

**Minutes of the St. Albans City Planning Commission**  
**St. Albans City Hall**  
**100 North Main St. St. Albans, VT**  
**Meeting Date: October 19, 2015**

*Approved November 16, 2015*

Meeting Called To Order At: 6:06 pm by Chris Dermody, Chair.

<b>PC Members</b>	<b>Present</b>	<b>Absent</b>
Chris Dermody, Chair	x	
Jackie Deslauriers	x	
David Barber, V. Chair	x	
Michael Gawne		x
Tom Murphy		x

**Staff Present:**

Chip Sawyer, Director of Planning & Development  
Robin Morrill, Minute Taker

**Public Present:** None

**AGENDA**

1. Open Meeting
  - a. Discuss any additions or deletions to agenda. NONE
  
2. Discuss concepts, process and timeline for amendments to Land Development Regulations.
  - C. Sawyer compiled a list and created a monthly schedule of items to be discussed at each monthly Planning Commission meeting beginning in November 2015 and ending August 2016 as well as a schedule of Zoning Re-Write List of Changes.

While reviewing the schedules, the following were briefly discussed:

Greenbelt ordinance and the enforcement of violations.

D. Barber expressed his opposition to corrugated metal siding, vinyl siding and precast facades in the Downtown and Historic Districts and suggested that corrugated metal siding should be prohibited entirely with the exception of embossed metal in these districts. David referenced Hardie Board and Stucco as acceptable alternatives. C. Dermody discussed bringing in experts in the construction industry to discuss maintenance, durability, costs etc. of specific products before incorporating any changes into the zoning re-write project C. Sawyer stated that a very serious conversation would be needed defining what is good for the Downtown and Historic Districts where regulations would work for everyone and not deter development or business

expansion.

Short discussion on renaming the Form Base Code to Neighborhood Design Standards

**Motion by Jackie Deslauriers to follow both the zoning re-write schedule and the zoning re-write list of changes, second by David Barber with all in favor.**

**Motion by Jackie Deslauriers to rename the Form Base Code to Neighborhood Design Standards, second by David Barber with all in favor.**

3. Other Business -

a. November 19<sup>th</sup> City Board Celebration - To be held in the Bliss Room at the St. Albans Historical Museum. Celebration by invitation to include a meal and invitees may bring one guest.

b. Approval of minutes - D&V

**Motion by Jackie Deslauriers to approve the minutes of September 21, 2105 second by David Barber with all in favor.**

c. Other - C. Dermody questioned when and under what topic Lodging Houses would be discussed. C. Sawyer answered that they would be discussed under Permitted & Conditional Uses. This topic to be discussed tentatively in June of 2016.

C. Sawyer informed those present that Board members Jackie Deslauriers and Chris Dermody's terms would be up December 31, 2015. A brief discussion regarding recruitment for new Planning Commission board members followed.

D. Barber commended the DAB & DRB in their combined effort to address areas of concern regarding the Lake St. Hotel design.

8. Public Comment - NONE

**Motion to Adjourn at 7:32 pm David Barber, second by Jackie Deslauriers with all in favor.**

Respectfully submitted,  
Robin Morrill  
Minute Taker