

MEETING MINUTES
ST. ALBANS CITY HISTORIC PRESERVATION COMMISSION
6:00 PM THURSDAY, OCTOBER 19, 2023
ST. ALBANS CITY HALL, 100 NORTH MAIN STREET

Approved February 13, 2024

Members of the Board Present: IN PERSON: Laz Scangas, Chair; Richard Stahl, Vice Chair; Barbara Weinstein; VIA ZOOM: Joe Luneau.

Members of the Board Absent: Lisamarie Charlesworth, Lisa Evans, KarenMarie Peltier

Members of City Staff Present: Chip Sawyer, Director of Planning and Development; Katie Haseltine, Minute Taker.

Members of the Public Present: None

1. Begin Recording and Open Meeting. **L. Scangas begins meeting at 6:02 pm.**
 - a. Introduction of attendees. – N/A
 - b. Public Comment on issues not on agenda. - None
 - c. Discuss additions or deletions to agenda. – None

2. Approval of Minutes
 - a. **R. Stahl motions to approve the minutes of September 19, 2023, as presented. B. Weinstein seconds. Motion passes with all in favor.**

3. Discuss CLG grant application for French Canadian Heritage District project.
 - a. C. Sawyer is curious about the possibility of Lyssa Papazian doing a preliminary review of the district prior to diving into a full review. L. Scangas concerned that residents may wonder why certain areas were done over others. But, C. Sawyer is proposing a brief review of the entire district and not just one area. B. Weinstein asks if we could start with Lake Street and then move on. L. Scangas explains that the whole area is fairly important since the focal point is around St. Mary’s parish and the families that live around there. L. Scangas will check-in with Lyssa on the possibility of splitting her cost estimate and starting with a shallow review first and then the full review on a separate estimate. Lady mentions
 - b. Referring to a \$20,000 grant, C. Sawyer states they would need to do \$8,000 in match. L. Scangas asks what the City may be able to contribute. C. Sawyer says at least \$4,000, which would be volunteers and volunteer professional time. So, the HPC has \$8,000 to use right now. J. Luneau mentions doing half a district. C. Sawyer reflects that Lyssa’s preliminary review could likely be half of the work and proposes the opportunity to split the work in half that way and potentially get grant money over 2 fiscal years. L. Scangas agrees and proposes dividing this project in two phases so that the grant application sent to the state will present as 2 phases and the hope is that the HPC could get grant money over the next 2 fiscal years for this project. If that happens, C. Sawyer shares he can probably get

approval from the City to do \$4,000 in each fiscal year which would provide the HPC with \$8,000 total from the City.

- c. C. Sawyer reiterates that anytime Lyssa sits down with Loise, they are logging Louise's time. R. Stahl mentions another woman at the historical society that might have more research related to this project. L. Scangas asks if he could talk to her about that. R. Stahl will do that and report back.
- d. C. Sawyer states we would need a motion to approve L. Scangas to sign the grant application as the HPC Chair. B. Weinstein motion to approve. J. Luneau seconds. Motion passes with all in favor.
- e. L. Scangas asks when the HPC would hear back from the state about being granted the funds. C. Sawyer believes it is February but double checks. Richard mentions that the notification date is on the letter from the state, which is January 18, 2024. Submission is due by December 11th, 2023.

4. Other business. – None.

5. Review next meeting date/time.

- a. L. Scangas proposes that the (4) meetings for the HPC next year will be in the months of February 13th, June 11th, September 17th, and December 17th.
- b. Part of the agenda for February meeting is the awards program. B. Weinstein thanks L. Scangas for keeping that on his radar and would like to discuss the criteria of the awards as well. L. Scangas hopes to have it all laid out and ready for review by the HPC at the next meeting.

6. Adjourn. **L. Scangas adjourns meeting at 6:24 pm.**