

**MINUTES OF THE ST. ALBANS CITY DESIGN ADVISORY BOARD
REGULAR MEETING
ST. ALBANS CITY HALL, 100 NO. MAIN ST.
6:30 PM MONDAY, APRIL 24, 2017**

Approved May 22, 2017

Board Members Present:

Katy Collin, Chair
Evan Champagne
John Morrie
KarenMarie Peltier
Stephen Poston

Public Present:

Eugene Hatin
(see attached sign in sheet)

Staff Members Present:

David Southwick, Planning & Permitting Administrator
Chip Sawyer, Director of Planning & Development – Note Taker

Open Meeting. **Chair K.Collin opened the meeting at 6:30 pm.**

1. Consider any additions or deletions to agenda. **There were NONE.**

A. Design Review – Consideration of the following applications:

1. **155-165 Lake Street / Parcel 23049147** The applicant seeks a favorable recommendation for new siding on an existing structure. This property is located in the *(B1) Business 1 District and the (DR-2) Downtown Expansion Design Review District.*

K.Collin introduced the case, and D.Southwick gave the staff report. In response to S.Poston's question, E.Hatin stated that fascia and soffits would either be capped with aluminum or covered in vinyl. In response to K.Collin's questions, E.Hatin said that the small awnings would be removed. Hatin also said that the louvers and gables would stay. He was not sure about the sign board and assumed that the clock was staying. The wood casings around the windows would be encased in aluminum and would be white. E.Hatin said that it would be gray siding, white trim, and gray corners.

Motion by K.Peltier for a favorable recommendation of the application as presented. Second by E.Champagne and approved with all in favor.

B. Other Business

1. J.Morrie made a request for better photos in future applications. He appreciated the photos for tonight's application. The DAB agreed and requested that D.Southwick advise applicants to bring in as many samples and as much material information as possible.
2. Approve Minutes. **Motion by S.Poston to approve the minutes of March 27, 2017 with two typographical errors corrected. Second by K.Peltier and approved with all in favor.**
3. Other
C.Sawyer asked if the DAB would like to hold election of officers at the next meeting, and general consensus was affirmative.
4. Confirm next meeting date: **May 22, 2017 6:30 pm**

C. Public Comment. **None**

D. Adjourn. **Motion by K.Collin to adjourn at 6:54 pm. Second by E.Champagne and approved with all in favor.**

Respectfully Submitted,
Chip Sawyer, Minute Taker

