

**St. Albans City Council
Liquor Control Board
Minutes of Meeting
Monday, February 8, 2016
City Hall Auditorium**

A regular meeting of the St. Albans City Liquor Control Board was held on Monday, February 8, 2016 in the City Hall Auditorium.

Council Present: Mayor Elizabeth Gamache, Aldermen: Tim Hawkins, Scott Corrigan, Jim Pelkey & Chad Spooner and Alderwomen Tammi DiFranco & Kate Laddison.

Council Absent: None absent.

Staff Present: Dominic Cloud, City Manager; Chip Sawyer, Director of Planning & Development; Tom Leitz, Director of Administration and Sue Krupp, City Clerk & Treasurer.

Visitors: See attached sign-in sheet.

1. Call To Order. The meeting was called to order at 6:47 p.m. by Mayor Gamache who presided.
2. 2016 Liquor License Renewals (D&V).
 - a. Backstreet (Falcon-1 LLC) – First Class Restaurant Bar License & Outside Consumption.
 - b. J.W. Ryan’s – First Class Restaurant/Bar License.
 - c. St. Albans City Cooperative Creamery – Second Class License.
 - d. Switchyard Mobil (R.L. Vallee, Inc.) – Second Class License.

Ms. Krupp explained that she included flow chart showing compliance of the requirements for the City’s new liquor ordinance. Mayor Gamache stated that she noticed the applications include insurance declarations but aren’t uniform for every applicant; one shows the insurance carrier signing off, indicating that the City will be notified in the event of cancellation and the others do not have that section completed. Mr. Hawkins explained that normal protocol is that the certificate holder is typically a lending institution. He believes there should be a notification requirement to the City in the event the license holder cancels their insurance but also wouldn’t want that to hold up granting the licenses. Mayor Gamache agreed. Mr. Hawkins stated that he hopes council would interpret these license applications and all future applications anew under the new ordinance, bearing in mind past performance but allowing everyone the opportunity to proceed with a fresh start to be fair across the board. He added that the fire inspections are a City problem, not a business problem.

A motion was made by Alderman Pelkey; seconded by Alderman Spooner to approve above slate of liquor license renewals for 2016. Vote was unanimous, 7-0.

3. Minutes of previous meeting – 11/30/15 & 6/8/15 (D&V).

A motion was made by Alderman Hawkins; seconded by Alderman Pelkey to approve meeting minutes from 11/30/15. Vote was unanimous, 7-0.

A motion was made by Alderman Pelkey; seconded by Alderman Hawkins to approve meeting minutes from 6/8/15. Vote was unanimous, 7-0.

4. Other Business.

No other business discussed.

5. Adjourn.

A motion was made by Alderman Corrigan; seconded by Alderman Hawkins to adjourn from Liquor Control Board at 6:54 pm. Vote was unanimous, 7-0.

Respectfully Submitted,

Kristen Smith
Community Relations Coordinator

Approved by Council