153	439,577	9,080	233,965	249,941
Benefit Payments, Including Refunds of Member Contributions	(464,892)	(440,755)	(384,878)	(449,104)	(432,133)
Administrative Expenses	<u>(39,274)</u>	<u>(37,347)</u>	<u>(35,508)</u>	<u>(31,191)</u>	<u>(28,753)</u>
Net Change in Fiduciary Net Position	11,429	203,825	(173,563)	(9,736)	29,098
Plan Fiduciary Net Position, beginning	<u>3,980,924</u>	<u>3,777,099</u>	<u>3,950,662</u>	<u>3,960,398</u>	<u>3,931,300</u>
Plan Fiduciary Net Position, ending	<u>3,992,353</u>	<u>3,980,924</u>	<u>3,777,099</u>	<u>3,950,662</u>	<u>3,960,398</u>
Net Pension Liability, ending	<u>\$ 2,465,368</u>	<u>\$ 2,514,965</u>	<u>\$ 2,712,709</u>	<u>\$ 2,741,366</u>	<u>\$ 2,383,216</u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	61.82%	61.28%	58.20%	59.04%	62.43%
Covered Payroll	\$ 386,378	\$ 531,385	\$ 531,385	\$ 508,580	\$ 538,265
Net Pension Liability as a Percentage of Covered Payroll	638.07%	473.28%	510.50%	539.02%	442.76%

Notes to the Schedule:

Benefit Changes: none

Changes in Assumptions: none

GASB No. 67 required supplementary information is not available for fiscal years prior to 2014.
 Data for future years will be added prospectively.

See Accompanying Independent Auditor's Report.

Schedule 3

CITY OF ST. ALBANS, VERMONT
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF EMPLOYER CONTRIBUTIONS AND INVESTMENT RETURNS
 CITY OF ST. ALBANS PENSION PLAN
 JUNE 30, 2018

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Actuarially Determined Contribution	\$ 269,698	\$ 288,768	\$ 322,117	\$ 494,618	\$ 312,844	\$ 224,258	\$ 187,482	\$ 118,825	\$ 201,866	\$ 213,524	\$ 159,632
Contributions in Relation to the Actuarially Determined Contribution	<u>215,000</u>	<u>210,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>161,606</u>	<u>209,825</u>	<u>153,737</u>	<u>201,136</u>
Contribution Deficiency/(Excess)	\$ 54,698	\$ 78,768	\$ 122,117	\$ 294,618	\$ 112,844	\$ 24,258	\$ (12,518)	\$ (42,781)	\$ (7,959)	\$ 59,787	\$ (41,504)
Covered Payroll	\$ 386,378	\$ 531,385	\$ 531,385	\$ 508,580	\$ 538,265	\$ 647,286	\$ 714,519	\$ 471,413	\$ 471,413	\$ 628,509	\$ 1,290,469
Contributions as a Percentage of Covered Payroll	55.64%	39.52%	37.64%	39.33%	37.16%	30.90%	27.99%	34.28%	44.51%	24.46%	15.59%
Annual Money-Weighted Rate of Return, Net of Investment Expense	6.12%	12.13%	0.38%	4.64%	4.98%						

Notes to the Schedule:

Valuation Date: June 30, 2018

Actuarially determined contribution rates are calculated as of January 1 of the fiscal year in which contributions are reported

Methods and assumptions used to determine contribution rates:

Actuarial Cost Method	Entry Age Normal
Amortization Method	15 Year Level Dollar
Remaining Amortization Period	15 Years
Asset Valuation Method	Market Value
Inflation	2.50%
Salary Increases	5.00%
Investment Rate of Return	6.07%
Retirement Age	55 or Normal Retirement Date, if later
Mortality	RP-2000 Mortality Table

See Accompanying Independent Auditor's Report.

Schedule 4

CITY OF ST. ALBANS, VERMONT
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
 VERMONT MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM (VMERS) DEFINED BENEFIT PLAN

JUNE 30, 2018

	2017	2016	2015	2014
Total Plan Net Pension Liability	\$ 121,155,552	\$ 128,696,167	\$ 77,095,810	\$ 9,126,613
City's Proportion of the Net Pension Liability	1.50012%	1.50050%	1.42843%	1.40650%
City's Proportionate Share of the Net Pension Liability	\$ 1,817,479	\$ 1,931,081	\$ 1,101,261	\$ 128,361
City's Covered Employee Payroll	\$ 3,851,259	\$ 3,748,413	\$ 3,271,734	\$ 3,029,983
Proportionate Share of the Net Pension Liability as a Percentage of Covered Employee Payroll	47.19%	51.52%	33.66%	4.24%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	83.64%	80.95%	87.42%	98.32%

Notes to the Schedule:

Benefit Changes: none

Changes in Assumptions: The actuarial assumptions regarding the incidence of mortality, terminations, retirements and disabilities were changed in accordance with the findings of an experience study covering the five-year period ending June 30, 2014.

Fiscal year 2015 was the first year of implementation, therefore, only four years are shown.

See Accompanying Independent Auditor's Report.

Schedule 5

CITY OF ST. ALBANS, VERMONT
 REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF CONTRIBUTIONS
 VMERS DEFINED BENEFIT PLAN
 FOR THE YEAR ENDED JUNE 30, 2018

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Contractually Required Contributions (Actuarially Determined)	\$ 288,233	\$ 245,260	\$ 228,052	\$ 199,673	\$ 181,424
Contributions in Relation to the Actuarially Determined Contributions	<u>288,233</u>	<u>245,260</u>	<u>228,052</u>	<u>199,673</u>	<u>181,424</u>
Contribution Excess/(Deficiency)	<u>\$ -</u>				
Covered Employee Payroll	\$ 3,852,234	\$ 4,023,362	\$ 3,748,413	\$ 3,271,734	\$ 3,029,983
Contributions as a Percentage of Covered Employee Payroll	7.48%	6.10%	6.08%	6.10%	5.99%

Notes to the Schedule:

Fiscal year 2015 was the first year of implementation, therefore, only five years are shown.

See Accompanying Independent Auditor's Report.

CITY OF ST. ALBANS, VERMONT
 COMBINING BALANCE SHEET
 NONMAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2018

	Special Revenue Funds	Capital Project Funds	Total
ASSETS			
Cash	\$ 10,858	\$ -	\$ 10,858
Receivables	<u>119,478</u>	<u>1,138</u>	<u>120,616</u>
Total Assets	<u>\$ 130,336</u>	<u>\$ 1,138</u>	<u>\$ 131,474</u>
LIABILITIES			
Accounts Payable	\$ 19,342	\$ 510	\$ 19,852
Due to Other Funds	<u>77,409</u>	<u>18,296</u>	<u>95,705</u>
Total Liabilities	96,751	18,806	115,557
FUND BALANCES (DEFICIT)			
Restricted	33,585	-	33,585
Unassigned	<u>-</u>	<u>(17,668)</u>	<u>(17,668)</u>
Total Fund Balances/(Deficit)	<u>33,585</u>	<u>(17,668)</u>	<u>15,917</u>
Total Liabilities and Fund Balances	<u>\$ 130,336</u>	<u>\$ 1,138</u>	<u>\$ 131,474</u>

See Accompanying Independent Auditor's Report.

