

Minutes of the St. Albans City Design Advisory Board

St. Albans City Hall

100 North Main St. St. Albans, VT

Meeting Date: April 25, 2016

Approved May 23, 2016

Board Members	Present	Absent
Katy Collin, Chair	x	
John Morrie, V. Chair	x	
Jack Tremblay	x	
Evan Champagne	x	
Karen Marie Peltier	x	
Stephen Poston Alt.	x	

Staff Present

Curtis Comfort, Planning & Permitting Administrator

Robin Morrill, Minute Taker

Public Present – Jason Bruley

A. OPEN MEETING - **Meeting called to order at: 6:30 p.m. by Katy Collin, Chair**

1. Consider any additions or deletions to the agenda. NONE

B. Design Review – Consideration of the following applications:

1. 54 North Main Street / What a Yarn / Parcel 23063054

Applicant seeks a favorable recommendation for awning replacement and façade renovation. Applicant would like to repair wooden portions of the façade as well as upgrading elements of the leaded glass signage. This property is located in the *(B-1) and (DR1) Traditional Downtown Districts*.

a. Staff report – Curtis Comfort, Planning & Permitting Administrator read the account into record and presented the staff report.

b. Applicant presentation – Jason Bruley, on behalf of the property owner Jeff Davis, presented the following: the storefront will be basically look the same as it does now. Repair of cracked leaded glass, replacement of trim, original door will be modified to swing out versus in, retractable motorized remote controlled awnings to be installed in the color stated “Henna Fern Vintage”. It was noted that the awning colors in the drawings presented did not reflect “Henna Fern Vintage” and the correct color sample was presented to the board for their approval. Awnings to be installed by Otter Creek.

- c. Public comment – None
- d. Questions and comments from Board – NONE
- e. Consideration of request and conditions. NONE

Motion by Evan Champagne to approve Option 1 as presented providing Henna Fern Vintage is the Awning Color and any details match the existing historical details, second by John Morrie, with four in favor and Katy Collin abstained.

2. 18-20 North Main Street / Electric Youth Dance Studio / Parcel 23063018 – Applicant seeks a favorable recommendation awing and entry door replacement. This property is located in the *(B-1) Business 1 and (DR-1) Traditional Downtown District*

a. Staff report – Curtis Comfort, Planning & Permitting Administrator read the account into record and presented the staff report.

b. Applicant presentation- Jason Bruley, on behalf of the property owner Jeff Davis presented the following: Repairs will use the door that was originally installed versus what was is presently installed, door color to be Red Rock and the trim work will be changing to a slightly darker tan.

c. Public Comment – NONE

d. Questions and comments from Board – S. Poston asked if the original hardware was available for the door. J. Bruley responded that the knob was available but the functionality of it was in question. Mr. Bruley stated that the lowest point of the awning would be 7’4” from the ground. E. Champaign questioned if there were paint color chips available for review and J. Bruley stated that he did not bring chips but that the color of paint to be used would be “Red Rock Eagle & Eagle Tan”. Awnings to be installed by Otter Creek.

e. Consideration of request and conditions – NONE

Motion by Jack Tremblay to approve as presented providing the awning color to be “East Ridge Cocoa” and door color to be “Red Rock”, second by Karen Marie Peltier, with all in favor.

C. Other Business

1. Approve minutes – D&V

Motion by John Morrie to approve the Minutes of March 28, 2016, second by Jack Tremblay, with three in favor and Karen Marie Peltier and Evan Champagne abstained.

2. Other – No other business

D. Public Comment – NONE

E. Adjourn

Motion to adjourn at 7:03 p.m., by Evan Champagne, second by Karen Marie Peltier, with all in favor.

Respectfully submitted,

Robin Morrill

Minute taker