

**MINUTES OF THE ST. ALBANS DOWNTOWN BOARD
& BOARD OF DIRECTORS OF ST. ALBANS FOR THE FUTURE
100 North Main Street St. Albans, VT 05478
Meeting Date: October 20, 2015**

DRAFT

	Present	Absent
Mike McCarthy Chair		x
Katy Collin V. Chair	x	
Jeff Young	x	
Laz Scangas		x
Mike Blouin	x	
Sharon Holcomb		x
Rachel Kinney	x	
Pauline Cray		x
Vesna Bozic		x
David Southwick	x	

Present:

Martin Manahan, Director of Operations and Business Development
Chip Sawyer, Director of Planning & Development
Robin Morrill, Minute Taker

Public Present: NONE

1. CALL TO ORDER Informational Meeting called to order at 6:11 pm by Katy Collin V. Chair

a. Discuss additions or deletions to Agenda. NONE

2. SAFF Financial Report

a. Discuss SAFF as financial agent for Festival of Trees.

Fund balance reported for the month ending 9/30/15 and credits from account described.

3. Board Member term expirations and appointment schedule.

The following Board members terms expire on 12/31/15

Mike Blouin

Sharon Holcomb

Katy Collin

4. Committee Reports :

a. Design - no report

b. Economic Restructuring - 110 South Main briefly discussed

- c. Organization - no report
- d. Promotion - Katy Collin discussed the Halloween weekend and stated that the BFA JV soccer team will be volunteering by handing out candy for the Merchants from 2:00 pm to 4:00 pm October 24th

Other events as follows: October 24th 2:00 pm to 5:00 pm pumpkin lighting at the monument in Taylor Park, Glow Run October 24th 6:00 pm to 9:00 pm.

5. Project Updates

- a. Festival of Trees - The merchants will not be coordinating the Festival of trees as it is the busiest time of year for them. Pauline Cray may be available to help with some of the organization.

- b. Other Holiday events & decorations - SAFF may be asked to contribute to the holiday lighting expenses. Gateway poles to be wrapped in lights. Jim Cameron has offered his lift for placement of lights and decorations

- c. Streetscape Projects - The streetscape projects are complete. Lake St. project to start in 2016 as well as Fairfield St. & Main Street night paving to happen in the latter part of 2016

- d. Taylor Park Fountain - Fountain will be winterized and shut down for the season this week.

6. Approval of Minutes D&V- Item moved (informational meeting)

7. Other Business -
NONE

8. Public Comment - Robin Morrill offered to volunteer at any time she is available between December and March. J. Young stated that there should be an ongoing effort to recruit volunteers year round.

9. Adjourn - informal meeting ended at 6:55

Respectfully submitted,
Robin Morrill
Minute Taker