

Minutes of the St. Albans City Design Advisory Board
Regular Meeting
St. Albans City Hall
100 North Main Street St. Albans, VT
Meeting Date: October 27, 2014, 6:30 PM

Approved November 24, 2014

Called To Order At: 6:35 p.m. by Katie Collin, Chair

Members	Present	Absent
Katie Collin, Chair	x	
Jack Tremblay	x	
Evan Champagne	x	
John Morrie, V. Chair	x	
KarenMarie Peltier		x

Staff Present:

Chip Sawyer, Director of Planning & Development/Acting Zoning Administrator
Robin Morrill, Minute Taker

Public Present:

Sybil Keefe, Applicant

A. Open Meeting

1. Consider any additions or deletions to agenda.
 - a. Mylan Technologies have withdrawn their application.

B. Design Review

1. Coldwell Banker Hickok & Boardman Realty / 110-114 North Main Street-

Applicant is requesting a positive recommendation to the Zoning Administrator for new awnings and exterior lights. This property is located in the DR1 - Traditional Downtown Design Review District and in the St. Albans Historical District.

C. Sawyer - Applicant has provided a packet with existing and proposed awning photos as well as photo of proposed lighting (similar likeness). Question by J. Tremblay regarding awning specifics and color. Applicant stated that the color of the awnings would be Sapphire Blue. J. Tremblay also questioned the bulbs in the lighting and stated low intensity lights be used and the bulb not be hanging below the fixture. Questions by E. Champagne regarding lighting and paint choices for the sign, ie: matte or gloss finish. Applicant stated that the finish would be matte. Discussion regarding the awnings being all the same size and with this choice there is no

real signal as to where the main entrance of the building is. Jack Tremblay suggests having the awning above the door a larger awning than the two awnings that are over the windows. The larger awning would serve as a signal for the main entrance. Applicant would like to keep the same pitch within all the awnings and will change the height of the awnings as suggested. The board recommends that the two awnings above the windows start at least one foot lower on the face of the building than the main entrance awning.

Motion by Jack Tremblay for a favorable recommendation to the Zoning Administrator with the following conditions: matte finish on signs, low intensity lights with bulbs not extending past the bottom edge of the shade covering the bulb, and the awnings on each side of the door begin at the top at least one foot lower on the face of the building than the main entrance awning, second by Katy Collin with all in favor.

2. Mylan Technologies, Inc. / 110 Lake Street- Applicant is requesting a positive recommendation to the Zoning Administrator for a rooftop structure. This property is located in the DR2 Downtown Expansion Design Review District.

Applicant withdrew their application via email on October 27, 2014.

C. Other Business

1. Approve Minutes - D&V

Motion to approve the minutes of October 6, 2014 by Jack Tremblay second by John Morrie with all in favor.

2. Other - C. Sawyer updated the Board on the City Board Celebration on the 6th of November. Also, interviews for the position of Planning & Permitting Administrator would start next week, and Board representation would be welcome at the interviews.

D. Public Comment - No public comment

Motion to adjourn at 7:46 By Jack Tremblay second by Evan Champagne with all in favor.

Respectfully submitted,
Robin Morrill
Minute taker