CITY OF ST. ALBANS, VERMONT
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 NONMAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2018

	Special Revenue Funds	Capital Project Funds	Total
REVENUES			
Intergovernmental Revenues	\$ 846,688	\$ 95,979	\$ 942,667
Charges for Services	29,290	-	29,290
Investment Income	10	-	10
Other Revenue	349	-	349
	<u>876,337</u>	<u>95,979</u>	<u>972,316</u>
Total Revenues	876,337	95,979	972,316
EXPENDITURES			
Current:			
Public Safety	950,173	-	950,173
Capital Outlay			
Public Works	-	42,253	42,253
	<u>950,173</u>	<u>42,253</u>	<u>992,426</u>
Total Expenditures	950,173	42,253	992,426
Excess/(Deficiency) of Revenue Over Expenditures	(73,836)	53,726	(20,110)
OTHER FINANCING SOURCES (USES)			
Transfers In	7,187	696,208	703,395
Transfers Out	-	(4,014)	(4,014)
	<u>7,187</u>	<u>692,194</u>	<u>699,381</u>
Total Other Financing Sources	7,187	692,194	699,381
Net Change in Fund Balances	(66,649)	745,920	679,271
Fund balances/(deficit) - July 1, 2017, as reclassified	<u>100,234</u>	<u>(763,588)</u>	<u>(663,354)</u>
Fund Balance/(Deficit) - June 30, 2018	<u>\$ 33,585</u>	<u>\$ (17,668)</u>	<u>\$ 15,917</u>

See Accompanying Independent Auditor's Report.

Schedule 8

CITY OF ST. ALBANS, VERMONT
 COMBINING BALANCE SHEET
 NONMAJOR SPECIAL REVENUE FUNDS
 JUNE 30, 2018

	Restorative Justice Center Fund	VCDP Grants Fund	Taylor Park Trust Fund	Subtotal Special Revenue Funds
ASSETS				
Cash	\$ 100	\$ -	\$ 10,758	\$ 10,858
Receivables	<u>113,478</u>	<u>6,000</u>	<u>-</u>	<u>119,478</u>
Total Assets	<u>\$ 113,578</u>	<u>\$ 6,000</u>	<u>\$ 10,758</u>	<u>\$ 130,336</u>
LIABILITIES				
Accounts Payable	\$ 19,342	\$ -	\$ -	\$ 19,342
Due to Other Funds	<u>71,409</u>	<u>6,000</u>	<u>-</u>	<u>77,409</u>
Total Liabilities	90,751	6,000	-	96,751
FUND BALANCES (DEFICIT)				
Restricted	22,827	-	10,758	33,585
Unassigned	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fund Balances/(Deficit)	<u>22,827</u>	<u>-</u>	<u>10,758</u>	<u>33,585</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 113,578</u>	<u>\$ 6,000</u>	<u>\$ 10,758</u>	<u>\$ 130,336</u>

See Accompanying Independent Auditor's Report.

CITY OF ST. ALBANS, VERMONT
 COMBINING STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 NONMAJOR SPECIAL REVENUE FUNDS
 FOR THE YEAR ENDED JUNE 30, 2018

	Restorative Justice Center Fund	VCDP Grants Fund	Taylor Park Trust Fund	Subtotal Special Revenue Funds
REVENUES				
Intergovernmental	\$ 833,543	\$ 13,145	\$ -	\$ 846,688
Charges for Services	29,289	-	1	29,290
Investment Income	-	-	10	10
Other Revenue	349	-	-	349
	<u>863,181</u>	<u>13,145</u>	<u>11</u>	<u>876,337</u>
Total Revenues				
EXPENDITURES				
Current:				
Public Safety	<u>931,821</u>	<u>18,352</u>	<u>-</u>	<u>950,173</u>
Total Expenditures	<u>931,821</u>	<u>18,352</u>	<u>-</u>	<u>950,173</u>
Excess/(Deficiency) of Revenue Over Expenditures	<u>(68,640)</u>	<u>(5,207)</u>	<u>11</u>	<u>(73,836)</u>
OTHER FINANCING SOURCES (USES)				
Transfer In	<u>-</u>	<u>7,187</u>	<u>-</u>	<u>7,187</u>
Total Other Financing Sources	<u>-</u>	<u>7,187</u>	<u>-</u>	<u>7,187</u>
Net Change in Fund Balances	(68,640)	1,980	11	(66,649)
Fund Balances/(Deficit) - July 1, 2017	<u>91,467</u>	<u>(1,980)</u>	<u>10,747</u>	<u>100,234</u>
Fund Balances/(Deficit) - June 30, 2018	<u>\$ 22,827</u>	<u>\$ -</u>	<u>\$ 10,758</u>	<u>\$ 33,585</u>

See Accompanying Independent Auditor's Report.

CITY OF ST. ALBANS, VERMONT
 COMBINING BALANCE SHEET
 NONMAJOR CAPITAL PROJECTS FUND
 JUNE 30, 2018

	Streetscape Fund
ASSETS	
Receivables	\$ <u>1,138</u>
Total Assets	\$ <u><u>1,138</u></u>
LIABILITIES	
Accounts Payable	\$ 510
Due to Other Funds	<u>18,296</u>
Total Liabilities	18,806
FUND BALANCES (DEFICIT)	
Unassigned	<u>(17,668)</u>
Total Fund Balances/(Deficit)	<u>(17,668)</u>
Total Liabilities and Fund Balances	\$ <u><u>1,138</u></u>

See Accompanying Independent Auditor's Report.

CITY OF ST. ALBANS, VERMONT
 COMBINING STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 NONMAJOR CAPITAL PROJECTS FUND
 FOR THE YEAR ENDED JUNE 30, 2018

	Streetscape Fund
REVENUES	
Intergovernmental Revenues	\$ <u>95,979</u>
Total Revenues	95,979
EXPENDITURES	
Capital Outlay:	
Public Works	<u>42,253</u>
Total Expenditures	<u>42,253</u>
Excess/(Deficiency) of Revenue Over Expenditures	53,726
OTHER FINANCING SOURCES (USES)	
Transfers In	696,208
Transfers Out	<u>(4,014)</u>
Total Other Financing Sources	<u>692,194</u>
Net Change in Fund Balances	745,920
Fund balances/(deficit) - July 1, 2017, as reclassified	<u>(763,588)</u>
Fund Balance/(Deficit) - June 30, 2018	<u>\$ (17,668)</u>

See Accompanying Independent Auditor's Report.

CITY OF ST. ALBANS, VERMONT
 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
 AGENCY FUNDS
 FOR THE YEAR ENDED JUNE 30, 2018

	Balance June 30, 2017	Additions	Deductions	Balance June 30, 2018
SAFF FUND				
ASSETS				
Cash and Cash Equivalents	\$ 39,146	\$ 8,943	\$ -	\$ 48,089
Total Assets	<u>\$ 39,146</u>	<u>\$ 8,943</u>	<u>\$ -</u>	<u>\$ 48,089</u>
LIABILITIES				
Due to Others	\$ 39,146	\$ 8,943	\$ -	48,089
Total Liabilities	<u>\$ 39,146</u>	<u>\$ 8,943</u>	<u>\$ -</u>	<u>\$ 48,089</u>
EXPLORER FUND				
ASSETS				
Cash and Cash Equivalents	\$ 1,063	\$ 1,696	\$ 1,795	\$ 964
Due from primary government	230	-	230	-
Total Assets	<u>\$ 1,293</u>	<u>\$ 1,696</u>	<u>\$ 2,025</u>	<u>\$ 964</u>
LIABILITIES				
Other Liabilities	\$ 231	\$ -	\$ 231	\$ -
Due to Others	1,062	1,696	1,794	964
Total Liabilities	<u>\$ 1,293</u>	<u>\$ 1,696</u>	<u>\$ 2,025</u>	<u>\$ 964</u>
TOTALS - ALL AGENCY FUNDS				
ASSETS				
Cash and Cash Equivalents	\$ 40,209	\$ 10,639	\$ 1,795	\$ 49,053
Due from others	230	-	230	-
Total Assets	<u>\$ 40,439</u>	<u>\$ 10,639</u>	<u>\$ 2,025</u>	<u>\$ 49,053</u>
LIABILITIES				
Other Liabilities	\$ 231	\$ -	\$ 231	\$ -
Due to Others	40,208	10,639	1,794	49,053
Total Liabilities	<u>\$ 40,439</u>	<u>\$ 10,639</u>	<u>\$ 2,025</u>	<u>\$ 49,053</u>

See Accompanying Independent Auditor's Report.

