

Mayor: Tim Smith  
Ward 1: Timothy Hawkins  
Ward 2: Lindsay Hunn  
Ward 3: Marie Besette  
Ward 4: Trudy Cioffi



Ward 5: Erik Johnson  
Ward 6: Chad Boudreau  
Clerk/Treasurer: Nicole Robtoy  
City Manager: Dominic Cloud

## PERMIT LETTER

**Permit Date:** 03/17/2025

**Parcel Number:** 25034020

**Permit Number:** B25-000011

**Parcel Owner:** BARNIER  
JENNIE L

**Permit Type:** Renovation/Addition  
and Fence

**Parcel Address:** 20 FERRIS ST St Albans City, VT 05478

**Project Summary:** Adding fence sections around the backyard - 6' vinyl slatted fencing sections with a gate. All fence sections will be located within boundary lines - dimensions are detailed on the attached sketch. New fence sections are shown in red ink. The porch on the front of the house is also being remodeled with the roof being replaced as well as the doors. Screens will be added back to the porch too.

**Decision:** Approved

**Conditions:**

The application and submittals for the above referenced project have been reviewed and

1. the permit is **APPROVED. This approval applies only to the information listed on the drawings and specifications that have been submitted.**

2. The Permit Placard shall be displayed on the subject premises and be clearly visible from a public way. Notice shall be displayed at the time of application and shall not be removed until after the appeals expiration date or until the project is completed, whichever is longer

3. In addition to periodic inspections, a final inspection may be required.

4. This project shall adhere to all Land Development Regulations.  
a. Approved per scope of work and sketch submitted.

5. This project shall adhere to all Board Conditions.  
a. N/A

**This permit expires after** 3/4/26.

- o If work has not been completed, **prior** to reaching the expiration date of the permit/approval, please consult with the Zoning Administrator for renewal details OR to seek new Development Review Board approval if previously required. See Article 9 of the St. Albans City Land Use Regulations for details on expirations.
- o This permit does not satisfy the requirements of the state. You must contact the state permitting specialist to determine those requirements
- o This permit does not certify the legal size of the lot and is not a legal determination of boundary lines.
- o If you have any questions or if I can be of further assistance, please contact me at 802-524-1500 ext \*265 or [g.rowell@stalbanstv.com](mailto:g.rowell@stalbanstv.com).

**Property Services**

March 17, 2025

Date

Saint Albans • P.O. Box 867 • 100 North Main Street • Saint Albans, VT 05478  
P: 802-524-1500 • F: 802-524-1505 • [info@StAlbansVt.com](mailto:info@StAlbansVt.com) • [www.StAlbansVt.com](http://www.StAlbansVt.com)

Permit No. B25-000011

RECEIVED

MAR 12 2025

CITY OF ST. ALBANS Zoning Office



PERMIT APPLICATION for BUILDING, CONSTRUCTION, USE or OTHER APPROVAL under the CITY OF SAINT ALBANS LAND DEVELOPMENT REGULATIONS

Applicant(s) Jennie L. Barnier Daytime Phone 802-324-7396  
Landowner(s) Jennie L. Barnier Daytime Phone 802-324-7396  
Mailing Address 20 Ferris St., St. Albans 05478 Parcel ID # 25034020  
Parcel Address 20 Ferris St., St. Albans 05478 Zoning District 4 R75  
Email jlb1963nov@gmail.com  
Proposed Activity (check all that apply)

New Use - \$20 / \$50 <sup>1</sup>		New Single Family Dwelling \$30 / \$90 <sup>1</sup>	
Accessory Use - \$20 / \$50 <sup>1</sup>		Two-Family Dwelling \$30 / \$90 <sup>1</sup>	
Temporary/Seasonal Use - \$20 / \$50 <sup>1</sup>		Multi-Family Dwelling \$30 / \$90 <sup>1</sup>	
New Commercial Structure \$50 / \$300 <sup>1</sup>		Renovation/Addition to Resident. Structure \$30 / \$90 <sup>1</sup>	\$30
Renovation/Addition to Comm. Structure \$50 / \$300 <sup>1</sup>		Pool - above ground \$20 / \$50 <sup>1</sup> or in-ground \$30 / \$60 <sup>1</sup>	
Accessory Structure - \$20 / \$50 <sup>1</sup>		Fence - \$20 / \$50 <sup>1</sup> (waived if under 6 feet in height)	✓ \$20
Boundary Line Adjustment <sup>2</sup> - \$90 / \$140 <sup>1</sup>		Demolition - \$50 / \$100 <sup>1</sup>	
Subdivision <sup>2</sup> \$90 / \$140 <sup>1</sup>		Other - specify	

