

Mayor: Tim Smith  
Ward 1: Timothy Hawkins  
Ward 2: Lindsay Hunn  
Ward 3: Marie Bessette  
Ward 4: Trudy Cioffi



Ward 5: Erik Johnson  
Ward 6: Chad Boudreau  
Clerk/Treasurer: Nicole Robtoy  
City Manager: Dominic Cloud

## PERMIT LETTER

**Permit Date:** 4/10/2025

**Parcel Number:** 25006017

**Parcel Owner:** BISCHOF  
SAMANTHA L

**Parcel Address:** 17 BARLOW ST St Albans City, VT  
05478

**Permit Number:** B25-  
000018

**Permit Type:** Accessory  
Structure

**Project Summary:** Addition of a chicken coop to the property; must be in compliance with all setbacks.

**Decision:** Approved

**Conditions:**

- The application and submittals for the above referenced project have been reviewed and
1. the permit is **APPROVED. This approval applies only to the information listed on the drawings and specifications that have been submitted.**
  2. The Permit Placard shall be displayed on the subject premises and be clearly visible from a public way. Notice shall be displayed at the time of application and shall not be removed until after the appeals expiration date or until the project is completed, whichever is longer
  3. In addition to periodic inspections, a final inspection may be required.
  4. This project shall adhere to all Land Development Regulations.
    - a. Approved per scope of work submitted.
  5. This project shall adhere to all Board Conditions.
    - a. N/A

This permit expires after 4/16/26.

- o If work has not been completed, **prior** to reaching the expiration date of the permit/approval, please consult with the Zoning Administrator for renewal details OR to seek new Development Review Board approval if previously required. See Article 9 of the St. Albans City Land Use Regulations for details on expirations.
- o This permit does not satisfy the requirements of the state. You must contact the state permitting specialist to determine those requirements
- o This permit does not certify the legal size of the lot and is not a legal determination of boundary lines.
- o If you have any questions or if I can be of further assistance, please contact me at 802-524-1500 ext \*265 or [g.rowell@stalbansvt.com](mailto:g.rowell@stalbansvt.com).

  
Property Services

City of Saint Albans • P.O. Box 867 • 100 North Main Street • Saint Albans, VT 05478  
P: 802-524-1500 • F: 802-524-1505 • [info@StAlbansVt.com](mailto:info@StAlbansVt.com) • [www.StAlbansVt.com](http://www.StAlbansVt.com)

April 10, 2025  
Date

Permit No. B25-000018

RECEIVED

MAR 27 2025

CITY OF ST. ALBANS Zoning Office



PERMIT APPLICATION for BUILDING, CONSTRUCTION, USE or OTHER APPROVAL under the CITY OF SAINT ALBANS LAND DEVELOPMENT REGULATIONS

Applicant(s) Samantha Bischof Daytime Phone 802-373-1359
Landowner(s) Same Daytime Phone Same
Mailing Address 17 Barlow St. Parcel ID # 25006017
Parcel Address 17 Barlow St Zoning District R95
Email lyford104@gmail.com
Proposed Activity (check all that apply)

Table with 4 columns: Activity, Fee, Description, and Amount. Rows include New Use, Accessory Use, Temporary/Seasonal Use, New Commercial Structure, Renovation/Addition to Comm. Structure, Accessory Structure (checked), Boundary Line Adjustment, Subdivision, New Single Family Dwelling, Two-Family Dwelling, Multi-Family Dwelling, Renovation/Addition to Resident. Structure, Pool, Fence, Demolition, and Other.

1 After the fact 2 Exempt if paid as part of a DRB Hearing

Table with 3 columns: Description of Proposed Activity, Fees Continued, and Amount. Rows include Chicken Coop & Run - Wood Structure - Hardware Cloth, "Fencing" around Structure - Partial Roof, City Clerk Recording Fee, and Records Management Fee.

I certify the submitted information to be true and accurate:

All fees are non-refundable, except the Construction Fee and Recording Fee for a DENIED application.

Signature of Owner: [Signature] Date: 03/27/2025

Signature of Applicant: [Signature] Date: 03/27/2025

APPEAL: You have the right to appeal this decision to the City of St. Albans Development Review Board within 15 days of the date of the decision (St. Albans City Land Development Regulations Sec. 905). No construction is allowed during the appeal period. If you do not appeal, this decision shall become final.

EXPIRATION: An approved permit shall expire after a period of time determined by Section 903 of the City Land Development Regulations.

FOR COMPLETION BY ADMINISTRATIVE OFFICER

Water/Wastewater Allocation change needed:  Y  N PW Initial for submitted application: \_\_\_\_\_

1) Approved: 4/10/25 Posted: 4/16/25 This approval shall not become effective until 5/1/25

2) Denied: \_\_\_\_\_
4/10/25 Date of Action
[Signature] Administrative Officer

(PLEASE TURN OVER FOR ADDITIONAL INFORMATION)

-> Photos Sent Via email.



**PERMIT NO: B25-000018**

**City of St. Albans**  
**Certificate of Posting**

The municipality shall fulfill all posting requirements listed below, while the applicant shall be responsible for all of the following postings, as part of the permit application requirements:

**Posting of Notice of Permit** (24 V.S.A. § 4449 and Section 905 of the City of St. Albans Zoning Bylaws)

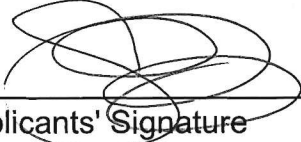
- The applicant shall post the notice of permit, on the form prescribed by the town, within view from the public right of way most nearly adjacent to the subject property, until time for appeal has passed.

