

Minutes of the St. Albans City Design Advisory Board

St. Albans City Hall

100 North Main St. St. Albans, VT

Meeting Date: May 23, 2016

DRAFT

Board Members

Present

Absent

Katy Collin, Chair

x

John Morrie, V. Chair

x

Jack Tremblay

x

Evan Champagne

x

Karen Marie Peltier

x

Stephen Poston Alt.

x

Staff Present

Curtis Comfort, Planning & Permitting Administrator

Robin Morrill, Minute Taker

Public Present

Arthur Kougias

A. OPEN MEETING - **Meeting called to order at: 6:32 p.m. by Katy Collin, Chair**

1. Introduction of new member. Item removed as it was an item on the April 23, 2016 agenda.
2. Consider any additions or deletions to the agenda. NONE

B. Design Review – Consideration of the following applications:

1. 51 South Main Street / Tim's Place / Parcel 26079051

Applicant seeks a favorable recommendation for awning installation. This property is located in the (B-1) and (DR2) Downtown Expansion Districts.

a. Staff report – Curtis Comfort, Planning & Permitting Administrator read the account into record and presented the staff report.

b. Applicant presentation – Arthur Kougias provided the following: Print out with Otter Creek contract and photos of proposed awning. Awning is Cooper Navy and has a pin stripe. Awnings are manually retractable.

- c. Public comment – no public comment
- d. Questions and comments from Board – NONE
- e. Consideration of request and conditions. NONE

Motion by Jack Tremblay, to approve as presented, second by Karen Marie Peltier, with all in favor.

C. Other Business

- 1. Approve minutes – D&V

Motion by John Morrie, to approve the Minutes of April 25, 2016 as edited, second by Karen Marie Peltier, with all in favor.

Edits to minutes of April 25th, 2016 include a change in the date of the agenda, the time the meeting was brought to order as well as Katy Collins being abstained from the vote on Item 1 of the Design Review portion of the meeting.

2. Other – S. Poston had questions regarding the marked trees on Main St. which were answered by Curtis Comfort – Tree Warden

- 5. Questions and clarification from Board members on issues presented.

D. Public Comment – No public comment

- 1. Questions and clarification from Board members on issues presented. NONE

E. Adjourn

Motion to adjourn at 7:00 p.m., by Karen Marie Peltier , second by Jack Tremblay, with all in favor.

Respectfully submitted,

Robin Morrill

Minute taker