STATISTICAL SECTION

This part of the City's comprehensive annual financial report presents detailed information as a context for understanding what information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

Contents	Page
Financial Trends	90-94
<i>These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.</i>	
Revenue Capacity	95-98
<i>These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.</i>	
Debt Capacity	99-103
<i>These schedules contain information to help the reader assess the affordability of the government's current level of outstanding debt and the government's ability to issue additional debt in the future.</i>	
Demographic and Economic Information	104-105
<i>These schedules contain information to help the reader understand the environment within which the government's financial activities take place.</i>	
Operating Information	106-108
<i>These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.</i>	



Table 1

CITY OF ST. ALBANS, VERMONT
NET POSITION BY COMPONENT
LAST TEN YEARS
(accrual basis of accounting)

	2018	2017	2016	2015	2014 (1)	2013	2012	2011	2010 (restated)	2010	2009
Governmental Activities											
Net Investment in Capital Assets	\$ 10,936,296	\$ 8,320,405	\$ 8,578,242	\$ 10,198,477	\$ 8,540,627	\$ 7,119,924	\$ 5,687,628	\$ 4,094,397	\$ 1,828,246	\$ 1,994,677	\$ 1,726,179
Restricted	10,758	10,747	440,834	169,832	207,167	215,538	214,623	264,656	555,570	345,682	210,527
Unrestricted	(2,168,234)	(213,820)	(493,699)	(2,963,868)	(2,144,164)	(1,742,334)	(334,422)	(226,679)	696,496	666,509	242,004
Total Governmental Activities Net Position	8,778,820	8,117,332	8,525,377	7,404,441	6,603,630	5,593,128	5,567,829	4,132,374	3,080,312	3,006,868	2,178,710
Business-type Activities											
Net Investment in Capital Assets	11,409,359	10,897,177	11,641,845	11,433,940	12,100,228	12,009,592	11,583,644	12,053,482	10,891,827	10,947,222	11,045,813
Unrestricted	1,689,325	3,617,374	3,436,619	3,773,956	2,763,469	2,450,449	2,252,046	1,198,191	1,138,845	1,191,575	730,207
Total Business-type Activities Net Position	13,098,684	14,514,551	15,078,464	15,207,896	14,863,697	14,460,041	13,835,690	13,251,673	12,030,672	12,138,797	11,776,020
Primary Government											
Net Investment in Capital Assets	22,345,655	19,217,582	20,220,087	21,632,417	20,640,855	19,129,516	17,271,272	16,147,879	12,720,073	12,941,899	12,771,995
Restricted	10,758	10,747	440,834	169,832	207,167	215,538	214,623	264,656	555,570	345,682	210,527
Unrestricted	(478,909)	3,403,554	2,942,920	810,088	619,305	708,115	1,917,624	971,512	1,835,341	1,858,084	972,211
Total Primary Government Net Position	\$ 21,877,504	\$ 22,631,883	\$ 23,603,841	\$ 22,612,337	\$ 21,467,327	\$ 20,053,169	\$ 19,403,519	\$ 17,384,047	\$ 15,110,984	\$ 15,145,665	\$ 13,954,733

(1) Unrestricted net position has been restated as a result of implementing GASB Statement No. 68

Table 2

CITY OF ST. ALBANS, VERMONT
CHANGES IN NET POSITION
LAST TEN YEARS
(accrual basis of accounting)

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Expenses										
Governmental Activities:										
General Government	\$ 1,824,410	\$ 1,934,671	\$ 1,205,537	\$ 1,410,424	\$ 752,052	\$ 760,536	\$ 1,387,110	\$ 947,435	\$ 1,144,117	\$ 951,130
Public Safety	4,956,155	4,794,040	4,962,749	4,309,467	4,535,681	4,504,074	4,682,229	4,190,064	3,558,949	3,192,272
Public Works	3,405,016	2,230,889	1,125,780	1,044,000	815,624	610,692	581,886	571,072	520,534	470,066
Culture and Recreation	760,160	635,921	840,608	604,679	600,304	540,147	472,500	485,389	419,147	470,323
Community Development	150,808	461,450	755,341	554,978	762,129	2,005,440	498,887	2,356	284,619	748,394
Depreciation, Unallocated	556,262	694,137	574,680	517,014	337,282	74,998	50,438	62,959	206,832	165,288
Interest on Long-term Debt	11,652,811	10,751,108	9,464,695	8,440,562	7,803,072	8,495,887	7,673,050	6,259,275	6,210,474	25,592
Total Governmental Activities	20,900,791	22,773,575	20,223,263	21,228,265	18,955,517	18,885,455	18,007,120	17,144,023	16,522,883	15,111,804
Business-type Activities:										
Water	2,901,567	2,952,711	2,935,021	2,830,952	2,623,091	2,842,362	2,505,130	2,365,686	2,268,216	2,125,398
Sewer	4,932,338	5,226,286	4,958,284	4,959,217	4,518,608	4,727,817	4,312,250	4,079,709	3,921,099	3,637,202
Total Business-Type Activities	\$ 16,585,169	\$ 15,977,394	\$ 14,422,979	\$ 13,399,779	\$ 12,321,680	\$ 13,223,704	\$ 11,985,300	\$ 10,338,984	\$ 10,131,573	\$ 9,697,267
Program Revenues										
Governmental Activities:										
Charges for Services	\$ 241,705	\$ 311,412	\$ 301,961	\$ 139,525	\$ 140,099	\$ 492,848	\$ 237,930	\$ 136,402	\$ 245,471	\$ 129,977
General Government	1,368,780	1,338,961	1,317,354	1,376,666	1,402,824	1,197,101	1,172,465	684,202	712,195	506,101
Public Safety	241,634	207,884	174,649	107,293	54,405	86,756	42,756	28,111	240,765	388,985
Public Works	591,186	421,273	395,570	399,619	450,924	436,241	325,041	414,298	272,733	216,324
Culture and Recreation	-	-	-	39	7,892	1,000	579	85,608	-	-
Community Development	1,176,466	1,173,226	1,333,954	1,060,125	861,861	1,106,294	2,377,447	1,050,574	1,285,243	1,458,740
Operating Grants and Contributions	560,543	553,071	1,324,321	1,414,679	885,807	1,264,603	933,940	920,671	-	-
Capital Grants and Contributions	4,180,314	4,005,827	4,847,809	4,497,946	3,803,812	4,584,843	5,090,138	3,319,866	2,756,407	2,670,127
Total Governmental Activities	2,372,557	2,332,238	2,246,862	2,298,907	2,404,911	2,102,458	2,085,442	1,988,380	1,900,576	1,892,135
Business-type Activities:										
Charges for Services	3,351,615	3,156,794	2,930,614	2,913,086	3,113,773	2,745,270	2,680,843	2,267,927	2,350,434	2,303,097
Water	-	-	109,666	-	-	-	79,587	-	-	-
Sewer	-	-	-	12,287	-	-	-	-	-	-
Operating Grants and Contributions	5,724,172	5,489,032	5,287,142	5,224,280	5,770,221	4,526,307	4,845,872	5,256,307	4,251,010	4,195,232
Capital Grants and Contributions	-	-	-	-	251,537	452,696	-	-	-	-
Total Business-type Activities	\$ 9,904,486	\$ 9,494,859	\$ 10,134,951	\$ 9,722,226	\$ 9,574,033	\$ 9,885,267	\$ 9,936,030	\$ 8,576,173	\$ 7,007,417	\$ 6,865,359
Net (Expense)/Revenue										
Governmental Activities	\$ (7,472,497)	\$ (6,745,281)	\$ (4,616,886)	\$ (3,942,616)	\$ (3,999,260)	\$ (3,911,044)	\$ (2,582,892)	\$ (2,939,409)	\$ (3,454,067)	\$ (3,389,938)
Business-type Activities	791,814	262,746	328,858	265,063	1,251,613	572,607	533,622	1,176,598	329,911	558,030
Total Net Expense	\$ (6,680,683)	\$ (6,482,535)	\$ (4,288,028)	\$ (3,677,553)	\$ (2,747,647)	\$ (3,338,437)	\$ (2,049,270)	\$ (1,762,811)	\$ (3,124,156)	\$ (2,831,908)

