

Minutes of the St. Albans City Design Advisory Board
Regular Meeting
St. Albans City Hall
100 North Main Street St. Albans, VT
Meeting Date: June 23, 2014

Approved July 28, 2014

Called To Order At: 6:31 p.m. by Katie Collin, Chair

Members	Present	Absent	Recused	Observed
Katie Collin, Chair	x			
Jack Tremblay, V. Chair		x		
Evan Champagne	x			
John Morrie	x			
KarenMarie Peltier	x			

Staff Present:

Chip Sawyer, Director of Planning & Development
Robin Morrill, Minute Taker

Public Present:

Melissa Wagner
Mrs. Josh Barney

A. Open Meeting

1. Consider any additions or deletions to agenda.
 No additions or deletions

2. Board orientation items.

C. Sawyer handed out the basic guidelines for running a meeting and briefly discussed each item.

B. Design Review

1. Downtown Cuts - 26 South Main Street/Parcel #26,079,024 - Applicant is requesting an amendment to previous positive recommendation to the Zoning Administrator for changes to the façade. This property is located in the DR1 - Traditional Downtown District. Melissa Wagner of Downtown Cuts was present and stated that the indents in the brick will stay. C. Sawyer presented an overhead projection of what the proposed changes would look like.

Motion by KarenMarie Peltier second by John Morrie to give a favorable recommendation to the ZA with with all in favor.

2. Josh Barney - 132 North Main Street/Parcel #22,063,130 - Applicant is requesting approved downward lighting for a building sign. This property is located in the DR-1 Traditional Downtown District. Mrs. Barney of Josh Barney was present. C. Sawyer presented an overhead projection of what the proposed changes would look like.

Motion by KarenMarie Peltier for a favorable recommendation to the Zoning Administrator second by Evan Champagne with all in favor.

C. Other Business

1. Continue board orientation items. C. Sawyer handed out introduction to Roberts Rules of Order to all board members, discussed its primary purpose and the order to follow. Brief discussion followed. C. Sawyer also briefly discussed the Zoning re-write project and how the DAV is included in the re-write process. Each board member was given a copy of the Development Regulations and the Form Base Code was briefly discussed

2. Approve Minutes - D&V

Motion to approve the minutes of June 2, 2014 by KarenMarie Peltier, second by John Morrie with all in favor.

D. Public Comment

No public comment

Motion to adjourn at 7:36 by Katie Collin , seconded by John Morrie with all in favor.

Respectfully submitted,
Robin Morrill
Minute taker