

**MINUTES**  
**MEETING OF THE ST. ALBANS CITY DOWNTOWN BOARD**  
**& BOARD OF DIRECTORS OF ST. ALBANS FOR THE FUTURE**  
**6:00 PM, TUESDAY, MAY 16, 2017**  
**ST. ALBANS CITY HALL, 100 NO. MAIN ST.**

*Approved July 18, 2017*

**Board Members Present:**

Katy Collin, Chair  
Emily Richards  
Maureen Brown  
Jes Stumpf  
Laz Scangas  
Mike Blouin  
Jeff Young

**Staff Present:**

Marty Manahan, Director of Operations & Business Development

1. **Call to Order – Chair K.Collin called the meeting to order at 6:02 PM.**
  - a. Discuss Additions or Deletions to Agenda  
There were none.
2. SAFF Financial Report  
The financial report was given.
3. Discuss participation in VT Gives Statewide Giving Day  
J.Stumpf explained that she wanted to put St. Albans Community Arts on the Vermontgives.org website. There were questions about who organizes the site and what percentage of funds they take. It was explained that fees are 2.2% and \$0.30 for credit card processing, and 5% goes to the organization. The board encouraged J.Stumpf to apply on behalf of SAFF.
4. Events Calendar Update  
It was reported that Erik Johnson (not present) said that he will submit in invoice to purchase necessary software. He will send out a survey to board members for name suggestions and will present at the next meeting.
5. Project Updates  
M.Manahan gave updates on the Federal St. Interim project, the sidewalk project, the completion of Fa
6. Committee Reports
  - a. Community Arts  
J.Stumpf reported that The Burrow is opening on Friday. There was a mixer with Swanton Arts at 14<sup>th</sup> Star. No word yet on a grant application for murals. There was a question about doing art in Taylor Park along with the Gardening Night Out event on May 23.

- b. Design  
J.Young reported no recent meetings, but the committee would meet soon to discuss the storefront accessibility project.
  - c. Economic Restructuring  
No report.
  - d. Merchants / Promotion  
Updates about Open signs (flags). Concerns about parking enforcement (nice vs. bad weather). Kingman Street Klassic is July 21-22. Consideration of a horn hole tournament as a possible replacement of the Chair Affair. Sidewalk Sale would be the same week as the Kingman Street Klassic.
  - e. Organization  
No report.
7. Approval of Minutes  
**Motion by M.Blouin to approve the minutes of April 18, 2017, as presented.  
Second by J.Young and approved with all in favor.**
8. Other Business
- J.Young stated that the Taylor Park Fountain wasn't running correctly and never has.
- M.Brown reported that the Hampton Inn hotel had received a permit for its elevator. Grand opening on June 1<sup>st</sup> with a ribbon cutting. Chamber mixer on June 29. Pool is up and running, and fitness room is complete.
- J.Young reported that the Taylor Park Master Plan committee met last week with the selected architect team. He thought that they had picked the right team for the job. He reported that the Parks Commission, Chamber, Planning Commission, gardening folks, and veterans were all represented on the committee.
9. Public Comment  
There was none.
10. Adjourn
- Motion by J.Young to adjourn. Second by M.Blouin and approved with all in favor.**