

PUBLIC NOTICE
ST. ALBANS CITY DESIGN ADVISORY BOARD
REGULAR MEETING
COUNCIL CHAMBER - CITY HALL
6:30 PM MONDAY, SEPTEMBER 26, 2022

APPROVED 10/24/2022

Board Members Present: KarenMarie Peltier, Chair; Evan Champagne, Vice Chair; Stephen Poston (via Zoom), Erik Johnson, Alternate; Elizabeth Reed, Alternate (via Zoom).

Board Members Absent: John Morrie; Ric Lavallee.

City Staff Present: Sara Bennett, Property Services Manager; Carl Watkins, Minute Taker.

Members of the Public Present: Lise-Anne Cooledge, applicant for Outerknown.

A. Open Meeting – K. Peltier opened the meeting at 6:30pm

1. Pledge of Allegiance
2. Assign Alternates (as necessary) **Erik Johnson and Elizabeth Reed assigned**
3. Consider any additions or deletions to agenda - none

B. Nomination and Election of Officers:

1. Chair
2. Vice Chair

E. Reed made the motion to nominate the current officers (K. Peltier as Chair and E. Champagne as Vice Chair) as is. E. Johnson seconded the motion.

Motion approved with all in favor 6:33pm

C. Design Review – Consideration of the following applications:

1. Case 2022-016 / Outerknown / Lise-Anne Cooledge – 46 North Main Street / Parcel # 23063046

Applicant seeks a favorable recommendation for façade color change. Property is in the B-1 Business 1 Zoning District and the DR-1 Traditional Downtown and Historic Review Districts.

S. Bennett pointed out that she was not here when the sign was approved, but the discussion might have existed to paint the façade and it could have been missed to bring it before the board. It has been painted already.

L. Cooledge noted that the branding is specific, and all of the stores have the same signage and color and would help with brand recognition.

S. Poston makes a favorable motion to approve the façade at 46 North Main Street as presented and already completed. It is understood there could have been an administrative oversight and the DAB does not intend to burden the business owner with changes after the fact, and; any further changes will come before the DAB first.

E. Johnson second.

Motion approved with all in favor 6:45pm

D. Other Business

1. Other – In the last meeting Salon Elixir was brought up in conversation about building colors. K. Peltier was brought some samples and which were more black options. These were not what K. Peltier thought the DAB sought. K. Peltier sent some swatches to bring contrast. Eventually a lighter color was approved.

S. Bennett brought material sample to show board the chosen color.

2. Sign Updates – Off the Rails vent piping was there previously but covered by awning.

3. Enforcement Updates - S. Bennett noted E. Johnson had asked about Main Squeeze and allowed signs. S. Bennett had investigated it and will follow up with them. E. Johnson had noticed another sign. If there is proof it was approved, then it will be alright, if not, they will need permits.

K. Peltier will look at notes

K. Peltier asked about the fencing at Hometown Beverage. A condition was made that they needed an 8-foot stockade fence, they were installing corrugated metal fencing with wood posts. Recommends passing it back to the DRB to look at for enforcement.

4. Approve meeting minutes – D&V

January 24th, 2022

E. Champagne made a motion to approve the minutes S. Poston second

E. Reed and E. Johnson abstained.

Motion approved with all others in favor 7:01 pm

May 23rd, 2022

E. Johnson made a motion to accept the minutes with adjustments noted. Seconded by E.

Champagne 7:03

E. Reed and K. Peltzier abstained.

Motion approved with all others in favor 7:03pm

June 27th, 2022

K. Peltier makes a motion to approve as revised. Second by E. Johnson.

Motion approved with all in favor 7:05

5. Confirm next meeting date: **October 24, 2022 6:30 PM**

E. Public Comment - none

Adjourned at 7:07pm

You may consider providing your comments before the meeting in writing at City Hall or emailed to s.bennett@stalbansvt.com by Noon on September 26, 2022.

Should you require any special accommodations, please contact Sara Bennett at **802-752-2159** or **s.bennett@stalbansvt.com** to ensure appropriate accommodations are made. Those with impaired hearing are welcome to call (TTY) # 1-800-253-0191.