

Permit No. B20-000097



**APPROVED**

**PERMIT APPLICATION for BUILDING, CONSTRUCTION, USE or OTHER APPROVAL**  
 under the CITY OF SAINT ALBANS LAND DEVELOPMENT REGULATIONS

Applicant(s) Robyn McElwain Daytime Phone 802-309-5590  
 Landowner(s) Mary Ellen Jolley Daytime Phone 802-777-5529  
 Mailing Address 11 Smith St, St-Albans VT Parcel ID # 14077011  
 Parcel Address \_\_\_\_\_ Zoning District LDR  
 Email rbyn5@yahoo.com

Proposed Activity (check all that apply)

New Use - \$20 / \$50 <sup>1</sup>		New Single Family Dwelling \$30 / \$90 <sup>1</sup>	
Accessory Use <del>(\$20) / \$50<sup>1</sup></del>	✓	Two-Family Dwelling \$30 / \$90 <sup>1</sup>	
Temporary/Seasonal Use - \$20 / \$50 <sup>1</sup>		Multi-Family Dwelling \$30 / \$90 <sup>1</sup>	
New Commercial Structure \$50 / \$300 <sup>1</sup>		Renovation/Addition to Resident. Structure \$30 / \$90 <sup>1</sup>	
Renovation/Addition to Comm. Structure \$50 / \$300 <sup>1</sup>		Pool - above ground \$20 / \$50 <sup>1</sup> or in-ground \$30 / \$60 <sup>1</sup>	
Accessory Structure - \$20 / \$50 <sup>1</sup>		Fence <del>(\$20) / \$50<sup>1</sup></del> (waived if under 6 feet in height)	✓
Boundary Line Adjustment <sup>2</sup> - \$90 / \$140 <sup>1</sup>		Demolition - \$50 / \$100 <sup>1</sup>	
Subdivision <sup>2</sup> \$90 / \$140 <sup>1</sup>		Other - specify	

<sup>1</sup> After the fact <sup>2</sup> Exempt if paid as part of a DRB Hearing

Description of Proposed Activity (attach additional pages as needed)	Fees Continued:	
	Total of Fees from Above:	
<u>Opening an in home daycare for 6 children. Hours 6:30-4</u>		<u>840</u>
<u>Also putting in 5ft. picket fence around play yard on side of house.</u>	Residential Construction Fee - \$4.00 per \$1,000 in work cost estimate	
<u>Cost of work: \$2,500.00 for fence</u>	Commercial Construction fee - \$5.00 per \$1,000 in work cost estimate	
<u>Expected Completion Date: 09/30/20</u>	City Clerk Recording Fee (for each permit) \$15.00	<u>15.00</u>
	Records Management Fee (for each permit) \$12.00	<u>12.00</u>
	<b>Total Permitting and Recording fees:</b>	<u>167.00</u>
	Check # _____ or Cash _____	Amt Remitted: _____

I certify the submitted information to be true and accurate.

All fees for an approved application are non-refundable.

Signature of Owner: Mary Ellen Jolley Date: 8/27/20

Signature of Applicant: Robyn McElwain Date: \_\_\_\_\_

**APPEAL:** You have the right to appeal this decision to the City of St. Albans Development Review Board (City of St. Albans Zoning Regulations Sect 905.1 A) within 15 days of the date of the decision. **No construction is allowed during the appeal period.** An approved permit shall expire 3-12 months after the appeal period end date, unless commencement of the permitted activity is demonstrated. (City of St. Albans Zoning Regulations Sect 903 (A) (3))

**FOR COMPLETION BY ADMINISTRATIVE OFFICER**

1) Approved: 8/31/20 Posted: 8/31/20 This approval shall not become effective until 9/14/20  
 2) Denied: \_\_\_\_\_  
8/31/2020 Date of Action  
[Signature] Administrative Officer

