

Mayor: Tim Smith

Ward 1: Timothy Hawkins

Ward 2: Newell Decker

Ward 3: Marie Bessette

Ward 4: Trudy Cioffi



Ward 5: Bob Farrar

Ward 6: Chad Spooner

Clerk/Treasurer: Nicole Robtoy

City Manager: Dominic Cloud

### FINAL BILL REQUEST FORM

**Instructions:** Please complete all applicable fields. Forms may be submitted via fax to 802.524.1505 or email to info@stalbanstv.com. Requests must be submitted at least 24 hours notice prior to reading date - readings are conducted the day before the scheduled closing. A fee of \$32.25 is assessed on all final bills. Please note the Address/Name Change form must also be completed and submitted along with proper documentation in order to update the name on the account.

Today's Date	Utility Account # (8 Digits)
Reading Date	City                      or                      Town Resident (circle one)
Property Street Address	
Requested by	
Company Name (if applicable)	
Seller	Seller(s)
Buyer	Buyer(s)
Phone # (To gain access property if necessary)	Fax # (if final bill is to be faxed)
Email Address (if final bill is to be emailed)	Email Address (if multiple)

---

### For Internal Use Only

Book #	EUs	Water & Sewer	Water Only
Register #	MXU#		
Previous Reading	Current Reading		

**Comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_