**Date of Posting:** 4/16/25

**Location:** 17 BARLOW ST, St Albans City, VT 05478

**CERTIFICATION:**

I, the undersigned, attest that I have completed the posting and notice requirements listed above, and fully understand and assume all responsibility, as part of my permit / permit application requirements, to properly post and maintain this notice for the required time period. Failure to do so may void my permit.

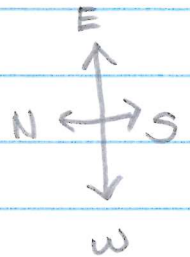
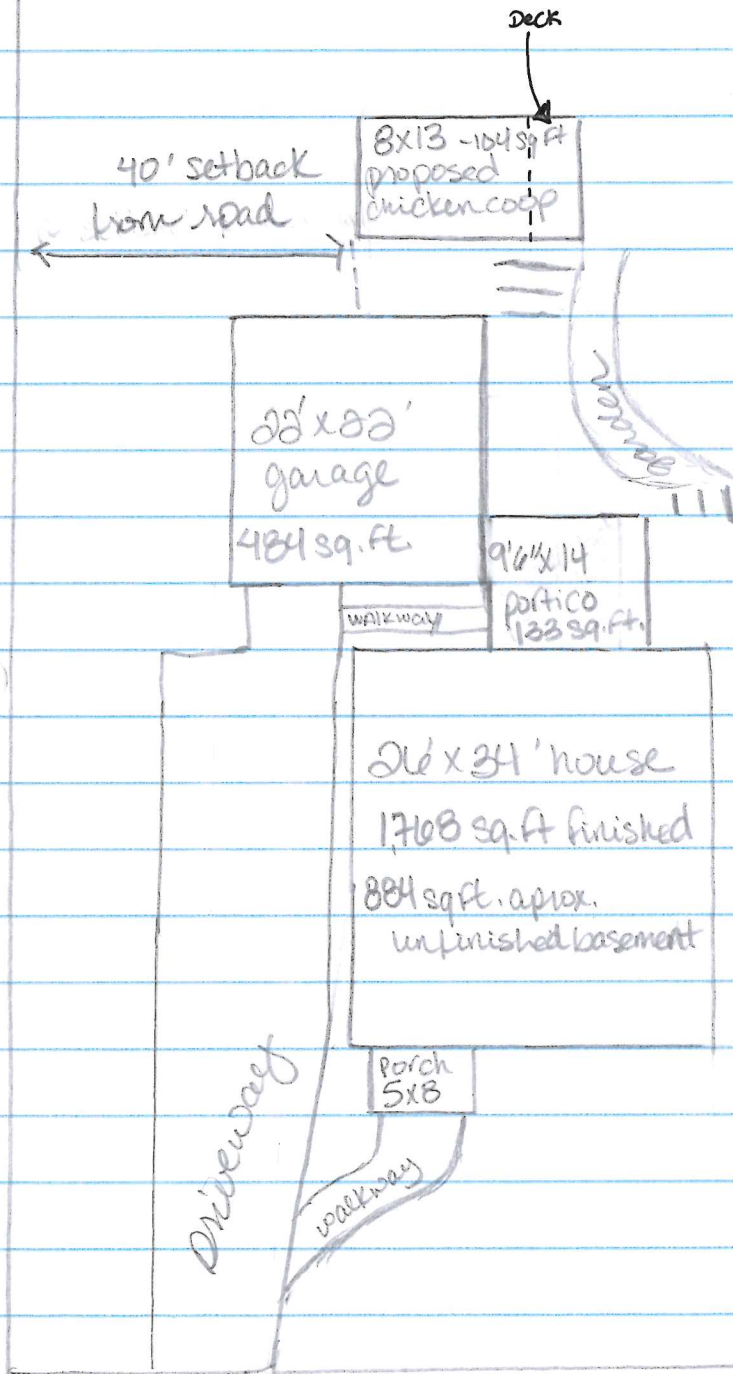
  
\_\_\_\_\_  
Applicants' Signature

4/16/25  
Date

property extends  
aprox 250' from  
Barlow St.  
easterly

aprox 170'  
from Barlow St

Beverly Court



aprox. 90'  
road frontage  
on Barlow

Barlow Street



549-173-01214  
LT1FAM HSE

Bever

549-173-10869  
LT1FAM HSEGAR

549-173-10083

Handwritten note with arrows pointing to a location on the left side of the image.

# PUBLIC NOTICE

PER CITY OF ST. ALBANS LAND DEVELOPMENT REGULATIONS

**Address:** 17 Barlow Street

**Applicant:** Samantha Bischof

**Project Description:** chicken coop

**Permit / Approval**

**Type:** B25.000018

**Date Issued:** 4/16/2025

**Appeal by:** 5/1/2025

**Public Hearing Notice**

**Date / Time:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Purpose:** \_\_\_\_\_

**FOR MORE INFORMATION, CONTACT:**

PLANNING & PERMITTING ADMINISTRATOR, CITY OF ST. ALBANS, PO BOX 867,  
100 NO. MAIN ST., ST. ALBANS, VT 05478, PHONE: 802-524-1500 X 262

EMAIL: [INFO@STALBANSVT.COM](mailto:INFO@STALBANSVT.COM)

WEB: [WWW.STALBANSVT.COM/PLANNING](http://WWW.STALBANSVT.COM/PLANNING)

**Applicant:** This notice shall be displayed on the subject premises and be clearly visible from the public way. Notice shall be displayed at the time of application and shall not be removed until after the appeals expiration date.

  
ADMINISTRATIVE OFFICIAL