(continued)

Table 2 (continued)

CITY OF ST. ALBANS, VERMONT
CHANGES IN NET POSITION (continued)
LAST TEN YEARS
(accrual basis of accounting)

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
General Revenues										
Governmental Activities:										
Property Taxes	\$ 5,467,918	\$ 5,066,109	\$ 4,941,051	\$ 4,534,809	\$ 3,953,716	\$ 3,763,707	\$ 3,780,436	\$ 3,765,017	\$ 3,810,002	\$ 3,597,523
Interest and Penalties on Delinquent Taxes	57,239	68,784	63,231	65,645	65,714	55,706	96,792	95,793	-	-
Unrestricted Investment Earnings	4,110	12,046	17,493	3,907	4,540	2,994	4,884	7,934	5,931	11,766
General State Grants	50,616	99,434	95,199	84,441	86,703	95,416	89,834	85,435	-	-
Other Revenues	291,182	220,893	160,293	44,617	19,983	17,670	23,140	34,005	-	-
Gain/(Loss) on Capital Assets	-	-	(20,089)	3,341	2,251,711	850	23,261	-	498,680	(312,000)
Transfers	2,262,920	869,570	487,896	6,667	306,946	-	-	3,287	-	-
Prior Period Adjustment	-	-	-	-	-	-	-	-	(32,388)	-
Total Governmental Activities	8,133,985	6,337,236	5,745,074	4,743,427	6,689,313	3,936,343	4,018,347	3,991,471	4,282,225	3,297,289
Business-type Activities:										
Unrestricted Investment Earnings	31,024	43,311	29,606	85,803	312,244	51,744	50,395	42,313	32,861	13,040
General state grants	24,215	-	-	-	-	-	-	-	-	-
Other Revenues	(2,262,920)	(869,970)	(487,896)	(6,667)	(306,946)	-	-	5,377	-	-
Transfers	-	-	-	-	-	-	-	(3,287)	-	-
Prior Period Adjustment	-	-	-	-	-	-	-	-	-	(159,446)
Total Business-type Activities	(2,207,681)	(826,659)	(458,290)	79,136	5,298	51,744	50,395	44,403	32,861	(146,406)
Total Primary Government	\$ 5,926,304	\$ 5,510,577	\$ 5,286,784	\$ 4,822,563	\$ 6,694,611	\$ 3,988,087	\$ 4,068,742	\$ 4,035,874	\$ 4,315,086	\$ 3,150,883
Change in Net Position										
Governmental Activities	\$ 661,488	\$ (408,045)	\$ 1,128,188	\$ 800,811	\$ 25,299	\$ 107,303	\$ 1,408,579	\$ 1,342,816	\$ (156,778)	\$ (23,631)
Business-type Activities	(1,415,867)	(563,913)	(129,432)	344,199	624,351	623,002	578,025	1,209,459	183,505	571,354
Total Change in Net Position	\$ (754,379)	\$ (971,958)	\$ 998,756	\$ 1,145,010	\$ 649,650	\$ 730,305	\$ 1,986,604	\$ 2,552,275	\$ 26,727	\$ 547,723

Table 3

CITY OF ST. ALBANS, VERMONT
 FUND BALANCES OF GOVERNMENTAL FUNDS
 LAST TEN YEARS
 (modified accrual basis of accounting)

	2018	2017	2016	2015 (1)	2014 (1)	2013 (1)	2012 (1)	2011 (1)	2010	2009
General Fund										
Nonspendable	\$ 293,268	\$ 630,472	\$ 791,045	\$ 92,858	\$ 268,930	\$ 201,638	\$ 193,645	\$ 200,523	\$ -	\$ -
Restricted	17,088	12,298	8,435	-	26,324	20,000	20,000	15,919	-	-
Committed	-	988,453	2,302,184	-	-	-	-	-	-	-
Assigned	-	-	-	374,308	414,326	709,897	318,203	517,393	-	-
Unassigned	1,340,769	128,832	(188,336)	-	-	-	-	6,687	-	-
Reserved	-	-	-	-	-	-	-	-	345,683	210,527
Unreserved	-	-	-	-	-	-	-	-	584,645	302,423
Total General Fund	\$ 1,651,125	\$ 1,760,055	\$ 2,913,328	\$ 467,166	\$ 709,580	\$ 931,535	\$ 531,848	\$ 740,522	\$ 930,328	\$ 512,950
All Other Governmental Funds										
Nonspendable	\$ -	\$ -	\$ -	\$ 252,082	\$ 50,476	\$ 114,290	\$ 50,476	\$ 50,476	\$ -	\$ -
Restricted	33,585	701,883	440,834	976,318	4,578,771	993,607	63,568	115,293	-	-
Assigned	-	-	-	2,502,194	2,500,000	-	-	-	-	-
Unassigned	(3,338,946)	(1,428,766)	(1,373,683)	(630,389)	(513,305)	(750,224)	(269,158)	(275,378)	-	-
Reserved	-	-	-	-	-	-	-	-	-	-
Unreserved	-	-	-	-	-	-	-	-	88,704	35,367
Total All Other Governmental Funds	\$ (3,305,361)	\$ (726,883)	\$ (932,849)	\$ 3,100,205	\$ 6,615,942	\$ 357,673	\$ (155,114)	\$ (109,609)	\$ 88,704	\$ 35,367

(1) Components of fund balance were reclassified with the June 30, 2011 implementation of Governmental Accounting Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

