

Mayor: Tim Smith  
Ward 1: Timothy Hawkins  
Ward 2: Lindsay Hunn  
Ward 3: Marie Besette  
Ward 4: Trudy Cioffi



Ward 5: Erik Johnson  
Ward 6: Chad Boudreau  
Clerk/Treasurer: Nicole Robtoy  
City Manager: Dominic Cloud

## PERMIT LETTER

**Permit Date:** 04/01/2025

**Parcel Number:** 22067181

**Parcel Owner:** CODY ROBTOY

**Parcel Address:** 181 PEARL ST St Albans City, VT 05478

**Permit Number:** B25-000013

**Permit Type:** Renovation/Addition

**Project Summary:** Going from shingle to shingle roof  
Going from clapboard to vinyl siding  
New windows

**Decision:** Approved

**Conditions:**

1. The application and submittals for the above referenced project have been reviewed and the permit is **APPROVED. This approval applies only to the information listed on the drawings and specifications that have been submitted.**
2. The Permit Placard shall be displayed on the subject premises and be clearly visible from a public way. Notice shall be displayed at the time of application and shall not be removed until after the appeals expiration date or until the project is completed, whichever is longer.
3. In addition to periodic inspections, a final inspection may be required.
4. This project shall adhere to all Land Development Regulations.
  - a. Approved per scope of work submitted
5. This project shall adhere to all Board Conditions.
  - a. N/A

This permit expires after 4/1/26.

- o If work has not been completed, **prior** to reaching the expiration date of the permit/approval, please consult with the Zoning Administrator for renewal details OR to seek new Development Review Board approval if previously required. See Article 9 of the St. Albans City Land Use Regulations for details on expirations.
- o This permit does not satisfy the requirements of the state. You must contact the state permitting specialist to determine those requirements
- o This permit does not certify the legal size of the lot and is not a legal determination of boundary lines.
- o If you have any questions or if I can be of further assistance, please contact me at 802-524-1500 ext \*262 or [s.bennett@stalbansvt.com](mailto:s.bennett@stalbansvt.com).

  
**Property Services**

April 01, 2025  
**Date**



**PERMIT NO: B25-000013**

**City of St. Albans**  
**Certificate of Posting**

The municipality shall fulfill all posting requirements listed below, while the applicant shall be responsible for all of the following postings, as part of the permit application requirements:

**Posting of Notice of Permit** (24 V.S.A. § 4449 and Section 905 of the City of St. Albans Zoning Bylaws)

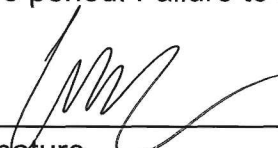
- The applicant shall post the notice of permit, on the form prescribed by the town, within view from the public right of way most nearly adjacent to the subject property, until time for appeal has passed.

**Date of Posting:** 4/1/25

**Location:** 181 PEARL ST, St Albans City, VT 05478

**CERTIFICATION:**

I, the undersigned, attest that I have completed the posting and notice requirements listed above, and fully understand and assume all responsibility, as part of my permit / permit application requirements, to properly post and maintain this notice for the required time period. Failure to do so may void my permit.

  
Applicants' Signature

4/1/25  
Date

Permit No. B25-000013

RECEIVED

MAR 25 2025

CITY OF ST. ALBANS Zoning Office



PERMIT APPLICATION for BUILDING, CONSTRUCTION, USE or OTHER APPROVAL under the CITY OF SAINT ALBANS LAND DEVELOPMENT REGULATIONS

Applicant(s) Cody Robtoy Daytime Phone 802 370 2819
Landowner(s) \_\_\_\_\_ Daytime Phone \_\_\_\_\_
Mailing Address 41 Walnut Street Parcel ID # 22088041
Parcel Address 181 Pearl St. Zoning District R95
Email CodyRobtoy@gmail.com
Proposed Activity (check all that apply)

Table with 2 columns: Proposed Activity (check all that apply) and Fees. Rows include New Use, Accessory Use, Temporary/Seasonal Use, New Commercial Structure, Renovation/Addition to Comm. Structure, Accessory Structure, Boundary Line Adjustment, Subdivision, New Single Family Dwelling, Two-Family Dwelling, Multi-Family Dwelling, Renovation/Addition to Resident. Structure, Pool, Fence, Demolition, and Other.

