

MINUTES
ST. ALBANS CITY DEVELOPMENT REVIEW BOARD
REGULAR MEETING
ST. ALBANS CITY HALL, 100 NORTH MAIN STREET
6:30 PM MONDAY, SEPTEMBER 6, 2023

DRAFT

Board Members Present: Rebecca Pfeiffer, Chair; Dick Thayer; Rick Coon; Janis Appel

Board Members Absent: Becky Manahan; Matthew Freedom; Emily Biron; Tanner McCuin

City Staff Present: Sara Bennett, Property Services Manager

Members of the Public: None

1. R. Pfeiffer began the meeting at 6:30.

- The DRB said the pledge of allegiance.
- S. Bennett removed item one in “Other Business” on the agenda.

2. Case 2025-002 and Case 2025-003 public hearing was declared by R. Pfeiffer.

- Case details were read by R. Pfeiffer. The applicant submitted a withdrawal request for both cases.
- No motion was necessary.

3. Case 2025-004 conditional use public hearing was declared by R. Pfeiffer.

- The details of the case were read. The applicant requested a recess until the meeting on May 5, 2025 at 6:30.
- **D. Thayer motioned to recess until May 5, 2025 at City Hall 6:30 PM. Seconded by R. Coon. The motion passed with all in favor. No additional discussion.**

4. Other Business

- S. Bennett gave planning and development updates. There were updates to regulations that would be printed out and given to the DRB next week. There might be a case in April but city staff were unsure at the current time.
- No enforcement updates.
- February meeting minutes approval would be moved to the next meeting.
- Next meeting would be Monday April 7, 2025 at 6:30 PM.

5. R. Coon motioned to close the meeting. Seconded by D. Thayer. The motion passed with all in favor. No additional discussion.