Table 4

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
CITY OF ST. ALBANS, VERMONT										
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS										
LAST TEN YEARS										
(modified accrual basis of accounting)										
Revenues										
Property Taxes	\$ 5,437,703	\$ 5,123,788	\$ 4,910,083	\$ 4,532,609	\$ 4,035,416	\$ 3,753,707	\$ 3,850,436	\$ 3,707,017	\$ 4,059,977	\$ 3,958,175
Penalties and Interest	57,239	68,784	63,231	65,645	65,713	55,706	96,791	95,793	31,351	17,917
Intergovernmental Revenues	1,949,059	2,079,052	2,375,111	2,427,415	2,176,164	2,074,187	2,931,608	1,947,208	515,519	442,030
Charges for Services	2,235,415	2,179,507	2,005,579	1,912,381	1,798,004	1,610,276	1,583,855	1,311,588	545,033	440,798
Investment Income	4,110	12,046	17,474	3,907	4,540	2,994	4,884	7,934	8,683	11,729
Loan Repayments	-	-	-	966	-	-	98,887	3,662	17,691	112,845
Licenses and Permits	139,453	121,376	183,956	113,935	154,227	468,198	202,758	113,486	79,778	80,058
Recreation Department	-	-	-	-	-	-	-	-	306,433	248,862
Grant Revenue	-	-	-	-	-	-	-	-	751,317	585,531
Donations	27,446	41,983	166,440	173,545	-	-	-	-	-	-
Other Revenue	291,187	220,583	160,293	160,716	142,114	97,463	95,333	63,112	270,030	440,652
Total Revenues	10,141,612	9,847,119	9,882,167	9,391,119	8,376,178	8,062,531	8,864,532	7,249,800	6,585,812	6,338,597
Expenditures										
Current:										
General Government	1,741,811	2,866,892	1,167,734	1,457,172	761,903	813,050	1,514,761	1,238,677	943,532	713,239
Public Safety	4,598,134	4,309,966	4,584,531	3,973,959	4,252,826	4,140,795	4,481,489	4,055,873	3,690,738	3,330,406
Public Works	780,759	742,532	682,714	715,622	637,760	546,484	513,179	535,024	550,784	565,061
Culture and Recreation	700,270	1,034,549	1,548,616	552,838	566,235	435,924	453,683	465,542	375,124	308,766
Community Development	150,808	-	-	422,141	762,129	2,005,440	598,887	2,356	119,102	369,927
Grant Expenditures	-	-	-	-	-	-	-	-	479,654	615,498
Miscellaneous	-	-	-	-	-	-	-	-	212,624	263,492
Capital Outlay	6,779,368	3,862,584	5,525,948	5,082,998	9,228,485	1,978,708	1,357,999	1,599,721	87,500	225,000
Debt Service:										
Principal	1,007,712	962,910	867,704	879,981	318,553	308,671	291,468	483,187	155,961	103,223
Interest	651,831	609,513	546,480	518,080	280,245	69,451	54,006	65,292	55,861	61,708
Total Expenditures	16,410,693	14,388,946	14,923,727	13,602,791	16,808,136	10,298,523	9,265,472	8,445,672	6,670,880	6,556,320
Excess (Deficiency) of Revenues over Expenditures	(6,269,081)	(4,541,827)	(5,041,560)	(4,211,672)	(8,431,958)	(2,235,992)	(400,920)	(1,195,872)	(85,068)	(217,723)
Other Financing Sources (Uses)										
Proceeds of Long-Term Debt	1,318,753	2,724,550	2,974,024	444,479	11,656,626	3,148,466	123,480	529,118	87,500	1,051,028
Proceeds from Sale of Capital Assets	-	-	-	2,375	2,504,700	-	23,261	4,350	500,671	-
Transfers In	2,827,856	1,838,661	3,881,181	798,077	838,398	3,500	132,672	94,045	-	50,114
Transfers Out	(564,936)	(968,691)	(3,393,285)	(791,410)	(531,452)	(3,500)	(132,672)	(90,758)	-	(50,114)
Total Other Financing Sources (Uses)	3,581,673	3,594,520	3,461,920	433,521	14,468,272	3,148,466	146,741	536,755	588,171	1,051,028
Net Change in Fund Balances	\$(2,687,408)	\$(947,307)	\$(1,579,640)	\$(3,758,151)	\$ 6,036,314	\$ 912,474	\$(254,179)	\$(659,117)	\$ 503,103	\$ 833,305
Debt Service as a Percentage of Noncapital Expenditures	10.11%	13.71%	15.05%	16.41%	7.90%	4.54%	4.37%	8.01%	3.22%	2.61%

CITY OF ST. ALBANS, VERMONT
 ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
 LAST TEN FISCAL YEARS
 (amounts expressed in hundreds)

Fiscal Year	Assessed Value	Estimated Actual Value	Total Direct Tax Rate	Education Grand List	
				Residential	Nonresidential
2018	\$ 5,511,418	\$ 6,003,723	\$ 0.9249	\$ 2,145,008	\$ 2,894,374
2017	\$ 5,424,404	\$ 5,710,500	\$ 0.8978	\$ 2,131,663	\$ 2,831,719
2016	\$ 5,403,024	\$ 5,525,129	\$ 0.8563	\$ 2,110,729	\$ 2,834,996
2015	\$ 5,185,853	\$ 5,303,050	\$ 0.8557	\$ 2,145,192	\$ 2,607,223
2014	\$ 4,876,797	\$ 4,987,010	\$ 0.8344	\$ 2,220,851	\$ 2,384,785
2013	\$ 4,721,660	\$ 4,752,073	\$ 0.8400	\$ 2,318,092	\$ 2,188,360
2012	\$ 4,730,704	\$ 4,808,603	\$ 0.8410	\$ 2,261,360	\$ 2,242,897
2011	\$ 3,833,296	\$ 5,146,055	\$ 1.0341	\$ 1,755,837	\$ 1,855,401
2010	\$ 3,835,249	\$ 5,339,342	\$ 1.0139	\$ 1,742,725	\$ 1,870,482
2009	\$ 3,845,371	\$ 5,397,012	\$ 0.9806	\$ 1,761,073	\$ 1,852,464

Notes:

Tax rates are per \$100 of assessed value.

Total Direct Tax Rate is for municipal taxes only and does not include education taxes collected on behalf of the Franklin County Supervisory Union.

A City-wide reappraisal was completed and effective for the year ended June 30, 2012. Actual values for 2016 are estimated.

Table 6

CITY OF ST. ALBANS, VERMONT
PROPERTY TAX RATES
DIRECT AND OVERLAPPING GOVERNMENTS
LAST TEN FISCAL YEARS

Fiscal Year	City of St. Albans	After Act 68			
		State-wide Education Taxes		Total Taxes	
		Residential	Nonresidential	Residential	Nonresidential
2018	\$ 0.9249	\$ 1.4496	\$ 1.6160	\$ 2.3745	\$ 2.5409
2017	\$ 0.8978	\$ 1.4771	\$ 1.5673	\$ 2.3749	\$ 2.4651
2016	\$ 0.8563	\$ 1.4828	\$ 1.5697	\$ 2.3391	\$ 2.4260
2015	\$ 0.8557	\$ 1.4413	\$ 1.5442	\$ 2.2970	\$ 2.3999
2014	\$ 0.8344	\$ 1.3234	\$ 1.4493	\$ 2.1578	\$ 2.2837
2013	\$ 0.8400	\$ 1.3173	\$ 1.4027	\$ 2.1573	\$ 2.2427
2012	\$ 0.8410	\$ 1.3330	\$ 1.4688	\$ 2.1740	\$ 2.3098
2011	\$ 1.0341	\$ 1.6464	\$ 1.8794	\$ 2.6805	\$ 2.9135
2010	\$ 1.0139	\$ 1.6525	\$ 1.8947	\$ 2.6664	\$ 2.9086
2009	\$ 0.9806	\$ 1.5475	\$ 1.8297	\$ 2.5281	\$ 2.8103

Notes:

Tax rates are per \$100 of assessed value.

A City-wide reappraisal was completed and effective for the year ended June 30, 2012.

