

MINUTES OF THE ST. ALBANS DOWNTOWN BOARD
100 NORTH MAIN STREET ST. ALBANS, VT 05478
MEETING DATE: JANUARY 20, 2015

Approved February 17, 2015

Board Members	Present	Absent
Rachel Kinney	x	
Laz Scangas	x	
Jeff Young		x
Jim Walsh		x
Open seat		
Mike Blouin		x
Sharon Holcomb	x	
Katy Collin V. Chair	x	
Pauline Cray		x
Open Seat		
Mike Mc Carthy Chair	x	
Vesna Bozic		x

STAFF PRESENT

Chip Sawyer, Director of Planning & Development
Martin Manahan, Director of Operations & Business Development
Robin Morrill, Minute Taker

Public Present: None.

1. CALL TO ORDER Informational meeting only: No quorum.
2. Discuss additions or deletions to Agenda D&V. None.
3. Nominations and election of Board/SAFF Secretary and Treasurer - D&V No Discussion
4. Consider nominations and election of committee chairs - D&V No Discussion
 - a. Economic Restructuring - Mike Blouin - No Discussion
 - b. Promotion - Sharon Holcomb - Brief discussion on a slogan for the City
5. Review and discuss Downtown St. Albans website and web address - D&V

M. Manahan gave a presentation on the City's website. Comments on the fact that there are very few photographs on the site and that the banner at the top of each page should have and appealing photograph that would correspond with page selection. Discussion on the mobile version of the site being confusing. M. McCarthy suggested that each board member give a list of suggestions for the site and forward them to M. Manahan. Discussion on variations and options for the City's

web address.

6. Discuss St. Albans for the Future bank accounts and check signing policies - D&V
Discussed under item 7 (c)
7. Committee Reports and Review 2015 Work plans - D&V
 - a. Design No Discussion
 - b. Economic Restructuring No Discussion
 - c. Organization M. McCarthy, Board membership has been reduced to 10. Recommended that the signers of the current SAFF account be the board chair and the Treasurer with M. Manahan also being a signatory. Discussed quorum dilemma and filling open seats discussed.
 - d. Promotion - Slogan discussed, Manahan discussed break open tickets specifics for fundraising and will continue to research this option. Summer Concert series, Mayors Ball Festival of Trees, Kingman St. Classic, Civil War re-enactment, Winter Carnival, and the Tractor Parade will be 2015 events. Adirondack chair fundraiser was discussed.
 - e. Arts - No Discussion
8. Project Updates
 - a. Streetscape Projects - The Hudson to Hoyt St. Streetscape project pre-construction meeting is set for January 30, 2015 with construction to start in April.
 - b. Core Lot Development - The State Building is fully occupied as of last week. Elevator issues in the parking garage continue and are being addressed.
 - c. Taylor Park Fountain - pavers and fundraising briefly discussed
 - d. Holiday Raffle - Again the holiday raffle was a great success with many fantastic prizes and happy recipients.
9. Approval of Minutes. Item moved.
10. Other Business- R. Morrill, on behalf of Northwest Farmers' Market presented C. Sawyer with a \$300.00 donation to S.A.F.F. M. Manahan discussed available storefronts.

Board Recruitment discussed, several City boards have openings and finding committed candidates is a priority.

In Good Taste returns on January 23, 2015 with two seatings. 108 tickets sold for the first seating and 206 sold for the second seating.
11. Public Comment. None.
12. Adjourn. Informational meeting ended at 7:11 PM.

**Respectfully Submitted,
Robin Morrill
Minute Taker**