

MEETING MINUTES
ST. ALBANS CITY HISTORIC PRESERVATION COMMISSION
6:00 PM TUESDAY, JUNE 7, 2022
ST. ALBANS CITY HALL, 100 NORTH MAIN STREET

Approved September 6, 2022

Commission Members Present: KarenMarie Peltier; Joe Luneau; Richard Stahl (Vice Chair); Lisamarie Charlesworth (Via Zoom); Laz Scangas, Chair; Lisa Evans.

Commission Members Absent: Barbara Weinstein.

City Staff Present: Chip Sawyer, Director of Planning & Development; Carl Watkins, Minute Taker.

Members of the Public Present: Kevin Austin; Lyssa Papazian, Historic Preservation Consultant (Via Zoom).

1. Open Meeting - **L. Scangas opened the meeting at 6:00 PM**
 - a. Introduction of attendees - introductions were made.
 - b. Public Comment on issues not on agenda - None.
 - c. Discuss additions or deletions to agenda - None.
2. Annual Elections of Officers
 - a. Nominations were excepted for L. Scangas to remain as Chair, R. Stahl as Vice Chair, and J. Luneau to fill the clerk position that has been open since the last member left.
 - b. L. Charlesworth made a motion to accept the nominations as presented. Second by K. Peltier. Motion approved with all in favor. 6:07pm**

3. Update on “The Other Church Street” CLG Grant Project

L. Evans presented information that the certified local government grant which the city assisted the museum in rewarding was going well. The first meeting happened approximately two weeks ago. Each organization has been welcomed to discuss the information on a series of panels on each building. Each building has its own panel that tells the historic significant of its building. Folders have been sent out to organizations to include the history they have already. Second meeting should be by the end of next week.

L. Scangas will be making a presentation that can go to schools and be presented. The timeline has been moved up. Original timeline was by the end of 2023, but an eagle scout troop member will assist and he needs it to be completed by February for it to count as an achievement for him.

J. Luneau asked if St Mary's was included. St Mary's is the oldest standing Catholic church, is there a possibility of saving. L. Scangas noted there were other factors that affected St. Mary's and that it wasn't included.

4. Discuss Historic District Update project and July 12 meeting

L. Papazian presented that they had completed taking the information and creating nomination form for the district. Several survey forms have been updated and more information has been discovered from research, including newspaper research. Robert Robinson designed the First Congregational Church, and that was uncovered from the research. Some of the architects from the Baptist Church have been uncovered as well. Everything is in a draft form and will be reviewed. The final draft should be done by early next week to send to the board and Devin Colman for his review. He then asked if we have to notify property owners before the meeting on July 12.

C. Sawyer answered that Devin said he would notify them. L. Papazian wants to make sure it doesn't take anyone by surprise.

C. Sawyer noted that August 1 is the final deadline for final product and grant items.

C. Sawyer also noted that a nomination and survey is large. He asked if the nomination was possible to have in hard copy at the meeting and if we still doing a walk during the next meeting. It was answered in the affirmative that a brief presentation by L. Papazian and then a walk through the area would happen at the next meeting date. The new district map will be available during the walk.

L. Scangas noted that he doesn't want to get too involved in questions during the walk. Questions can be addressed afterwards.

L. Evans asked if the map include a narrative blurb for the building. C. Sawyer answered in the negative.

A list will be included during the walk that tells the building and whether it is included or not.

C. Sawyer can keep track of public input in the group, but the group will not reconvene after the walk.

L. Scangas noted depending on the crowd, we may have multiple groups.

L. Papazian noted the new numbering is a logical walking route that can be followed.

L. Charlesworth noted it can be discussed right when the walk starts how it will be conducted.

L. Scangas asked if the approval is going to be put on the website. C. Sawyer noted it will be available and VDHP will make it available as well. B. Weinstein wants to send a hard copy to every property owner. L. Papazian asked if that meant each property separately. C. Sawyer noted in the affirmative.

C. Sawyer added maybe the possibility to request their own survey.

C. Sawyer noted this walking tour will be smaller than the previous walking tour due to the area covered.

All thanked for the presentation from L. Papazian.

L. Evans asked how people will be notified. C. Sawyer answered there will be advanced notice on Facebook and the website, also have the messenger do an article. The museum will also inform. L. Charlesworth noted adding to Chamber newsletter.

L. Evans asked if 5:30 still a good time. Who oversees the description. C. Sawyer affirmed the time and will work on the description. They will have it a couple weeks ahead of time.

5. Approval of Minutes

J. Luneau made a motion to accept the April 5 minutes. L. Evans second

Karen Marie abstained

Motion approved with all others in favor 6:36pm

6. Other business

R. Stahl asked if the railroad falls under the city? C. Sawyer answered that is to be determined.

There are potential districts to discuss or outreach material for people who own historic homes. French district on church street.

R. Stahl noted historic homes of Saint Albans is on Facebook, there is a lot of information there.

7. Review next meeting date/time - Next meeting (Walk) on July 12, 2022 -5:30pm

next regular meeting September 6, 2022 6:00pm.

9. Adjourn - **L. Scangas adjourned the meeting at 6:41 PM.**