

Minutes of the St. Albans City Design Advisory Board

St. Albans City Hall

100 North Main St. St. Albans, VT

Meeting Date: March 28, 2015

DRAFT

Members	Present	Absent
Katy Collin, Chair	x	
John Morrie, V. Chair	x	
Jack Tremblay	x	
Evan Champagne		x
Karen Marie Peltier		x

Staff Present

Curtis Comfort, Planning & Permitting Administrator

Chip Sawyer, Director of Planning & Development

Robin Morrill, Minute Taker

Public Present – Eric Brigante, NMC, Pat Cross, Cross Consulting Engineers, Stephen Poston

A. OPEN MEETING - **Meeting called to order at: 6:35 p.m. by Katy Collin, Chair**

1. Consider any additions or deletions to the agenda. NONE

B. Design Review – Reconsideration of the following applications:

1. 110 Lake Street / Mylan / Parcel 26049110-

Applicant seeks a favorable recommendation for construction of a louver on Plant C-1. This property is located in the *(B-1) Business 1 and (DR-2) Downtown Expansion Districts*.

a. Staff report – Curtis Comfort, Planning & Permitting Administrator read the account into record and presented the staff report.

b. Applicant presentation – Pat Cross of Cross consulting Engineers representing Mylan Technologies presented drawings relevant to the louver construction proposed on the East side of Plant C-1.

c. Public comment - None

d. Questions and comments from Board – J. Tremblay questioned the color of the roof. Applicant’s representative responded “grayish silver”.

e. Consideration of request and conditions. NONE

Motion by Jack Tremblay to approve as presented, second by John Morrie, with all in favor.

2. 100 Lake Street / Northwestern Medical Center / Parcel 26018010 – Applicant seeks a favorable recommendation for the installation of a condenser unit on the south side of the building. This property is located in the *(B-1) Business 1 and (DR-2) Downtown Expansion Districts*.

a. Staff report – Curtis Comfort, Planning & Permitting Administrator read the account into record and presented the staff report.

b. Applicant presentation- Eric Brigante presented on behalf of NMC, photos showing the three existing condenser units and stated that they are just requesting to add a fourth unit.

c. Public Comment – NONE

d. Questions and comments from Board – J. Tremblay questioned which side of the building the condensers are on, and Mr. Brigante responded “ south facing”.

e. Consideration of request and conditions – NONE

Motion by Jack Tremblay to approve as presented, second by John Morrie, with all in favor.

C. Other Business

1. Discuss draft Design Review rules – C. Sawyer presented the most current rewrite of Article 7 Design review. The focus was on several section changes since the last DAB meeting and are as follows: 702 C(2)(Exemptions), 703 A(Administrative Review),703 B (Review Advisory to the DRB),703 D (Violation due to Deterioration or Damage), 703 E (Design review Application Requirements), 704(2) (Exterior Building Matls.)

J. Morrie asked for a definition of Corrugated metal, C. Sawyer to clarify the definition. Definition of Demolition added.

2. Planning & Development Update – The planning commission will continue to work on article 7 rewrite, Fairfield and Lake St. Construction schedule as well as the Hotel construction briefly discussed.

3. Approve minutes – D&V

Motion by John Morrie to approve the Minutes of February 22, 2016, second by Jack Tremblay, with all in favor.

4. Other – Stephen Poston, a member of the public introduced himself and expressed his interest in becoming a member of the Design Advisory Board.

5. Questions and clarification from Board members on issues presented. NONE

D. Public Comment –

1. Questions and clarification from Board members on issues presented. NONE

E. Adjourn

Motion to adjourn at 7:37 p.m., by Jack Tremblay, second by John Morrie with all in favor.

Respectfully submitted,

Robin Morrill

Minute taker

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