

MINUTES
ST. ALBANS PARKS & RECREATION COMMISSION
REGULAR MEETING
GREG BROWN LODGE, HARD’ACK RECREATION AREA, 264 HARD’ACK
5:30 PM MONDAY, JANUARY 5, 2025

DRAFT

Board Members Present: Peggy Manahan, Chair; Joanne McGinn; Mike Zemianek; Jenn Desorgher; Morrell Bunbury; Paul Snyder; Shawn McElwain

Board Members Absent: Paula Minch

City Staff present: Kelly Viens, Recreation Director; Paul Olshan, Minute-Taker;

Members of the public present:

- 1. P. Manahan called the meeting to order at 5:33**
2. No Public Comment
3. Discussion and Questions on the Director’s Report
 - There was a question about what the Rec Department needed assistance with for the Winter Carnival and the Father Daughter/Son Shindig. K. Viens mentioned that they were prepared and excited for Winter Carnival with the various animals. The theme for the Shindig would be “Magic,” and the city had magicians lined up to perform.
 - K. Viens brought up the complication behind the van purchase and how there was federal grant money reimbursement still waiting to be released.
4. Strategic Planning
 - K. Viens didn’t have much to share. She brought up the dirt being used for fields, as well as the timeline for the storage barn. Also, the kids really missed the basketball court.
 - The Commission asked about the storage barn, specifically about whether the purchased van could be kept out of the elements housed in there, and specifics on the retention pond. K. Viens gave a general overview of what the storage barn would be like and the reasoning behind the need for another retention pond.
5. Parks Check
 - There was a discussion about how the city contracts out the holiday light setups throughout Main Street and Taylor Park, and M. Zamienek asked about when the lights would be removed. K. Viens was unsure.
 - M. Zamienek also mentioned that the sidewalks around Taylor Park are too icy to

use safely. K. Viens brought up how salting them more could kill all the plants around, and when it's too cold, the salt just doesn't work. M. Zamienek mentioned using sand instead.

6. Other Business

- **There was a clarification on the minutes from last month that “the concerns with Barlow” should be specified as the Barlow Playground. M. Zamienek motioned to approve the minutes as corrected. Seconded by S. McElwain. The motion passed with all in favor. No additional discussion.**
- K. Viens would have details about the Father Daughter/Son event for the next meeting.

7. **S. McElwain motioned to adjourn. Seconded by P. Snyder. The motion passed with all in favor. No additional discussion.**