Table 7

CITY OF ST. ALBANS, VERMONT
 PRINCIPAL PROPERTY TAXPAYERS
 CURRENT YEAR AND NINE YEARS AGO
 (amounts expressed in hundreds)

Taxpayer	2018				2009			
	Taxable Assessed Value	Rank	Percentage of Total Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Assessed value		
Mylan Technologies Inc.*	\$ 34,092,333	1	6.19%	\$ 12,635,100	1	3.29%		
Mylan Technologies Inc.	23,249,400	2	4.22%	8,732,600	3	2.27%		
Elman Vermont Investors	14,413,900	3	2.62%	10,424,800	2	2.71%		
27 Federal Street, LLC	10,646,600	4	1.93%					
St. Albans Coop Creamery	9,112,600	5	1.65%	4,120,200	5	1.07%		
MYVT001 LLC	7,722,400	6	1.40%					
Peak CM Lake Street Hotel LLC	7,241,500	7	1.31%					
Green Mountain Power	6,418,600	8	1.16%					
St. Albans Shopping Center	3,956,300	9	0.72%	4,965,000	4	1.29%		
Vermont Gas Systems Inc.	3,718,200	10	0.67%					
Central Vermont Public Service				3,770,300	6	0.98%		
Holy Angels Common Association				1,779,600	7	0.46%		
Switchyard Association				1,709,000	8	0.44%		
Rail City Housing, LP				1,676,700	9	0.44%		
Housing Foundation, Inc				1,222,000	10	0.32%		
	<u>\$ 120,571,833</u>		<u>21.88%</u>	<u>\$ 51,035,300</u>		<u>13.27%</u>		

* Personal Property

Table 8

CITY OF ST. ALBANS, VERMONT
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30	Total Tax Levy for Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount Collected	Percentage of Levy		Amount Collected	Percentage of Levy
2018	\$ 12,886,990	\$ 12,593,801	97.72%	\$ -	\$ 12,593,801	97.72%
2017	\$ 12,458,041	\$ 12,247,629	98.31%	\$ 170,076	\$ 12,417,705	99.68%
2016	\$ 12,207,881	\$ 12,012,102	98.40%	\$ 184,508	\$ 12,196,610	99.91%
2015	\$ 11,557,477	\$ 11,342,736	98.14%	\$ 211,400	\$ 11,554,136	99.97%
2014	\$ 10,461,499	\$ 10,288,042	98.34%	\$ 170,953	\$ 10,458,995	99.98%
2013	\$ 10,078,467	\$ 9,841,255	97.65%	\$ 236,994	\$ 10,078,249	100.00%
2012	\$ 10,288,103	\$ 9,983,848	97.04%	\$ 302,543	\$ 10,286,391	99.98%
2011	\$ 10,338,270	\$ 10,000,762	96.74%	\$ 336,143	\$ 10,336,905	99.99%
2010	\$ 10,308,950	\$ 10,036,219	97.30%	\$ 271,455	\$ 10,307,674	99.99%
2009	\$ 9,880,566	\$ 9,602,732	97.12%	\$ 277,834	\$ 9,880,566	100.00%

Table 9

CITY OF ST. ALBANS, VERMONT
 RATIOS OF OUTSTANDING DEBT BY TYPE
 LAST TEN FISCAL YEARS

Fiscal Year	Governmental Activities			Business-type Activities			Total Debt Outstanding	Estimated Population (1)	Debt per Capita	Percentage of Personal Income (2)
	Bonds	Loans	Capital Leases	Bonds	Loans	Capital Leases				
2018	\$ 18,693,015	\$ 880,627	\$ 21,298	\$ 10,041,139	\$ 139,625	\$ 131,817	\$29,907,521	6,795	\$4,401	NA
2017	\$ 18,563,000	\$ 684,293	\$ 36,603	\$ 10,542,594	\$ 535,070	\$ 161,267	\$30,522,827	6,792	\$4,494	10.10%
2016	\$ 13,455,000	\$ 4,036,638	\$ 30,618	\$ 6,567,419	\$ 2,768,876	\$ 185,317	\$27,043,868	6,816	\$3,968	8.52%
2015	\$ 14,050,000	\$ 1,327,560	\$ 38,388	\$ 6,844,811	\$ 2,092,922	\$ -	\$24,353,681	6,860	\$3,550	8.07%
2014	\$ 14,775,000	\$ 1,030,609	\$ 45,841	\$ 7,114,923	\$ 1,737,489	\$ -	\$24,703,862	6,875	\$3,593	7.49%
2013	\$ 430,000	\$ 4,057,612	\$ 25,765	\$ 7,377,971	\$ 1,372,097	\$ -	\$13,263,445	6,876	\$1,929	4.22%
2012	\$ 585,000	\$ 1,085,322	\$ 3,260	\$ 7,634,159	\$ 494,388	\$ 13,042	\$ 9,815,171	6,894	\$1,424	3.21%
2011	\$ 750,000	\$ 1,085,144	\$ 6,426	\$ 7,481,794	\$ 809,051	\$ 25,704	\$10,158,119	6,971	\$1,457	3.30%
2010	\$ 670,000	\$ 1,086,898	\$ 38,741	\$ 7,486,635	\$ 1,092,762	\$ -	\$10,375,036	6,918	\$1,500	3.56%
2009	\$ 704,482	\$ 1,119,759	\$ 75,873	\$ 4,007,069	\$ 1,430,453	\$ -	\$ 7,337,636	7,243	\$1,013	2.39%

Sources:

- (1) United States Census Bureau
- (2) Personal Income is disclosed in Table 14

Notes:

A city-wide reappraisal was completed and effective for the year ended June 20, 2012
 During 2014 the City issued \$14.5 million in bonds related to a Tax Increment Financing (TIF) district.

Table 10

CITY OF ST. ALBANS, VERMONT
RATIOS OF GENERAL BONDED DEBT OUTSTANDING
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30	Total Debt	Less: Debt Payable from		Net General Obligation Debt	Estimated Population (1)	Debt per Capita	Assessed Value	Ratio of Debt to Assessed Value
		Enterprise Fund Revenues	Loans and capital leases					
2018	\$ 29,907,521	\$ 10,312,581	\$ 901,925	\$ 18,693,015	6,975	\$ 2,680	\$ 551,141,800	3.39%
2017	\$ 30,522,827	\$ 11,238,931	\$ 1,417,233	\$ 17,866,663	6,792	\$ 2,631	\$ 542,440,408	3.29%
2016	\$ 27,043,868	\$ 9,521,612	\$ 4,067,256	\$ 13,455,000	6,816	\$ 2,232	\$ 540,302,440	2.49%
2015	\$ 24,353,681	\$ 8,937,733	\$ 1,365,948	\$ 14,050,000	6,860	\$ 2,048	\$ 518,585,300	2.71%
2014	\$ 24,703,862	\$ 8,852,414	\$ 1,076,448	\$ 14,775,000	6,875	\$ 2,306	\$ 487,679,700	3.25%
2013	\$ 13,263,445	\$ 8,750,068	\$ 4,083,377	\$ 430,000	6,876	\$ 647	\$ 472,166,000	0.96%
2012	\$ 9,815,171	\$ 8,141,589	\$ 1,088,582	\$ 585,000	6,894	\$ 243	\$ 473,070,400	0.35%
2011	\$ 10,158,119	\$ 8,316,549	\$ 1,091,570	\$ 750,000	6,971	\$ 266	\$ 383,329,600	0.48%
2010	\$ 10,375,036	\$ 8,579,397	\$ 1,125,639	\$ 670,000	6,918	\$ 260	\$ 383,524,900	0.47%
2009	\$ 7,337,636	\$ 5,437,522	\$ 1,195,632	\$ 704,482	7,243	\$ 262	\$ 384,537,100	0.49%

Sources:

(1) United States Census Bureau

Notes:

During 2014 the City issued \$14.5 million in bonds related to a Tax Increment Financing (TIF) district.

