

**MEETING MINUTES**  
**ST. ALBANS CITY DOWNTOWN BOARD**  
**& ST. ALBANS FOR THE FUTURE BOARD OF DIRECTORS**  
**TUESDAY, JUNE 18, 2013**  
**5:30 PM**  
**ST. ALBANS CITY HALL**  
**100 NORTH MAIN STREET**

*APPROVED AUGUST 20, 2013*

Board Members Present: Elizabeth Gamache (Chair), Jeff Bean, Mike Blouin, Katy Collin, Sharon Holcomb, Mike McCarthy, Jim Walsh

Board Members Absent: Tim Hawkins, John Holzscheiter, Sandy Mayotte, Laz Scangas, Jeff Young, Dominic Cloud (non-voting).

Staff Present: Chip Sawyer, Martin Manahan

Public Present: Peter Ford, Michelle Monroe

1. Call to Order

Chair Elizabeth Gamache called the meeting to order at 5:30 PM.

2. Site Walk of Downtown Streetscape Project

The Board walked the length of the project for various questions and comments.

3. Adjourn

**Jim Walsh left the meeting after the site walk was concluded, effectively adjourning the Board meeting, due to lack of quorum.**

4. Downtown Program Update

Updates were given by staff on the Streetscape Project and the status of Downtown Concerts.

5. Committee Updates

- a. Design – No Report.
- b. Economic Restructuring – Focusing on food accessibility and potential for a cooperative food store Downtown. Also attempting to make connections for use of upper floors at TD Bank building.
- c. Organization – No Report
- d. Promotion – Working on compiling Event Survey.

6. Approval of Minutes – D&V

**No action, due to lack of quorum.**

7. Other Business

Jeff Bean mentioned the need to add a mid-block crosswalk on Federal Street , as well as a program to assist Downtown buildings with ADA accessibility. Also an interest in adding more bike racks to Downtown.

Mike McCarthy stated that Drive Electric VT was interested in seeing if plug-in stations could be installed in the new parking garage.

Jeff Bean mentioned the need to do more Francophone advertising and wayfinding. Mike McCarthy said he would speak with sources to see if any funding is available. Marty Manahan said that there is a conversation ongoing to re-open the Highgate Welcome Center.

8. Public Comment

No public comment.