<sup>1</sup> After the fact <sup>2</sup> Exempt if paid as part of a DRB Hearing

Description of Proposed Activity (attach additional pages as needed)	Fees Continued:	
<u>add 1' fencing around back yard.</u>	Total of Fees from Above:	\$50
<u>6' x 8' sections + gate</u>	Residential Construction Fee - \$4.00 per \$1,000 in work cost estimate	\$44
<u>Replace roof on porch, replace doors</u>	Commercial Construction fee - \$5.00 per \$1,000 in work cost estimate	
<u>Adding screens back.</u>	City Clerk Recording Fee (for each permit) \$15.00	\$15
Cost of work: <u>11K</u>	Records Management Fee (for each permit) \$12.00	\$12
Expected Completion Date: <u>5/15/2025</u>	<b>Total Permitting and Recording fees:</b>	\$121
	Check # <u>C.C.</u> or Cash Amt Remitted:	\$121

I certify the submitted information to be true and accurate:

All fees are non-refundable, except the Construction Fee and Recording Fee for a DENIED application.

Signature of Owner: Jessica Barnier

Date: 3/20/25

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**APPEAL:** You have the right to appeal this decision to the City of St. Albans Development Review Board within 15 days of the date of the decision (St. Albans City Land Development Regulations Sec. 905). No construction is allowed during the appeal period. If you do not appeal, this decision shall become final.

**EXPIRATION:** An approved permit shall expire after a period of time determined by Section 903 of the City Land Development Regulations.

FOR COMPLETION BY ADMINISTRATIVE OFFICER

Water/Wastewater Allocation change needed:  Y  N PW Initial for submitted application: \_\_\_\_\_

1) Approved: 03/17/25 Posted: 3/20/25 This approval shall not become effective until 4/4/25

2) Denied: \_\_\_\_\_

03/17/2025  
Date of Action

Sharon Rowell  
Administrative Officer





**PERMIT NO: B25-000011**

**City of St. Albans**  
**Certificate of Posting**

The municipality shall fulfill all posting requirements listed below, while the applicant shall be responsible for all of the following postings, as part of the permit application requirements:

**Posting of Notice of Permit** (24 V.S.A. § 4449 and Section 905 of the City of St. Albans Zoning Bylaws)

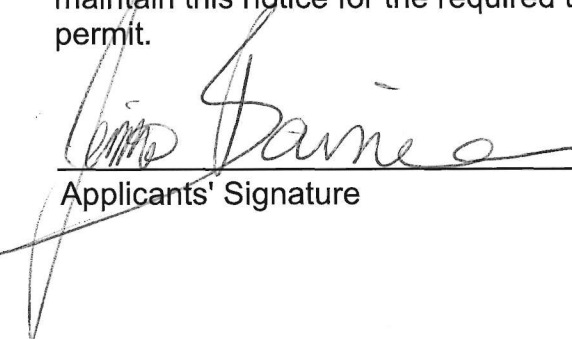
- The applicant shall post the notice of permit, on the form prescribed by the town, within view from the public right of way most nearly adjacent to the subject property, until time for appeal has passed.

**Date of Posting:** 3/20/25

**Location:** 20 FERRIS ST, St Albans City, VT 05478

**CERTIFICATION:**

I, the undersigned, attest that I have completed the posting and notice requirements listed above, and fully understand and assume all responsibility, as part of my permit / permit application requirements, to properly post and maintain this notice for the required time period. Failure to do so may void my permit.