Table 11

CITY OF ST. ALBANS, VERMONT
 DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
 JUNE 30, 2018

<u>Jurisdiction</u>	<u>Net General Obligation and Other Debt Outstanding</u>	<u>Percentage Applicable to the City</u>	<u>Amount Applicable to the City of St. Albans</u>
Direct:			
City of St. Albans	\$ 19,594,940	100.00%	\$ 19,594,940
Overlapping:			
Bellows Free Academy Union High School (1)	2,615,000	44.13%	1,154,000
St. Albans City School (1)	3,462,840	44.13%	1,528,151
Maple Run Unified School District	394,250	44.13%	173,983
Subtotal Overlapping:	<u>6,472,090</u>		<u>2,856,133</u>
 Total	 <u>\$ 26,067,030</u>		 <u>\$ 22,451,073</u>

Sources:

(1) Franklin County Supervisory Union

CITY OF ST. ALBANS
LEGAL DEBT MARGIN INFORMATION
JUNE 30, 2018

Grand List Valuation	\$ 5,511,418
Legal Debt Margin	
Debt Limitation - Ten Times Last Grant List	55,114,180
Debt Applicable to Limitation	<u>19,514,168</u>
Legal Debt Margin	<u>\$ 35,600,012</u>
Debt as Percentage of Debt Limit	35.41%

LEGAL DEBT MARGIN
PRECEDING NINE YEARS

Fiscal Year	Debt Limit	Applicable Debt	Legal Debt Margin	Debt as Percentage of Debt Limit
2017	\$ 54,244,040	\$ 19,283,896	\$ 34,960,144	35.55%
2016	\$ 54,030,240	\$ 17,522,256	\$ 36,507,984	32.43%
2015	\$ 51,858,530	\$ 15,415,948	\$ 36,442,582	29.73%
2014	\$ 48,767,970	\$ 15,851,450	\$ 32,916,520	32.50%
2013	\$ 47,216,600	\$ 4,513,377	\$ 42,703,223	9.56%
2012	\$ 47,307,040	\$ 1,673,582	\$ 45,633,458	3.54%
2011	\$ 38,332,960	\$ 1,841,570	\$ 36,491,390	4.80%
2010	\$ 38,352,490	\$ 1,795,639	\$ 36,556,851	4.68%
2009	\$ 38,453,710	\$ 1,900,114	\$ 36,553,596	4.94%

Notes:

The City's outstanding general obligation debt may not exceed 10 times the value of the City's grand list as per the Vermont Statutes. The grand list is established at 1% of total assessed valuation.

A city-wide reappraisal was completed and effective with the year ended June 30, 2012.

During 2014 the City issued \$14.5 million in bonds related to a Tax Increment Financing district.

Table 13

CITY OF ST. ALBANS, VERMONT
ENTERPRISE BOND COVERAGE
LAST TEN FISCAL YEARS

WATER FUND

Fiscal Year	Gross Revenues	Operating Expenses	Net Revenue Available for Debt Service	Debt Service Requirements			Coverage
				Principal	Interest	Total	
2018	\$ 2,357,557	\$ 1,961,364	\$ 396,193	\$ 235,629	\$ 157,540	\$ 393,169	100.77%
2017	\$ 2,317,238	\$ 1,935,239	\$ 381,999	\$ 214,506	\$ 127,942	\$ 342,448	111.55%
2016	\$ 2,231,862	\$ 1,843,764	\$ 388,098	\$ 168,959	\$ 179,499	\$ 348,458	111.38%
2015	\$ 2,283,907	\$ 1,945,616	\$ 338,291	\$ 161,956	\$ 182,649	\$ 344,605	98.17%
2014	\$ 2,389,911	\$ 1,750,845	\$ 639,066	\$ 154,061	\$ 144,672	\$ 404,060	158.16%
2013	\$ 2,102,458	\$ 1,743,027	\$ 359,431	\$ 230,739	\$ 142,428	\$ 373,167	96.32%
2012	\$ 2,085,442	\$ 1,644,221	\$ 441,221	\$ 104,181	\$ 162,899	\$ 267,080	165.20%
2011	\$ 1,988,380	\$ 1,542,120	\$ 446,260	\$ 211,595	\$ 171,903	\$ 383,498	116.37%
2010	\$ 1,900,576	\$ 1,457,632	\$ 442,944	\$ 461,271	\$ 195,251	\$ 656,522	67.47%
2009	\$ 1,892,135	\$ 1,312,940	\$ 579,195	\$ 256,233	\$ 198,864	\$ 455,097	127.27%

WASTEWATER FUND

Fiscal Year	Gross Revenues	Operating Expenses	Net Revenue Available for Debt Service	Debt Service Requirements			Coverage
				Principal	Interest	Total	
2018	\$ 3,351,615	\$ 2,838,549	\$ 513,066	\$ 265,825	\$ 112,433	\$ 378,258	135.64%
2017	\$ 3,156,794	\$ 2,757,805	\$ 398,989	\$ 193,901	\$ 107,028	\$ 300,929	132.59%
2016	\$ 2,930,614	\$ 2,852,189	\$ 78,425	\$ 201,032	\$ 82,832	\$ 283,864	27.63%
2015	\$ 2,913,086	\$ 2,739,917	\$ 173,169	\$ 195,942	\$ 78,748	\$ 274,690	63.04%
2014	\$ 3,113,773	\$ 2,537,896	\$ 575,877	\$ 292,105	\$ 85,195	\$ 590,614	97.50%
2013	\$ 2,730,270	\$ 2,690,840	\$ 39,430	\$ 395,008	\$ 151,522	\$ 546,530	7.21%
2012	\$ 2,680,843	\$ 2,490,705	\$ 190,138	\$ 302,732	\$ 14,425	\$ 317,157	59.95%
2011	\$ 2,267,927	\$ 2,344,320	\$ (76,393)	\$ 250,739	\$ 21,366	\$ 272,105	-28.07%
2010	\$ 2,350,434	\$ 2,223,855	\$ 126,579	\$ 615,551	\$ 44,361	\$ 659,912	19.18%
2009	\$ 2,303,097	\$ 2,078,639	\$ 224,458	\$ 217,905	\$ 46,759	\$ 264,664	84.81%
2008	\$ 1,910,123	\$ 2,142,976	\$ (232,853)	\$ 191,502	\$ 58,724	\$ 250,226	-93.06%

Table 14

CITY OF ST. ALBANS, VERMONT
DEMOGRAPHIC AND ECONOMIC INDICATORS
LAST TEN YEARS

Year	Population (1, 2)	Per Capita Income (1, 2)	Personal Income	State-wide		Unemployment Rate			Enrollment Grades 9-12 (2)	High School Graduation Rate (2)
				Per Capita Income (3)	Median Family Income (1)	St. Albans City (3)	State-wide (3)	State-wide (3)		
2018	6,795	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2017	6,792	\$ 44,320	\$ 301,021,440	\$ 51,640	\$ 57,513	3.50%	3.10%	\$	935	89%
2016	6,816	\$ 46,574	\$ 317,448,384	\$ 48,874	\$ 55,176	3.00%	3.20%		935	89%
2015	6,860	\$ 44,013	\$ 301,929,180	\$ 48,587	\$ 56,990	4.20%	3.60%		1,030	93%
2014	6,875	\$ 48,004	\$ 330,039,685	\$ 46,428	\$ 54,166	5.90%	4.10%		1,047	93%
2013	6,876	\$ 45,712	\$ 314,315,712	\$ 44,839	\$ 54,267	6.40%	4.40%		1,069	88%
2012	6,894	\$ 44,376	\$ 305,928,144	\$ 44,287	\$ 55,582	7.30%	5.00%		1,069	90%
2011	6,971	\$ 44,108	\$ 307,476,868	\$ 42,735	\$ 51,862	8.90%	5.50%		1,083	87%
2010	6,918	\$ 42,174	\$ 291,759,732	\$ 40,066	\$ 55,928	9.30%	6.10%		1,119	86%
2009	7,243	\$ 42,446	\$ 307,436,378	\$ 39,268	\$ 52,318	10.70%	6.90%		1,129	86%
2008	7,250	\$ 39,864	\$ 289,014,000	\$ 40,111	\$ 50,706	6.90%	4.50%		1,175	92%

Sources:

(1) United States Census Bureau

(2) Vermont Economic-Demographic Profile, report years 2007-2016

(3) Vermont Department of Labor, Economic & Labor Market Information; data reported as of June each year

