

CITY OF ST. ALBANS
CITY HALL RENOVATION COMMITTEE

MEETING MINUTES NO. 4

July 21, 2014

Attendees: Merritt Ellsworth, Jill Snapp, Sue Langreich, Lynn Knight, Jim Cameron .

Meeting came to order at 6:05.

- Reviewed minutes from last meeting.
- Jim discussed deadline to have budget numbers to the city by August 11th. Stated he would share the numbers with the renovation committee upon approval of the city council.
- We are getting numbers for sound products. Will share this info once we have it in hand.
- Kelley (recreational department) has been given the sound packet that was presented to us in last meeting for her review. She has also been invited to attend the renovation committee meetings at any point.
- Reviewed the newest set of plans.
 - Basement – talked about the fit up of the storage area.
 - Might need to address the pillars – are they deteriorating now? What will be done if the time comes?
 - 1st floor – Changing area in the gym is still under consideration. Will update this issue next meeting.
 - Talk of a small kitchenette in the community room.
 - Discussed the uses of the gym. What would be the best answer for the basketball hoops? ½ court or full court. The recreational department has been asked the same question. No matter the decision – the hoops will be retractable.
 - Discussions on heating and cooling the gym and the cost were discussed. Should the gym be used for office space – using cubicles? That still wouldn't change the cost of heating and cooling. Conflict in changing the gym – do not want to change the grandness of this space.
 - The nature of the gym space will most likely move away from recreations and move toward community functions.
 - 2nd floor break room as changed; storage area has moved and there is currently the potential of one empty office.
- Jim discussed the “window replacement program” that was in place now. 26 windows have been replaced and more will be done if money allows. He also physically inspected the lower windows. Removed plywood to find rotten sashes and broken windows. Will have to be replaced with similar style.

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- The roof was inspected as well. Found (2) leaks. One was over the stairwell and the other over a mechanical boot on the roof. Over all the entire roof was in good shape.
- The leak in the balcony has been 90% fixed. Flashing will be put into place in the one area that appears to be still leaking.
- Bids are coming in on the high side. Reviews will be done within the next week.
- Energy modeling was defined for the group. If this is done, Efficiency Vermont will pay a portion. It was brought to our attention that Vermont Gas might also participate. Will get this answer for next meeting.
- Need to address ADA parking in the front of the building. – Ongoing.
- Our next meeting is August 4th followed by City Council meeting on the 11th.
- It was asked how we imagine giving as much info to the public as possible. We will present a slide show of the existing building and will give a detailed description of the renovation project.

Meeting was adjourned at 7:30. Next meeting will be on Monday August 4th at 6:00 pm.

CC: Liz Gamache - Mayor, Dominic Cloud- City Manager, Laz Scangas, Architect, Arnold & Scangas Architects