

MINUTES
ST. ALBANS CITY PLANNING COMMISSION
REGULAR MEETING
VIA REMOTE CONFERENCE
6:00 PM MONDAY, AUGUST 17, 2020

Approved September 21, 2020, but awaiting full transcript.

Board Members Present: Stan Bradeen, Chair; Denise Smith, Vice-Chair; Michael Gawne; Luke Richter; Amy Paradis; Zac Nuse, Alternate

Staff Members Present: Chip Sawyer, Director of Planning Development;

Public Present: None.

- 1. Open Meeting – Chair Stan Bradeen opened the meeting at 6:03 PM.**
 - a. Introduction of attendees – None.
 - b. Public Comment on issues not on agenda – None.
 - c. Discuss additions or deletions to agenda – None.

2. Approval of Minutes

Motion by M.Gawne to approve the minutes of June 15, 2020, as presented. Second by D.Smith and approved with all in favor, except for A.Paradis abstaining.

Motion by M.Gawne to approve the minutes of July 20, 2020, as presented. Second by A.Paradis and approved with all in favor, except for L.Richter and D.Smith abstaining.

Motion by D.Smith to approve the minutes of August 3, 2020, as edited. Second by M.Gawne and approved with all in favor, except for A.Paradis abstaining.

3. Regular Business
 - a. Planning & Development update – There were no questions or comments.
 - b. Update on State housing legislation – C.Sawyer updated the Commission on the legislative strategy of the VT Planners Association. General discussion on need for testimony from multiple communities.
 - c. Update on equity/inclusion training – Extensive discussion on need, topics and format for training, as well as need for outreach to the community.
 - d. Next meeting date – Will be September 21.
 - e. Other – None.
4. Discuss Resolution for Municipal Planning Grant

Motion by M.Gawne to recommend applying for a Municipal Planning Grant for the purposes of providing tools and information for modernization of the residential districts. Second by D.Smiwth and approved with all in favor.

5. Discuss proposals for Land Development Regulations

Extensive discussion on the proposal for the dwelling unit density bonus program, especially design standards for interior layouts and fire safety alterations to facades.

Motion by D.Smith to prepare the amendment for the official hearing process at the next PC meeting. Second by L.Richter and approved with all in favor.

6. Adjourn

Motion by M.Gawne to adjourn. Second by L.Richter and approved with all in favor at 7:57 PM.