

**ST. ALBANS CITY DESIGN ADVISORY BOARD
REGULAR MEETING
6:30 PM MONDAY APRIL 22, 2019
ST. ALBANS CITY HALL, 100 NO. MAIN STREET**

MEETING MINUTES

Board Members Present: KarenMarie Peltier, Chair; Elizabeth Reed; Evan Champagne, Vice-Chair; John Morrie

Board Members Absent: Stephen Poston

Staff Members Present: David Southwick, Property Services Administrator; Chip Sawyer, Director of Planning & Development, taking minutes.

Public Present: See sign in sheet

A. Open Meeting – Called to order at 6:34 PM.

1. Consider any additions or deletions to agenda. None.

B. Design Review – Consideration of the following applications:

1. Case DAB 2019-003 / 146 North Main Street / Parcel # 22063146 CONTINUATION

The applicant seeks favorable recommendation for a second freestanding sign and sign design. *This property is located in a (B1) Business 1 District and the (DR-2) Downtown Expansion Design Review District*

K.Peltier introduced the application, and Amanda Hilliker, applicant, introduced herself.

E.Champagne gave the option of giving a 12-month timeline for the two signs to be in compliance, at which point there would need to be one sign. K.Peltier and E.Reed agreed, as did J.Morrie, who said he would rather bring all signs onto the property into compliance for all businesses.

D.Tracey asked for clarification. J.Morrie said that the idea was for there to be only one freestanding sign. D.Tracey said that she was reluctant to buy a new sign for her business.

A.Hilliker said that she had put the new, second, sign where one had previously existed. She was unaware that a new sign needed a permit.

E.Reed said that she preferred the location of the new, second, sign. She asked if the old sign could be mounted there. A.Hilliker and D.Tracey stated that was unlikely, due to the condition of the older sign.

Motion by E.Champagne to allow for the two signs to stand for up to twelve months from the date of this motion, by which time they would have to be brought into compliance with the sign regulations. Second by J.Morrie. Approved unanimously.

There was a discussion about the process going forward between the businesses and D.Southwick.

2. **Case DAB 2019-004 / 68 Fairfield Street / Parcel # 14031068** The applicant seeks a favorable recommendation for a change of color of the primary structure. *This property is in an (HDR) High Density Residential District and is recognized by the State of Vermont Historical Register as a structure of Historic Significance.*

K.Peltier recused herself and took the position of applicant. She introduced the application to change the paint colors of the bed and breakfast. She brought in paint samples. The main clapboard would be Newburyport Blue, and some trim and other details would be Classic Burgundy. The existing white trim would be Navajo White. Paint company is Benjamin Moore.

C.Sawyer asked to make a process point and said that City staff and the Planning Commission did not think that the City new about the "St. Albans City Streets" historic survey on the State Register when Article 7 Design Review was drafted. It is not believed that the City's legislative intent at the time was for more than half of the homes in the City to have to come before the DAB whenever they wanted to change paint colors. Since the bed and breakfast is not on the National Register, he wondered if this application was necessary.

K.Peltier gave the history of the process to put their B&B on the National Register and said that she would be happy to have the Board's guidance on this issue.

Motion by E.Reed to approve the application as presented. Second by J.Morrie. Approved with all in favor, except K.Peltier recused.

C. Other Business

1. Approve March 18, 2019 meeting minutes – D&V

Effectively tabled, since K.Peltier and E.Reed would have to abstain.

Some edits were given to D.Southwick.

2. Other
 - a. Sign Updates
 - i. La Casa Burrito

D.Southwick reported that the business was looking for funding to remove the old sign from a previous business and/or create a frame for the new sign.

- b. Enforcement Updates

J.Morrie asked about The Grind vent. There was no update.

E.Champagne if 255 No. Main was using vinyl corner boards and that they seem too thin. A review of minutes showed that vinyl was allowed, but they were supposed to be 6 inches wide.

K.Peltier asked why two freestanding signs were allowed at the Masonic Lodge.

D.Southwick stated that they were grandfathered.

J.Morrie asked about a siding project being done on a property near his.

3. **Confirm next meeting date: MAY 20, 2019 6:30 pm**

K.Peltier and E.Reed said they could make it. J.Morrie wasn't sure. E.Champagne would not be able to.

C.Sawyer reported that Dana Scofield was seeking one of the seats on the DAB.

E.Reed asked about an update on the Congress and Main project. D.Southwick said that the Maiden Lane designs were coming in to respond to DRB conditions. C.Sawyer gave other updates on the project.

D. Public Comment. None.

Motion by K.Peltier to Adjourn. Second by E.Reed. Approved unanimously at 7:31 PM.

May 20, 2019 - Motion to Accept Minutes with changes made by KarenMarie Peltier, second by Elizabeth Reed, passed with a vote of three (3) for, zero (0) against, and one (1) abstained.

