

ST. ALBANS CITY DESIGN ADVISORY BOARD
6:30 PM, MONDAY, NOVEMBER 27, 2017
ST. ALBANS CITY HALL, 100 NO. MAIN ST.

MINUTES

Board Members present: Chair KarenMarie Peltier, Vice Chair Evan Champagne, Stephen Poston, Katy Collin and John Morrie

Board Members Absent: None

Staff Members Present:

Dave Southwick, Planning & Permitting Administrator and Wendy Coy, Minute taker

Public Present:

See Sign-in Sheet

A. Call to Order - Chair called meeting to order at 6:30

1. Discuss Additions or Deletions to Agenda – None

B. Design Review – Consideration of the following applications:

1. **6-16 North Main Street / Parcel # 23063006** – Grant Butterfield and Alain Youkel with Youkel Architecture and Development were here as owners to answer the questions that the Board had in the last meeting.

- How far does the canopy extend and the material construction of the canopy?
There is no canopy. There is an existing façade. The picture makes it look like a canopy. It will be the same as it is now. It will not be one long piece. It will probably match the divisions of the windows. It will be smooth with hairline joints in it.
- What type of fiber cement panels will be used and how will they be installed? Panels are to be nailed to the vertical wood furrings (dry installation). Mr. Youkel didn't understand the intent of the wet or dry installation. Member Champagne clarified that the question was referring to the sealant. Will there be sealant? There will be caulking but there won't be a need for a lot of it. There will only be caulk where the fiber cement panels meet the masonry.
- Windows – aluminum, protrusions with wood frames, bronze. Bronze color double hung fiberglass windows will be on the upper levels. The windows will be like they are now. It is a condition of the historic grant. It will not look like the original bay windows but it will be as they are pictured with the wider window in the middle and the two narrow ones on either side.
- What color will the store front be? It will be aluminum.
- What color will the finish color for the windows above TD Bank be? Bronze. The new storefront will be aluminum to match the existing TD Bank storefront windows.
- Need an actual sample of the paint on the product. The cornice at the top of the building will be painted a dark red with the bronze in between to accent the detail.

They are having trouble bringing an actual sample of the paint as they are not able to get up to the cornice yet.

- Confirm that the mortar used to repoint the brick matches the current color. They confirmed that that was their intent. There are different colors of mortar and different colors of brick but plan to use the gray mortar.

The owners have applied for a building permit and are hoping to start building in the new year. They might start the demolition before the new year. Member Poston made a motion to give a favorable recommendation with the provision of the cornice final paint color be brought to Mr. Southwick for approval. Member Morrie seconded the motion. The motion passed unanimously.

2. **236 South Main Street / Parcel # 26079236** – Shawn Noel, property owner, and Mike Sweeney would like to build a handicap ramp for Mr. Noel's son to use. The fence to the left of the picture will come out along with the front deck. A new deck will be put into place. The ramp will be outside the drip line. There will be a drop elevation to the 14" deck. It would be pressure treated wood. It would not be painted immediately though perhaps stained. They are putting aggregate rolled roofing on the ramp temporarily. It would have to be replaced in the spring. They will be putting in sonitubes with footings. It will be tough to do concrete this time of year. Member Morrie asked if they had thought of using Techno posts. Mr. Noel was concerned about the price and has concerns that the property is mostly fill so it could not hold the posts. Member Collin made a motion for a favorable recommendation as presented. Member Morrie seconded the motion. It passed unanimously.

C. Other Business –

1. **Approval of minutes** – Member Morrie made a motion to approve the minutes as amended. Member Collin seconded the motion. The motion passed with one abstention by Vice-Chair Champagne.
2. **Other** – Suggested meeting dates for 2018. Member Peltier made a motion to accept the schedule of 2018 meeting dates as amended. Member Morrie seconded. It passed unanimously.
3. Confirm next meeting date: **December 18, 2017 6:30 p.m.**

D. Public Comment - None

Adjourn – Member Collin made a motion to adjourn at 7:15. Member Poston seconded. The motion passed unanimously.