Mayor: Tim Smith  
Ward 1: Timothy Hawkins  
Ward 2: James Pelkey  
Ward 3: Marie Bessette  
Ward 4: Michael McCarthy



Ward 5: Kate Laddison  
Ward 6: Chad Spooner  
Clerk/Treasurer: Curry Galloway  
City Manager: Dominic Cloud

## PERMIT LETTER

**Permit Date:** 08/31/2020

**Parcel Number:** 14077011

**Permit Number:** B20-000097

**Parcel Owner:** ROBYN  
McELWAIN

**Permit Type:** Fence

**Parcel Address:** 11 SMITH ST St Albans City, VT 05478

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**Project Summary:** 5 foot picket fence

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**Decision:** Issued

**Conditions:**

- The application and submittals for the above referenced project have been reviewed and
1. the permit is **APPROVED. This approval applies only to the information listed on the drawings and specifications that have been submitted.**

2. The Permit Placard shall be displayed on the subject premises and be clearly visible from a public way. Notice shall be displayed at the time of application and shall not be removed until after the appeals expiration date or until the project is completed, whichever is longer
3. In addition to periodic inspections, a final inspection may be required.
4. This project shall adhere to all Land Development Regulations.
  - a. Fence can be on the line with neighbor agreement, otherwise must be inside the property line
5. This project shall adhere to all Board Conditions.
  - a. none

This permit does not satisfy the requirements of the state. You must contact the state permitting specialist to determine those requirements.

This permit expires after 08/31/2021 unless commencement of the project has begun and remained continuous. If you have any questions or if I can be of further assistance, please contact me at 802-524-1500 ext \*262 or [d.southwick@stalbansvt.com](mailto:d.southwick@stalbansvt.com).

August 31, 2020  
Date

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**Property Services**



**PERMIT NO: B20-000097**

**City of St. Albans**  
**Certificate of Posting**

The municipality shall fulfill all posting requirements listed below, while the applicant shall be responsible for all of the following postings, as part of the permit application requirements:

**Posting of Notice of Permit (24 V.S.A. § 4449 and Section 905 of the City of St. Albans Zoning Bylaws)**

- The applicant shall post the notice of permit, on the form prescribed by the town, within view from the public right of way most nearly adjacent to the subject property, until time for appeal has passed.

**Date of Posting:** Aug 31, 2020

**Location:** 11 SMITH ST, St Albans City, VT 05478

**CERTIFICATION:**

I, the undersigned, attest that I have completed the posting and notice requirements listed above, and fully understand and assume all responsibility, as part of my permit / permit application requirements, to properly post and maintain this notice for the required time period. Failure to do so may void my permit.

*m file*  
Applicants' Signature

8/31/2020  
Date

# PUBLIC NOTICE

PER CITY OF ST. ALBANS LAND DEVELOPMENT REGULATIONS

Address: 11 SMITH ST, St Albans City, VT 05478

Applicant: Robyn McElwain

Project Description: 5 foot picket fence

**Permit / Approval**

Type: B20-000097

Date Issued: AUGUST 31, 2020

Appeal by: SEPTEMBER 14, 2020

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 **Public Hearing Notice**

Date / Time: \_\_\_\_\_

Place: \_\_\_\_\_

Purpose: \_\_\_\_\_

**FOR MORE INFORMATION, CONTACT:**

PLANNING & PERMITTING ADMINISTRATOR, CITY OF ST. ALBANS PO BOX  
867,

100 NO. MAIN ST., ST. ALBANS, VT 05478, PHONE: 802-524-1500 X \*262

EMAIL: [INFO@STALBANSVT.COM](mailto:INFO@STALBANSVT.COM)

WEB: [WWW.STALBANSVT.COM/PLANNING](http://WWW.STALBANSVT.COM/PLANNING)

**Applicant:** This notice shall be displayed on the subject premises and be clearly visible from the public way. Notice shall be displayed at the time of application and shall not be removed until after the appeals expiration date.

  
ADMINISTRATIVE OFFICIAL

