

**MINUTES OF PUBLIC MEETING
ST. ALBANS CITY TAYLOR PARK MASTER PLAN STEERING COMMITTEE
ST. ALBANS CITY HALL, 100 NORTH MAIN STREET
6:00 PM THURSDAY, FEBRUARY 23, 2017**

Approved March 28, 2017

Attendees:

Jeff Young*	Kelly Wakefield	Robin Morrill
Laz Scangas	Joanne Rock	Warren Hamm
Alex Lehning	Stina Booth*	Joan McGinn*
Alec Kaeding*	Tom Koldys, Chair*	Angie Sturm*

(* indicates members of City Parks Commission)

Staff Present:

Chip Sawyer, Director of Planning & Development
Andrew Gratton, Recreation Program Manager

1. **Open Meeting. Called to order by T.Koldys at 6:01 pm.**
 - a. Introductions – Introductions were made around the room.
 - b. Discuss additions or deletions to agenda. – NONE.
2. Continue discussion on ideas/goals for park

There was discussion resulting in the following lists:

Facilities	Design/Setting
Tourism kiosk (sell space?)	Places for weddings
Bathrooms	Gazebo: improve/reorient?
Water fountain	Western sun on events and concerts
Kid play areas	Screening from traffic
Event/concert spaces (needing power and sound)	Signage for fountain and interpretive
Water and power supplies	Walkway alignment
Public transit shelters	More sitting areas
Trash/recycling receptacles	Stormwater planters and streetscape integration
Movies	Lighting to match streetscape
What can be adjacent to Park?	Public art
Parking	Wayfinding
Child-friendly water feature	Personality for the south end
Public art	Food service area(s)
	Viewsheds
	Ideas for fountain and benches
	Stormwater treatment

<p>Programs and Policies</p> <ul style="list-style-type: none"> Endowment for memorials Annual maintenance program and workforce Event/space scheduling Volunteers 501(c)3 Vehicles in park Ability to close Church and Main Streets Usage fees Park maintenance guide Art in process Walking tour Get churches and museum involved Gardening demos Public gardening station Little library and similar features Security 	<p>Maintenance Issues</p> <ul style="list-style-type: none"> Pervious sidewalks Better ready-to-use maintenance Civil war memorial: floor replacement and rounding of granite edges Tree replacements and care Landscaping and turf Surfacing of walkways Stormwater/drainage
<p>What we want from this project</p> <ul style="list-style-type: none"> O&M guides and plans O&M estimates Park revenue ideas Equipment list of what the City doesn't have Save what gets removed? Involve churches, police, RiseVT and the library Current park expenditures 	<p>Potential Conflicts</p> <ul style="list-style-type: none"> Bathrooms and potentially any new structure (design, safety and nuisances, maintenance) Preservation vs. new things Desires vs. operations & maintenance costs Quantity vs. quality Size of the park People vs. turf Flexibility vs. security Needs vs. wants Kid play areas Liability and risk management

J.Young also gave an overview of the plan for the park developed in 2011.

There was extensive discussion about design ideas, including water features and the south end of the park.

T.Koldys mentioned the need to agree to a fundamental vision for the park before getting into more detailed discussions.

K.Wakefield warned against losing sight of needs by only focusing on wants.

There was extensive discussion on whether and when to start removing ideas based on perceived costs or feasibility. No ideas were removed from the lists at this time.

A.Lehning asked if there was historic precedent for the role and vision for the park.

General agreement that the next meeting should cover general park roles and wants vs. needs.

3. Consultant RFQ.

A revision was made to add a proposed deliverable schedule to the consultant submission list. C.Sawyer was given clearance to revise the RFQ and advertise it.

4. Appoint consultant review subcommittee.

L.Scangas, A.Lehning, J.Young and S.Booth volunteered to be on the subcommittee. T.Koldys asked to be cc'ed on subcmte. Business.

5. Other Business.

- a. Approval of minutes.

Motion by R.Morrill to approve the minutes of February 2, 2017 as presented. Second by W.Hamm and approved with all in favor.

- b. Next meeting date.

After general discussion, next meeting will be March 14, 2017 at 6pm.

6. Public Comment. NONE.

Motion by S.Booth to adjourn at 7:27pm. Second by W.Hamm and approved by all in favor.

Respectfully Submitted,
Chip Sawyer, Minute Taker