

## Minutes of the Development Review Board

Meeting Date: November 4, 2013      Called To Order At: 6:30pm

<b>Member</b>	Present	Recused	Absent	<b>Member</b>	Present	Recused	Absent
Megan Manahan	x			Heather Fontaine			x
Dustin Degree	x			Rebecca Pfeiffer	x		
Michael Walsh	x			Owen Manahan	x		

### **Pledge of Allegiance**

#### **A. PUBLIC HEARING**

- 1. Case 2013-025 – Zurn Sisters. 76 South Main Street/Parcel #26,079,076.** Applicant requests a minor site plan approval for off street parking. This property is located in the Business 1 (B-1) District.

Public Hearing opened at 6:31pm. The Zoning Administrator read the staff report into record. Luke Willey, Ruggiano Engineering, spoke on behalf of the applicant. A new site plan was distributed to the board and the application was reviewed. The following was stated by Mr. Willey:

- Pervious concrete will now be used – acts the same way as grass
- Added screening on the west side – to help block glare, etc.
- No parking signs will be posted in the driveway to keep the area clear
- 3 Stowell Street will be given 1 spot which will leave 4 spots for 76 South Main Street
- There will no longer be a retaining wall
- No proposed changes to the existing driveway

Rebecca P asked about a maintenance plan for the pervious concrete and Mr. Willey stated that there was nothing in place yet.

With no further questions the hearing closed at 6:38pm.

#### **B. OTHER BUSINESS**

- 1. Approval of Meeting Minutes** – September 16, 2013 – Owen M made a motion to accept the meeting minutes, Rebecca P second with all in favor.
- 2. Planning & Development update** – Update will be provided at the next scheduled meeting.

#### **C. PUBLIC COMMENT** – there was no public comment

- D. DECISIONS** - the board went into deliberative session at 6:39pm with a motion by Owen M and second by Rebecca P.

A motion to adjourn the meeting at 6:48pm was made by Rebecca P and seconded by Michael W with all in favor.

Respectfully Submitted:

---

Michelle Boudreau  
Zoning Administrator