

Minutes of the St. Albans City Design Advisory Board
St. Albans City Hall
100 North Main St. St. Albans, VT
Meeting Date: July 25, 2016

Approved August 22, 2016

Board Members	Present	Absent
Katy Collin, Chair	x	
John Morrie, V. Chair	x	
Jack Tremblay	x	
Evan Champagne		x
KarenMarie Peltier	x	
Stephen Poston Alt.	x	

Staff Present

Curtis Comfort, Planning & Permitting Administrator
Robin Morrill, Minute Taker

Public Present – Eugene Hatin, Kim Douglas, Mina Isham, Mary Ellen Vickery, Troy Pudvah

A. OPEN MEETING Meeting called to order at: 6:30 p.m. by Katy Collin, Chair

1. Consider any additions or deletions to agenda. NONE

B. Design Review – Consideration of the following applications:

1. 192 North Main Street / Riley – All Seasons Siding / Parcel 22063192 - Applicant seeks a favorable recommendation to install new vinyl siding and replace (3) windows. This property is located in the *(B-2) Business 2 and (DR4) Gateway Districts*.

a. Staff report – Curtis Comfort, Planning & Permitting Administrator read the account into record and presented the staff report. John Morrie recused himself from the hearing.

b. Applicant presentation – Eugene Hatin provided the following: Colors to be, Russet Red & Colonial Yellow in the same locations as existing.

c. Public comment – no public comment

d. Questions and comments from Board – The board discussed the current regulations and how the muted colors of a building should be prominent. S. Poston discussed a transition piece between colors of siding. Mr. Hatin discussed issues that can come up with a transition piece such as water etc. getting behind that transition piece. Considerable discussion on the siding color selections and its placement on the building.

e. Consideration of request and conditions. The yellow be the prominent color of the building, the front porch to be yellow versus red & the yellow siding to extend to the top of the existing white band/transition board.

Motion by, KarenMarie Peltier to approve with the following conditions, that the vinyl siding on the front porch be yellow and that the yellow siding on the lower section of the house continue to the top of the existing white band/transition board between the existing colors, second by Jack Tremblay, with three in favor and John Morrie abstained.

2. 197 South Main Street / Mina Isham / Parcel 26079197 – The applicant seeks a favorable recommendation to remove front porch windows and install a new steel front entry door with gabled roof and wood siding. *This property is located in the (B-2) Business 2 and the (DR 4) Gateway Districts.*

- a. Staff report – Curtis Comfort, Planning & Permitting Administrator read the account into record and presented the staff report.
- b. Applicant presentation – No presentation
- c. Public comment – Mina Isham stated that the dormer would only be over the door. The new standard size steel entry door to be the color green and centered on the porch.
- d. Questions and comments from Board – does your contractor have any drawings? M. Isham responded no. Will there be windows on the sides of the door? Applicant responded no. J. Morrie suggested a small window on each side of the door.
- e. Consideration of request and conditions. The walkway from the sidewalk is to be redirected to the front entrance.

Motion by Stephen Poston, to approve with the recommendation that the door be centered or as close to centered as possible on the existing porch, with a gable roof addition above the new door, and to relocate the steps and redirect the walkway to the new door, second by John Morrie, with all in favor.

3. 222 North Main St. / Gregory and Kimberly Douglas / Parcel 22063222 – The applicant seeks a favorable recommendation to install: a black metal roof over asphalt, a 54” depth above ground pool and construct a 25’x26’ deck and screen porch. *This property is located in the (B-2) Business 2 and (Dr-3) Residential Districts.*

- a. Staff report – Curtis Comfort, Planning & Permitting Administrator read the account into record and presented the staff report.
- b. Applicant presentation – K. Douglas described the current conditions on the site and reviewed drawings presented for the hearing.
- c. Public comment – no public comment
- d. Questions and comments from Board – J. Morrie asked why they are not stripping the roof and stated that it was not suggested to place steel on the existing asphalt roof because of the dead load weight load of existing shingles and the roof moving causing steel to rub against the underlying shingles. J. Morrie questioned the applicant as to whether the proposed roof would be standing seam steel or screwed down steel? Applicant was unsure of which type of steel would be used.
- e. Consideration of request and conditions. The board unanimously suggests that the applicant consider removing the asphalt roof before replacing it.

Motion by Karen Marie Peltier, to approve as presented with a unanimous board recommendation to remove the existing shingles previous to roof installation, second by John Morrie, with all in favor.

4. **158 North Main Street / Mary Ellen Vickery / Parcel 22063158** – The applicant seeks a favorable recommendation to construct a ballet studio. *This property is located in the (B-1)Business I and (DR-2) Downtown Expansion Districts.*

a. Staff report – Curtis Comfort, Planning & Permitting Administrator read the account into record and presented the staff report.

b. Applicant presentation – Mary Ellen Vickery& Troy Pudvah provided the following: Location of building, visibility from Main Street and parking were all discussed. The main color of the siding to be Granite Gray, the roof to be Estate Gray, with white trim and dark bronze or black doorway and windows.

c. Public comment – no public comment

d. Questions and comments from Board – NONE

e. Consideration of request and conditions. NONE

Motion by KarenMarie Peltier, to approve , with the conditions that the proper setbacks are noted on the plans, that the parking and green space requirements be finalized, that the roof will be a gabled roof which is not indicated on the plans, that the main color of siding will be Granite Gray vinyl, roof color to be Estate Gray and white trim with Dark Bronze or Black door & windows, second by Stephen Poston, with all in favor.

C. Other Business

1. Approve minutes – D&V

Motion by KarenMarie Peltier, to approve the Minutes of May 23, 2016 as presented, second by Stephen Poston, with all in favor.

2. Other – No other business

D. Public Comment – No public comment

E. Adjourn

Motion to adjourn at 8:14 p.m., by Katy Collin, second by KarenMarie Peltier, with all in favor.

Respectfully submitted,

Robin Morrill

Minute taker