

MINUTES OF THE ST. ALBANS CITY DESIGN ADVISORY BOARD

REGULAR MEETING

ST. ALBANS CITY HALL, 100 NO. MAIN ST.

6:30 PM MONDAY, JANUARY 23, 2017

Approved February 20, 2017

Board Members Present:

Katy Collin, Chair
John Morrie, V. Chair
Stephen Poston
Jack Tremblay
Evan Champagne

Board Members Absent:

KarenMarie Peltier

Public Present:

Jeff Davis
Paul Martin

Staff Members Present:

David Southwick, Planning and Permitting Administrator
Therese Carlisle, Minute Taker

- A. Open Meeting. K.Collin starts meeting at 6:30.
 - 1. Consider any additions or deletions to agenda. **Introduce Therese Carlisle; Minute Taker**

- B. Design Review – Consideration of the following applications:
 - 1. **19 Catherine Street/Parcel 26018017/NMC.** The applicant seeks a favorable recommendation for an alteration to an existing structure. This property is located in the *(B1) Business 1 District and the (DR-2) Downtown Expansion design Review District.*
D.Southwick opens the case and reads staff report; 6:33pm.

K.Collin has no issues regarding these changes. D.Southwick would like to make the board aware of some possible changes that may create foot traffic in that area. Conversation ensues between Board and J.Davis regarding further details about this space. **J.Tremblay moves to approve with E.Champagne’s proposed changes to verify the ADA clearance on**

the swingside of the door and consider alternative location of equipment on same wall to avoid egress traffic. J.Morrie seconds the motion. All vote in favor. J.Davis departs from the meeting.

2. **51 Federal Street/Parcel 23048050/Paul Martin.** The applicant seeks a favorable recommendation for an alteration to an existing structure. This property is located in the *(B1) Business 1 District, the (DR-1)Traditional Downtown Design Review District and the St. Albans Historical District..*

K.Collin requests clarification of the lot # (51 or 49) Case opens at 6:43 pm. P.Martin presents his case and explains that a contractor has suggested that the industrial stove exhaust stack would be best located exiting the building on the Federal St. P.Martin points out that the only other option for the exhaust piping would cut through the space of the restaurant and possibly conflict with the fire exit of the space. J.Tremblay asks P.Martin if this would cause a burn hazard; it will not. E.Champagne points out that this is a historically significant building in the Historic District of Downtown on the front of one of the main thorough ways going through Downtown. Installing a vertical element running all the way up one of the buildings compromises the visual make up of this facade; J.Morrie agrees that this is not appealing. The board would like to see more exploration of other options for the location of the stack before agreeing to this design. The Board carries out a conversation brainstorming ideas and offering recommendations of sources for P.Martin to contact and do a little more research. **The case closes at 7:00 pm and P.Martin will be back with more information.** P.Martin departs.

C. Other Business

1. Approve Minutes. **E.Champagne motions to approve with corrections to K.Collins name spelling; S.Poston seconds the motion. All in favor, 1 abstained.**
2. Other
 - a. D.Southwick verifies if the board feels that P.Martin is able to communicate and receive approval before February's meeting. The Board declines, stating that he would need to present in front of the Board but they are willing to try and adjust the date of February's meeting to better meet the needs of P.Martin.
 - b. K.Collin inquires about the new bright red awning over the top of Dana Rocheleau's Barber Shop. D.Southwick will look into this.
 - c. D.Southwick has created a projection of dates for 2017 meetings of the Design Advisory Board. Moving December 2017 meeting to Monday, December 18th
3. Confirm next meeting day: February 27,2017 6:30 pm. **The Board would like to change the date to February 20th, 2017 6:30 pm**

D. Public Comment. **None**

- E. Adjourn. **S.Poston makes a motion to adjourn. J.Morrie seconds the motion, all in favor.**
Meeting of the Design Advisory Board adjourns at 7:20 pm.