

**St. Albans City Council  
Minutes of Special Meeting  
12:00 Noon, Wednesday, February 3, 2016  
St. Albans Free Library, 11 Maiden Lane, St. Albans**

**Council Present:** Scott Corrigan; Tammi DiFranco; Timothy Hawkins; Kate Laddison; Jim Pelkey.

**Council Absent:** Mayor Elizabeth Gamache; Chad Spooner.

**Staff Present:** Chip Sawyer, Director of Planning & Development.

**Public Present:** None.

**Timothy Hawkins opened the meeting at 12:05 PM.**

1. Description of grant application from City of St. Albans to Vermont Community Development Program (Chip Sawyer).  
Chip Sawyer explained that the purpose of this application is to apply for up to \$75,000 in VCDP funds, with a 20% local match, to replace the elevator lift at the Barlow Street Center, 39 Barlow St., and restore ADA accessibility to the building.
2. Public Hearing on grant application from City of St. Albans to Vermont Community Development Program.  
Timothy Hawkins opened the public hearing on the matter. There were no members of the public to comment, and no questions or comments from the Council members present. Timothy Hawkins closed the hearing.
3. Consider Council resolution authorizing the above application, agreeing to grant terms, and approving a contact and authorized official (D&V).  
**A motion was made by Scott Corrigan to approve the resolution presented; seconded by Jim Pelkey and approved unanimously, 5-0.**
4. Other Business  
There was no other business.
5. Public Comment  
There was no public comment.
6. Adjourn  
**A motion was made by Scott Corrigan to adjourn at 12:15 PM; seconded by Jim Pelkey and approved unanimously, 5-0.**

Respectfully Submitted,  
Chip Sawyer, Director of Planning & Development