

Minutes of the St. Albans City Design Advisory Board
Regular Meeting
St. Albans City Hall
100 North Main Street St. Albans, VT
Meeting Date: July 28, 2014

Approved August 25, 2014

Called To Order At: 6:32 p.m. by Katie Collin, Chair

Board Members	Present	Absent
Katie Collin, Chair	X	
Jack Tremblay	X	
Evan Champagne	X	
John Morrie, V. Chair	X	
KarenMarie Peltier		X

Staff Present:

Michelle Dow, Zoning Administrator
Chip Sawyer, Director of Planning & Development
Robin Morrill, Minute Taker

Public Present:

David Southwick - Executive Director, Chamber of Commerce
Tom Murphy - Twiggs Gastropub

A. Open Meeting

1. Consider any additions or deletions to agenda.

No Additions or Deletions

B. Design Review

1. Franklin County Regional Chamber of Commerce- 2 North Main Street-
 Applicant is requesting a positive recommendation to the Zoning Administrator for changes to the façade. This property is located in the DR1 - Traditional Downtown District.
 D. Southwick, Exec. Director presented the actual frame proposed for the façade change to the members of the board and described how it would be attached to the building.

Motion by Jack Tremblay second by John Morrie to give a favorable recommendation to

the ZA with with all in favor.

2. Local Fare - 22-26 North Main Street- Applicant is requesting a positive recommendation to the Zoning Administrator for a new awning and changes to the façade and lighting for a building sign. This property is located in the DR-1 Traditional Downtown District.

Tom Murphy owner of Twiggs Gastro Pub was present. J. Morrie asked about the steel versus aluminum and the rust and or corrosion on the sidewalks. T. Murphy had not thought of that and would research Aluminum versus wrought iron or steel and or coatings to prevent corrosion.

Motion by John Morrie for a favorable recommendation to the Zoning Administrator second by Evan Champagne for the metal awning concept, with all in favor.

C. Other Business

1. Continue board orientation items.

C. Sawyer presented copies of section 517 dealing with Signs and presented to each board member and briefly reviewed. K. Collin questioned whether being a historical community would have different sign standards than a community that does not have historical significance. Discussion on future sign regulations and standards.

C. Sawyer gave update on safety procedures for City Hall.

2. Approve Minutes - D&V

Motion to approve the minutes of June 23, 2014 as amended by Jack Tremblay, second by Evan Champagne with all in favor.

D. Public Comment

No public Comment

Motion to adjourn at 748 by Jack Tremblay , seconded by John Morrie with all in favor.

Respectfully submitted,
Robin Morrill
Minute taker