

**MEETING MINUTES
ST. ALBANS CITY PLANNING COMMISSION
REGULAR MEETING
ST. ALBANS CITY HALL, 100 NO. MAIN ST.
6:00 PM MONDAY, MAY 21, 2018**

Approved June 18, 2018

Board members present: David Barber, Chair, Luke Richter, Amy Paradis, Michael Gawne, Stan Bradeen.

Board members absent: Jackie DesLauriers.

Staff present: Chip Sawyer, Director of Planning & Development and Minute Taker.

Public Present: None.

1. Open Meeting – Chair David Barber opened the meeting at 6:01 PM.

- a. Discuss additions or deletions to agenda.
None.

2. Approval of Minutes.

Motion by M.Gawne to approve the minutes of April 5, 2018 with an edit to correct the year of the meeting to 2018. Second by A.Paradis. No further discussion. Approved unanimously.

Motion by M.Gawne to approve the minutes of April 16, 2018 with an edit to correct the year of the meeting to 2018. Second by S.Bradeen. No further discussion. Approved unanimously.

3. Discuss Land Development Regulations

- a. Historic preservation/demolition and design standards
There was general Commission acceptance with all aspects of the proposed historic demolition rules, but they were tabled for more time to consider an allowance for the City to delay proceedings to consider alternatives to demolition.
- b. Priorities for subsequent amendments
General discussion, but no Commission actions or resolutions.
- c. Data analysis
C.Sawyer presented maps of residential density and lot coverage. General discussion about how this data could be used.

4. Discuss St. Albans Town Plan

General discussion and a consensus on the benefits of coordinating planning activities with the Town, but no Commission actions or resolutions. Some discussion on bicycle/pedestrian infrastructure planning projects where the City and Town are, or could be, coordinating efforts.

5. Other Business.

a. Update on Route 7 Livability Connection Project

C.Sawyer provided an update on a May 29 corridor walk and a June 25 public meeting.

b. Planning & Development update.

No questions or comments on the previously sent email from C.Sawyer.

c. Other – None.

6. Public Comment – None.

Motion by M.Gawne to adjourn the meeting at 8:01 PM. Second by A.Paradis. No further discussion. Approved with all in favor.