

Minutes
St. Albans City and Town Joint Police Board Meeting
St. Albans Police Department Community Room
6:30 PM Wednesday, January 14, 2026

DRAFT MINUTES

Attendees Present: Jack Brigham, Bryan Deslauriers, Casey Toof, Trudy Cioffi, Tim Hawkins, Maurice Lamothe, Dominic Cloud & Sarah Macy

Absent: Chad Boudreau & Steve Deal

1. Call to Order with Pledge of Allegiance

Trudy called the meeting to order at 6:56 pm

2. Executive Session re: contract negotiations

- a. Consider a finding that premature disclosure of contract negotiations placed the City and Town at a disadvantage (D&V).

A motion was made by Tim Hawkins; seconded by Jack Brigham; motion passed, all in favor.

- b. Consider a motion to enter Executive Session to discuss contract negotiations to include the City and Town Managers, Police Senior Management, and Finance Director (D&V).

A motion was made by Tim Hawkins motion; seconded by Bryan Deslauriers; motion passed, all in favor.

The Board exited Executive Session at 7:20 pm.

3. FY 27 Police Budget (D&V)

- a. Updated budget presentation, S. Macy
- b. Consider a motion to approve the FY 27 Police Budget (D&V)

Sarah Macy reported that the only change to the budget from the last meeting was finalizing the Dispatch Service Contract amounts which decreased the amount needed by the Town and City. The current proposal calls for a 4.3% increase to the amount required by the Town and City; \$2,865,214 each, which is an increase of \$117,144 from last year.

Jack Brigham asked about the cost and plan for rehabilitating the ECOC. Staff identified that the cost is largely a result of managing the equipment in the building and not for construction of the building. Bryan Deslauriers asked about the increase to nontax revenues. Sarah Macy shared that with Dispatch operating costs increasing 9.2%, there is

also a 9.2% increase in the dispatch service contracts. An operating grant for police salaries and benefits that were previously thought to be ending has been renewed. Nontax revenues also include debt proceeds for vehicle replacement and the ECOC.

A motion was made by Tim Hawkins; seconded by Jack Brigham to approve the budget as presented; motion passed all in favor.

4. Adoption of Minutes
 - a. December 8, 2025 (D&V)
Item was tabled.
5. Adjourn
The meeting adjourned at 7:30 pm.