

Minutes of the St. Albans City Design Advisory Board

St. Albans City Hall

100 North Main St. St. Albans, VT

Meeting Date: December 19, 2016, 6:30 PM

Approved January 23, 2017

Board Members	Present	Absent
Katy Collin, Chair	x	
John Morrie, V. Chair	x	
Jack Tremblay		x
Evan Champagne	x	
KarenMarie Peltier	x	
Stephen Poston Alt.	x	

Staff Present

David Southwick, Planning & Permitting Administrator & Minute Taker

Public Present

Angela Benoit

Hilary Howrigan

A. OPEN MEETING Meeting called to order at: 6:35 p.m. by Katy Collin, Chair

1. Consider any additions or deletions to agenda. NONE

B. Design Review – Consideration of the following applications:

1. 12 Congress Street / Angela Benoit/ Parcel 11022012 - Applicant seeks a favorable recommendation to add lighting to proposed signage on the front of the building. This property is located in the *(DR-1) traditional Downtown Design Review District and the St. Albans Historical District.*

a. Staff report – D. Southwick presented staff comments.

b. Applicant presentation – A. Benoit and H. Howrigan answered questions from the board. KM. Peltier commented that she liked the glass canopy. J. Morrie added that the solar may not have a long enough life in winter. Applicants are planning to look into electric alternative. KM Peltier commented on how the iron work of the canopy fit the look (not so ultra-modern) and the glass showed off the door. S. Poston asked about the composition of the sign frame, applicants answered metal – to be determined based on weight of final sign. All agreed that the black of the metal work tied in nicely

with the black accents on the building. J. Morrie asked about a rear entrance. Applicants replied that there is no back access and that the back is taken up by another apartment. J. Morrie suggested angling the sign a bit more easterly to catch more sun. K. Collin asked for more detail on the sign. Applicants replied that they have a friend who is building the sign and a welder who will be coordinating to build the frame. S. Poston cautioned about lighting after 11:00 pm. K. Collin suggested a timer. E. Champagne contributed that flat paint would be advisable.

- c. Public comment – no public comment
- d. Questions and comments from Board – no further questions or comments
- e. Consideration of request and conditions - None

Motion by KarenMarie Peltier, to approve as presented, second by Stephen Poston, with all in favor.

C. Other Business

- 1. Approve minutes – corrections were offered and recorded.

Motion by KarenMarie Peltier to approve the minutes of October 24, 2016 with corrections, John Morrie seconded, with all in favor.

- 2. Other – none
- 3. Confirm next meeting date: **January 23, 2017, 6:30 pm.** Noted that KarenMarie Peltier would be unavailable for both the January and February meetings, returning for the March meeting. John Morrie shared that his attendance would be contingent on health of a family member.
- 4. Questions and clarification from Board members on issues presented. None

D. Public Comment – No public comment

E. Adjourn

Motion to adjourn at 7:07 p.m., by Stephen Poston, seconded by KarenMarie Peltier, with all in favor.

Respectfully submitted,

David Southwick
Minute Taker