

**St. Albans City Council
Liquor Control Board
Minutes of Meeting
Monday, January 8, 2018
City Hall, Council Chambers**

A regular meeting of the St. Albans City Liquor Control Board was held on Monday, January 8, 2018 in the City Hall Council Chambers.

Council Present: Mayor Elizabeth Gamache; Aldermen: Michael McCarthy, Tim Hawkins, Jim Pelkey, Chad Spooner and Alderwomen Marie Bessette and Kate Laddison.

Council Absent: None absent.

Staff Present: Dominic Cloud, City Manager; Chip Sawyer, Director of Planning & Development; Tom Leitz, Director of Administration; Sue Krupp, City Clerk & Treasurer; Gary Taylor, Police Chief; Ron Hoague, Police Captain and Ben Couture, Lieutenant.

Visitors: See attached sign-in sheet.

1. Call To Order

The meeting was called to order at 6:41 pm by Mayor Gamache who presided.

2. Liquor License Approval (D&V).

a. First Class Liquor License – La Casa Burrito LLC – 30 South Main St.

Ms. Krupp stated that she has a copy of the floor plan and liability insurance and provided a copy of the background check. Mayor Gamache introduced owner, Shannon Smith. Mr. Spooner asked Ms. Krupp if Ms. Smith would have to reapply for this license again in March. Ms. Krupp responded affirmatively. Mr. Hawkins asked Ms. Smith how many employees she has working for her. Ms. Smith responded that she has 12 employees. He asked her if she is aware that all of her employees will have to go through the state liquor training. Ms. Smith responded affirmatively.

A motion was made by Alderman Hawkins; seconded by Alderman Spooner to approve first class liquor license for La Casa Burrito as presented. Vote was unanimous, 7-0.

3. Minutes of previous meeting – 11/13/17 (D&V).

A motion was made by Alderman Hawkins; seconded by Alderwoman Laddison to approve 11/13/17 meeting minutes. Vote was unanimous, 6-0 with Alderman Pelkey abstaining.

4. Other Business.

No other business was discussed.

5. Adjourn.

A motion was made by Alderman Spooner; seconded by Alderman Pelkey to adjourn from Liquor Control Board at 6:43 pm. Vote was unanimous, 7-0.

Respectfully Submitted,

Kristen Smith

Community Relations Coordinator