

Mayor: Elizabeth Gamache  
Ward 1: Timothy Hawkins  
Ward 2: James Pelkey  
Ward 3: Tammi DiFranco  
Ward 4: Scott Corrigan



Ward 5: Ryan Doyle  
Ward 6: Chad Spooner  
Clerk/Treasurer: Susan Krupp  
City Manager: Dominic Cloud

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### FINAL BILL REQUEST FORM

**Instructions:** Please complete all applicable fields. Forms may submitted via fax to 802.524.1505 or email to info@stalbansvt.com. Requests must be submitted at least 24 hours notice prior to reading date - readings are conducted the day before the scheduled closing. A fee of \$32.25 is assessed on all final bills. Please note the Address/Name Change form must also be completed and submitted along with proper documentation in order to update the name on the account.

_____ Today's Date	_____ Utility Account # (8 Digits)		
_____ Reading Date	_____ City Resident (circle one)	or	_____ Town
_____ Property Street Address			
_____ Requested by			
_____ Company Name (if applicable)			
_____ Seller	_____ Seller(s)		
_____ Buyer	_____ Buyer(s)		
_____ Phone # (To gain access property if necessary)	_____ Fax # (if final bill is to be faxed)		
_____ Email Address (if final bill is to be emailed)	_____ Email Address (if mutiple)		

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### For Internal Use Only

_____ Book #	_____ EUs	_____ Water & Sewer	_____ Water Only
_____ Register #		_____ MXU#	
_____ Previous Reading		_____ Current Reading	

Comments: \_\_\_\_\_  
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