1 After the fact 2 Exempt if paid as part of a DRB Hearing

Table with 2 columns: Description of Proposed Activity (attach additional pages as needed) and Fees Continued. Rows include New roof shingle, Siding, windows, and various fees like Residential Construction Fee, Commercial Construction fee, City Clerk Recording Fee, and Records Management Fee.

I certify the submitted information to be true and accurate:

All fees are non-refundable, except the Construction Fee and Recording Fee for a DENIED application.

Signature of Owner: [Signature] Date: 3/25/25

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

APPEAL: You have the right to appeal this decision to the City of St. Albans Development Review Board within 15 days of the date of the decision (St. Albans City Land Development Regulations Sec. 905). No construction is allowed during the appeal period. If you do not appeal, this decision shall become final.

EXPIRATION: An approved permit shall expire after a period of time determined by Section 903 of the City Land Development Regulations.

FOR COMPLETION BY ADMINISTRATIVE OFFICER

Water/Wastewater Allocation change needed:  Y  N PW Initial for submitted application: \_\_\_\_\_

1) Approved: 3/28/25 Posted: 4/1/25 This approval shall not become effective until 4/16/25

2) Denied: 3/28/25 Sara Beaulieu Administrative Officer

Parcel Number: \_\_\_\_\_

Zoning District: \_\_\_\_\_



# SAINT ALBANS *Vermont*

## PROPERTY INFORMATION FORM

*This form is required as part of any application for DESIGN REVIEW or PUBLIC HEARING or for a PERMIT for BUILDING, CONSTRUCTION, USE or OTHER APPROVAL under the CITY OF SAINT ALBANS LAND DEVELOPMENT REGULATIONS*

I, Lody Robtoy, hereby certify as follows:

1. Property Location: 121 PEARL ST

2. Owners: Lody Robtoy

3. Current Uses of Property (each dwelling counts as a single unit, ie. single family = 1 unit, duplex = 2 units, etc):

	# Units on Property	# Currently Occupied	# Currently Vacant	Please explain for how long each vacant unit has been vacant.
Dwelling Units	1	0	1	7/4/24
Commercial Units				

4. Is this property currently being serviced by City of St. Albans water/wastewater?  yes  no

5. Please provide a count of the buildings and total rooms located on this property:

Number		Number		Number		
	Houses	1	Commercial Bldgs	0	Full Bathrooms	1
	Garages	0	Kitchens	1	Half Bathrooms	0
	Sheds	0	Bedrooms	3	Other: describe	

6. Is any type of business being run from this property, including a home occupation?  yes  no

Please describe: \_\_\_\_\_

Signature:  Date: 3/25/25

# PUBLIC NOTICE

PER CITY OF ST. ALBANS LAND DEVELOPMENT REGULATIONS

**Address:** ~~100 Pearl St.~~ 181 Pearl St.

**Applicant:** Cody Robtoy

**Project Description:** New Roof, Siding, Windows

**Permit / Approval**

**Type:** B25-000013

**Date Issued:** 4/1/25

**Appeal by:** 4/16/25

**Public Hearing Notice**

**Date / Time:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Purpose:** \_\_\_\_\_

**FOR MORE INFORMATION, CONTACT:**  
PLANNING & PERMITTING ADMINISTRATOR, CITY OF ST. ALBANS, PO BOX 867,  
100 NO. MAIN ST., ST. ALBANS, VT 05478, PHONE: 802-524-1500 X 262  
EMAIL: INFO@STALBANSVT.COM  
WEB: WWW.STALBANSVT.COM/PLANNING

**Applicant:** This notice shall be displayed on the subject premises and be clearly visible from the public way. Notice shall be displayed at the time of application and shall not be removed until after the appeals expiration date.

*Sara Bennett*  
ADMINISTRATIVE OFFICIAL