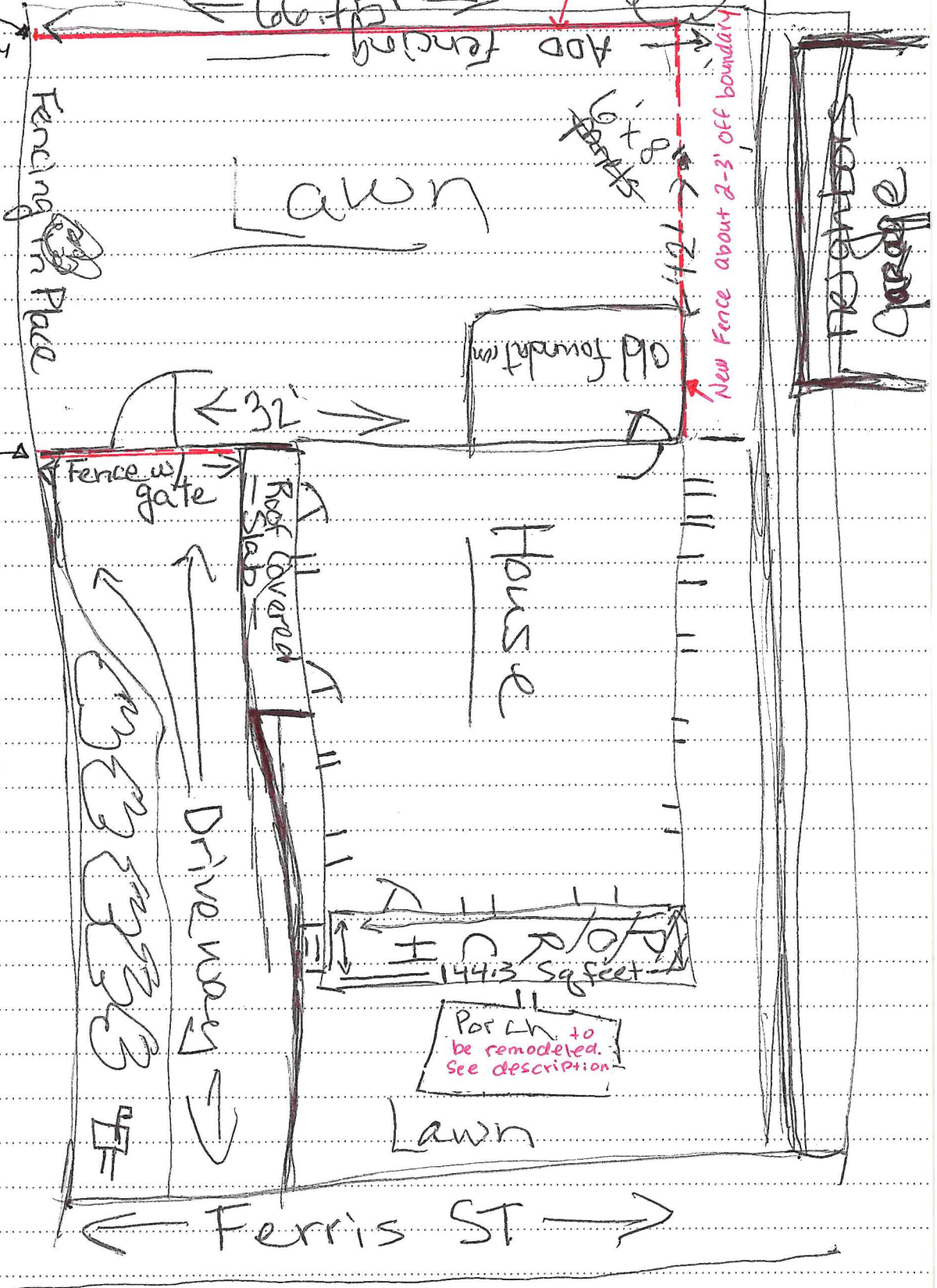
  
Applicants' Signature

3/20/25  
Date

# BFA Tech Parking

New Fence will be 4' of boundary line.

Post to be ~ 2' off boundary line



Post will be located on 20 Ferris St. property ~ 2'

All #6' Fencing Vinyl - Slatted

Porch to be remodeled. See description

Lawn

Ferris ST



# PUBLIC NOTICE

PER CITY OF ST. ALBANS LAND DEVELOPMENT REGULATIONS

**Address:** 20 Ferris Street

**Applicant:** Jennie Barnier

**Project Description:** adding fence sections and remodeling the porch - new roof + door

**Permit / Approval**

**Type:** B25-000011

**Date Issued:** 3/20/25

**Appeal by:** 4/4/24

**Public Hearing Notice**

**Date / Time:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Purpose:** \_\_\_\_\_

**FOR MORE INFORMATION, CONTACT:**

PLANNING & PERMITTING ADMINISTRATOR, CITY OF ST. ALBANS, PO BOX 867,

100 NO. MAIN ST., ST. ALBANS, VT 05478, PHONE: 802-524-1500 X 262

EMAIL: [INFO@STALBANSVT.COM](mailto:INFO@STALBANSVT.COM)

WEB: [WWW.STALBANSVT.COM/PLANNING](http://WWW.STALBANSVT.COM/PLANNING)

**Applicant:** This notice shall be displayed on the subject premises and be clearly visible from the public way. Notice shall be displayed at the time of application and shall not be removed until after the appeals expiration date.

*Sharon Rowell*  
ADMINISTRATIVE OFFICIAL