CITY OF ST. ALBANS, VERMONT
PRINCIPAL EMPLOYERS
CURRENT YEAR AND NINE YEARS AGO

Employer	2018*			2009**		
	Employees (1, 2)	Rank	Percentage of Total City Employment (3)	Employees (2)	Rank	Percentage of Total City Employment (3)
Department of Homeland Security, USCIS	1,102	1	13.91%	1,232		17.44%
Northwestern Medical Center	866	2	10.93%	600		8.49%
Maple Run Unified School District†	530	3	6.69%			
Mylan Technologies	525	4	6.63%	400		5.66%
Sticks & Stuff	104	5	1.31%	90		1.27%
Peoples Trust Company	87	6	1.10%	110		1.56%
A. N. Deringer, Inc.	83	7	1.05%	130		1.84%
St. Albans Coop Creamery	83	8	1.05%	67		0.95%
SB Collins	80	9	1.01%	52		0.74%
City of St. Albans	76	10	0.96%	71		1.01%
Franklin Central Supervisory Union†	-			335		4.74%
	<u>3,536</u>		<u>44.64%</u>	<u>3,087</u>		<u>43.70%</u>

Sources:

- (1) Franklin County Industrial Development Corp.
- (2) Vermont Business Magazine, Vermont Business Directory
- (3) Vermont Department of Labor

Notes:

* Employment data was not compiled for 2018. This table reflects the 2017 figure.

**Employment data was not compiled for 2009. This table reflects the 2008 figure.

†Employment data reflects FTEs at Bellow Free Academy, St. Albans City School, and FSCU Administration

Table 16

CITY OF ST. ALBANS, VERMONT
 FULL-TIME EQUIVALENT EMPLOYEES BY FUNCTION/PROGRAM
 LAST TEN YEARS

Function/Program	Full-time Equivalent Employees as of June 30									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
General Government:										
Administration & Finance	4.50	4.50	4.50	4.50	5.00	5.00	5.00	5.00	5.00	5.00
Clerk	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	1.50
Planning and Zoning	3.00	3.00	3.00	3.00	2.50	3.50	2.50	3.50	3.00	2.50
Assessing	0.50	0.50	0.50	0.50	0.50	0.50	0.50	1.00	1.00	1.00
Restorative Justice Center	11.00	9.50	9.50	5.50	5.00	4.50	4.50	4.50	2.00	0.00
Public Safety:										
Police (incl. Parks Patrol)	27.00	27.00	25.00	25.00	25.50	23.00	23.00	25.00	24.00	23.00
Fire	2.00	2.00	2.00	2.00	2.00	3.00	4.00	5.00	6.00	11.00
Dispatch	8.00	8.00	8.50	9.50	9.00	10.00	9.50	10.00	11.50	9.00
Public Works:										
Highways	8.50	8.50	9.50	9.50	10.50	11.00	9.00	10.00	8.50	7.50
Public Works Administration	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50
Culture and Recreation, Admin.	2.00	2.00	2.00	2.00	1.50	1.50	1.00	1.00	2.50	3.00
Water	3.00	3.00	3.00	3.00	3.00	2.50	2.50	2.00	2.00	3.00
Wastewater	4.00	4.00	4.00	4.00	4.00	4.50	4.50	5.00	5.00	5.00
Total Employees	77.00	75.50	75.00	72.00	72.00	72.50	69.50	75.50	74.00	73.00

Table 17

CITY OF ST. ALBANS, VERMONT
 OPERATING INDICATORS BY FUNCTION/PROGRAM
 LAST TEN YEARS

Function/Program	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
General Government:										
Full-time equivalent positions filled	77.00	75.50	75.00	72.00	72.00	72.50	69.50	75.50	74.00	73.00
Tax bills mailed	2,479	2,484	2,481	2,488	2,484	2,474	2,475	2,363	2,360	2,427
Active Recreation Programs	535	471	565	485	545	551	564	500	n/a	n/a
Recreation Participants	5,246	4,664	3,969	3,969	3,641	3,498	3,578	2,983	n/a	n/a
Birth Certificates Recorded*	766	449	449	469	539	479	507	507	553	465
Marriage Licenses Recorded*	68	55	55	53	61	63	69	47	58	72
Death Certificates Recorded*	137	168	168	158	149	160	156	160	161	114
Public Safety (1):										
Total Cases	11,459	11,220	12,735	12,595	12,372	9,992	6,858	6,558	5,433	5,556
Number of Traffic Tickets	897	1,143	1,571	1,327	1,018	645	721	1,104	1,791	873
Number of Traffic Warnings	1,764	1,881	2,520	2,125	2,087	1,774	1,225	1,944	2,689	1,177
Water System:										
Average Daily Consumption (gallons)*	1,803,802	1,860,059	1,860,000	2,092,537	2,195,218	2,169,423	2,022,000	2,057,940	1,961,707	1,906,400
Wastewater System:										
Average Daily Treatment (gallons)*	2,448,000	2,390,000	2,390,000	2,458,500	2,520,000	2,739,000	2,273,973	3,013,699	2,739,726	2,350,685
Sludge Disposed (tons)*	1,536	956	956	1,586	1,489	1,150	2,346	1,518	1,854	342

Notes:

Fields marked "n/a" indicate that data is not available.

Categories marked "**" are reported on a calendar year basis

(1) Starting with fiscal year 2012 the City began contracting with the Town of St. Albans to provide police services for both municipalities

Table 18

CITY OF ST. ALBANS, VERMONT
CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM
LAST TEN YEARS

Function/Program	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
General Government:										
Number of general government buildings	1	1	1	1	1	1	1	1	1	1
Public Safety:										
Number of police stations	1	1	1	1	1	1	1	1	1	1
Number of police vehicles	15	14	13	14	14	13	12	12	12	12
Number of fire stations	1	1	1	1	1	1	1	1	1	1
Number of fire vehicles	5	5	4	4	4	4	4	6	6	6
Public Works:										
Number of public works buildings	3	3	3	3	3	3	3	3	3	3
Miles of streets	24	24.4	24.4	24.4	24.4	24.4	24.4	24.4	24.4	24.4
Miles of sidewalks	45	45	45	45	45	45	45	45	45	45
Culture and Recreation:										
Number of culture and recreation facilities	4	4	4	4	4	4	4	4	4	4
Acres of parks	12	12	12	12	12	12	12	12	12	12
Water:										
Number of water treatment facilities	2	2	2	2	2	2	2	2	2	2
Miles of water mains	50	50	50	50	50	50	50	50	50	50
Wastewater:										
Number of wastewater facilities	1	1	1	1	1	1	1	1	1	1
Miles of sanitary sewers	50	50	50	50	50	50	50	50	50	50

Additional Offices:

Andover, MA
Greenfield, MA
Manchester, NH
Ellsworth, ME

Independent Auditor's Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an
Audit of Financial Statements Performed in
Accordance with *Government Auditing Standards*

Honorable City Council
City of St. Albans
P.O. Box 867
100 North Main Street St. Albans, VT 05478

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of St. Albans, Vermont, as of and for the year ended June 30, 2018 and the related notes to the financial statements, which collectively comprise the City of St. Albans, Vermont's basic financial statements, and have issued our report thereon dated December 26, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of St. Albans, Vermont's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of St. Albans, Vermont's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of St. Albans, Vermont's internal control.

A deficiency in internal controls exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a

combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City of St. Albans, Vermont's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit the attention of those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section, and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error, or fraud may occur and not be detected by such controls. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of St. Albans, Vermont's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of St. Albans, Vermont's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of St. Albans, Vermont's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Melanson Heath

December 26, 2018